

Online Reading Lists and Module Outline Documentation

When preparing your module outline for the *following* academic year, you can either:

- 1) Add a link to your existing Talis online reading list for the module in place of listing details.
- 2) Export details of core and recommended reading from your existing module reading list(s) on Talis and 'cut and paste' into the Module Update form.

Students will them be able to log in and see these existing module reading lists when they are considering options for the following year.

Don't forget that in July each year, your existing module list will be need to 'rolled over' to the new academic year, at which point you can make further edits if you wish, and, most importantly you will need to 'republish' it before it becomes live for the new cohort. If you choose to provide a link as detailed above (as long as the module code remains the same). It will still be valid for the new list following rollover and republish.

1) Adding a link to existing list

In terms of module guides, there is a means to link directly to lists making using the module code in the following format:

http://libreading.uea.ac.uk/modules/bio-0002a

Note the lower case alphabetical characters for module codes. The module code would be listed in SITS as BIO-5002A.

The advantage of this mechanism is that the URL is relatively stable as is retained through republishing of lists. It can be used to link to lists over several years as long as the module code stays the same. The library will generally make the last published list available.



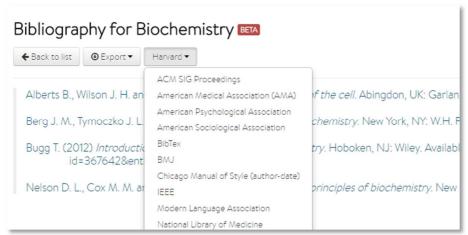
2) Exporting citations for cut and paste

It's also possible to view your list in a fashion that makes it suitable for copying and pasting into a Word document.

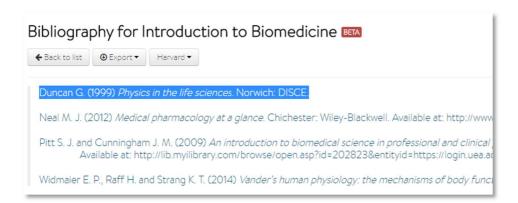
1) When viewing a list, click on the 'View Bibliography' link



2) Select an appropriate citation format



3) Highlight the citations you wish to include in the module out line document and copy them (CTRL-C) and then paste directly into Word (CTRL-V).



You may also want to link to a list if you choose not to copy all material.