

LTC14D243

Title: Partnerships Office – Update on Partner Progress on Mapping to the QAA Quality Code
Author: Senior Partnerships Manager, Gavin Tash
Date: June 2015
Circulation: Learning and Teaching Committee- 24th June 2015
Agenda: LTC14A006
Version: Final
Status: Open

Issue

An update on the process for ensuring that Partner Institutions are considering the expectations and indicators of the published QAA Quality Code and ensuring that they have the appropriate policies and procedures in place and identifying areas for development and enhancing.

Recommendation

Recipients are invited to note the timetable for work including work completed to date

Resource Implications

The work continues to be met within Partnerships Office existing resource

Risk Implications

The current QAA review methodology “Higher Education Review” draws heavily on demonstrating engagement with the Quality Code. This process will demonstrate that partners are fully engaged and will therefore be low risk.

Equality and Diversity

There are no Equality and Diversity Implications

Timing of decisions

n/a

Further Information

Gavin Tash, Senior Partnerships Manager, g.tash@uea.ac.uk, 01603 592672

Background

Since Academic Year 2012-13, UEA partner institutions have been working towards compliance with each section of the QAA Quality Code. This has been achieved through mapping evidence and actions required to demonstrate that the requirements of each individual indicator in each chapter are met.

Whilst the initial mapping documents identified where action needed to be taken as a priority, it became evident in practice that a different approach needed to be put in place to make the task a developmental one that can be embedded within the partner institution, rather than a “checklist” which is signed off at the appropriate Joint Board of Study (JBOS).

With this in mind, UEA Partnership Office lead administrators have been working individually with partners out with the JBOS meetings to comprehensively review procedures and practice against the relevant areas of the Quality Code. A summary report on progress is made to each JBOS, and a complete mapping of each section is produced together with an over-arching action plan and timetable which is monitored through the JBOS.

Mapping documents for every section of the Quality Code have now been approved by JBOS for each of UEA’s established partners (with the exception of one section for INTO UEA which will be signed off at the Summer JBOS meeting in July). However, work will continue to review mapping for each section on an annual basis and update this in light of any procedural or organisational changes. The action plan for each partner will also continue to be reviewed by each partner’s JBOS to ensure that outstanding actions are progressed.

UCS are undertaking their own review (with regular reports to the Partnerships Management Group) as part of their move towards independence.

UEA have recently established a new partnership with Royal Marsden School. The first programmes under this agreement will commence in September 2015. A schedule will be developed with this new partner to commence mapping compliance with the requirements of each of the QAA Quality Code sections in academic year 2015/6

Attachments

Schedules detailing how the timescales for each partner approaching the exercise are attached. Work completed to date is indicated in italics.

Appendix 1 - Mountview

Appendix 2 - INTO UEA

Appendix 3 – Institute of Health and Social Care Studies

Appendix 4 – Easton and Otley College

Appendix 5 – City College Norwich

Appendix 1

Mountview Academy of Theatre Arts

Chapter/Part	Publication by QAA	Approval of mapping by JBOS	First review of Action
Chapter B7: External Examining	Oct 2011	<i>Spring 2013 JBOS</i>	<i>Autumn 2014 JBOS</i>
Part C: Information about Higher Education Provision	Mar 2011	<i>Spring 2013 JBOS</i>	<i>Autumn 2014 JBOS</i>
Chapter B11: Research Degrees	Jun 2012	<i>Not applicable</i>	<i>Not applicable</i>
Chapter B5: Student Engagement	Jun 2012	<i>Autumn 2013 JBOS</i>	<i>Spring 2015 JBOS</i>
Chapter B3: Learning and Teaching	Sep 2012	<i>Autumn 2013 JBOS</i>	<i>Autumn 2014 JBOS</i>
Chapter B10: Managing HE Provision with Others	Dec 2012	<i>Autumn 2013 JBOS</i>	<i>Spring 2015 JBOS</i>
Chapter B4: Enabling Student Development and Achievement	Mar 2013	<i>Autumn 2013 JBOS</i>	<i>Spring 2015 JBOS</i>
Chapter B9: Academic Appeals and Student Complaints	April 2013	<i>Autumn 2013 JBOS</i>	<i>Summer 2015 JBOS</i>
Part A: Setting and Maintaining Academic Standards	Jul 2013	<i>Summer 2014 JBOS</i>	<i>Summer 2015 JBOS</i>
Chapter B6: Assessment of Students and the Recognition of Prior Learning	Jul 2013	<i>Summer 2014 JBOS</i>	<i>Summer 2015 JBOS</i>
Chapter B1: Programme Design, Development and Approval	Sep 2013	<i>Summer 2014 JBOS</i>	<i>Summer 2015 JBOS</i>
Chapter B8: Programme Monitoring and Review	Sep 2013	<i>Spring 2015 JBOS</i>	<i>Summer 2015 JBOS</i>
Chapter B2: Recruitment, Selection and Admission to Higher Education	Oct 2013	<i>Spring 2015 JBOS</i>	<i>Summer 2015 JBOS</i>

Appendix 2
INTO UEA

Chapter/Part	Publication by QAA	Approval of mapping by JBOS	First review of Action
Chapter B7: External Examining	Oct 11	<i>Summer 14</i>	Summer 15
Part C: Information about Higher Education Provision	Mar 11	<i>Summer 14</i>	Summer 15
Chapter B11: Research Degrees	Jun 12	N/A	N/A
Chapter B5: Student Engagement	Jun 12	<i>Summer 14</i>	Summer 15
Chapter B3: Learning and Teaching	Sep 12	<i>Summer 14</i>	Summer 15
Chapter B10: Managing HE Provision with Others	Dec 12	<i>Summer 14</i>	Summer 15
Chapter B4: Enabling Student Development and Achievement	Mar 13	<i>Summer 14</i>	<i>Spring 15</i>
Chapter B9: Academic Appeals and Student Complaints	April 13	<i>Autumn 14</i>	Autumn 15
Part A: Setting and Maintaining Academic Standards	Jul 13	<i>Autumn 14</i>	Autumn15
Chapter B6: Assessment of Students and the Recognition of Prior Learning	Jul 13	<i>Autumn 14</i>	Autumn 15
Chapter B1: Programme Design, Development and Approval	Sep 13	<i>Spring 15</i>	Spring 16
Chapter B8: Programme Monitoring and Review	Sep 13	<i>Spring 15</i>	Spring 16
Chapter B2: Recruitment, Selection and Admission to Higher Education	Oct 13	Summer 15	Spring 16

Appendix 3
Institute of Health and Social Care Studies

Chapter/Part	Publication by QAA	Approval of mapping by JBOS	First review of Action
Chapter B7: External Examining	Dec 11	<i>Summer 13</i>	<i>Summer 14</i>
Part C: Information about Higher Education Provision	Mar 12	<i>Summer 13</i>	<i>Summer 14</i>
Chapter B11: Research Degrees	Jul 12	N/A	N/A
Chapter B5: Student Engagement	Jun 12	<i>Autumn 13</i>	<i>Autumn 14</i>
Chapter B3: Learning and Teaching	Sep 12	<i>Autumn 13</i>	<i>Autumn 14</i>
Chapter B10: Managing HE Provision with Others	Dec 12	<i>Autumn 13</i>	<i>Autumn 14</i>
Chapter B4: Enabling Student Development and Achievement	Mar 13	<i>Spring 14</i>	Summer 15
Chapter B9: Academic Appeals and Student Complaints	April 13	<i>Summer 14</i>	Summer 15
Chapter B6: Assessment of Students and the Recognition of Prior Learning	Oct 13	<i>Summer 14</i>	Summer 15
Part A: Setting and Maintaining Academic Standards	Oct 13	<i>Autumn 14</i>	Autumn 15
Chapter B1: Programme Design, Development and Approval	Oct 13	<i>Spring 15</i>	Spring 16
Chapter B8: Programme Monitoring and Review	Oct 13	<i>Spring 15</i>	Spring 16
Chapter B2: Recruitment, Selection and Admission to Higher Education	Oct 13	<i>Spring 15</i>	Spring 16

Appendix 4
Easton & Otley College

Chapter/Part	Publication by QAA	Approval of mapping by JBOS	First review of Action
Chapter B7: External Examining	Oct 11	<i>Summer 13</i>	Summer 15
Part C: Information about Higher Education Provision	Mar 11	<i>Summer 13</i>	Summer 15
Chapter B11: Research Degrees	Jun 12	N/A	N/A
Chapter B5: Student Engagement	Jun 12	<i>Autumn 14</i>	Summer 15
Chapter B3: Learning and Teaching	Sep 12	<i>Autumn 14</i>	Summer 15
Chapter B10: Managing HE Provision with Others	Dec 12	<i>Spring 14</i>	Summer 15
Chapter B4: Enabling Student Development and Achievement	Jun 12	<i>Autumn 14</i>	Summer 15
Chapter B9: Academic Appeals and Student Complaints	Sep 12	<i>Spring 15</i>	Spring 16
Part A: Setting and Maintaining Academic Standards	Mar 13	<i>Spring 15</i>	Spring 16
Chapter B6: Assessment of Students and the Recognition of Prior Learning	April 13	<i>Spring 15</i>	Spring 16
Chapter B1: Programme Design, Development and Approval	Jul 13	<i>Spring 15</i>	Spring 16
Chapter B8: Programme Monitoring and Review	Jul 13	<i>Spring 15</i>	Spring 16
Chapter B2: Recruitment, Selection and Admission to Higher Education	Sep 13	<i>Spring 15</i>	Spring 16

Appendix 5
City College Norwich

Chapter/Part	Publication by QAA	Approval of mapping by JBOS	First review of Action
Chapter B7: External Examining	Oct 11	<i>Spring 2013</i>	<i>Autumn 2014</i>
Part C: Information about Higher Education Provision	Mar 11	<i>Spring 2013</i>	<i>Autumn 2014</i>
Chapter B11: Research Degrees	Jun 12	<i>Not applicable</i>	<i>Not applicable</i>
Chapter B5: Student Engagement	Jun 12	<i>Spring 2014</i>	<i>Spring 2015</i>
Chapter B3: Learning and Teaching	Sep 12	<i>Autumn 2013</i>	<i>Spring 2015</i>
Chapter B10: Managing Higher Education Provision with Others	Dec 12	<i>Spring 2014</i>	<i>Spring 2015</i>
Chapter B4: Enabling Student Development and Achievement	Mar 13	<i>Spring 2014</i>	<i>Spring 2015</i>
Chapter B9: Academic Appeals and Student Complaints	April 13	<i>Summer 2014</i>	<i>Summer 2015</i>
Part A: Setting and Maintaining Academic Standards	Jul 13	<i>Autumn 2014</i>	<i>Summer 2015</i>
Chapter B6: Assessment of Students and the Recognition of Prior Learning	Jul 13	<i>Summer 2014</i>	<i>Summer 2015</i>
Chapter B1: Programme Design, Development and Approval	Sep 13	<i>Summer 2014</i>	<i>Summer 2015</i>
Chapter B8: Programme Monitoring and Review	Sep 13	<i>Summer 2014</i>	<i>Summer 2015</i>
Chapter B2: Recruitment, Selection and Admission to Higher Education	Oct 13	<i>Summer 2014</i>	<i>Summer 2015</i>