

## ISC14D022

**Title:** Matters Arising from the Minutes – 16 February 2015  
**Circulation:** information Strategy and Services Committee – 9 June 2015  
**Agenda:** ISC14A003  
**Version:** Final  
**Status:** Open items for 11 and 12  
Confidential & Reserved items for \*\*25, \*\*26 and \*\* 27

---

### 11. STATEMENTS BY THE CHAIR

- 1) From the June 2015 ISSC meeting committee papers will be put into Blackboard following a process as defined by the Committee Office. Open papers will continue also to be published on the Committee Office web pages.

**Action:** Director of Information Services to clarify whether confidential papers will be stored in Blackboard or continue to be distributed on paper.

*Response: **Open** papers will be made available to the committee via their dedicated Blackboard site. They will also be publically available via publication on the Committee Office web pages. **Confidential** papers will only be stored in Blackboard. **Confidential and Reserved** papers will continue to be distributed on paper.*

### 12. PC PROCUREMENT OPTIONS

Considered and approved  
a proposal for planning for the procurement of PCs (A copy is filed in the Minute Book, ref. ISC14D007)

**Action:** Director of Information Services to consult with SCI on the impact of the implementation of the policy.

*Response: In March 2015, ISD agreed a PC replacement plan with SCI to bring their machines into a five year replacement cycle. ISD is continuing to work with the Faculty to replace ageing equipment as soon as possible, particularly where it impacts its ability to run Office 2013.*

**Action:** Director of Information Services to identify any areas of the administration that may be impacted by the implementation of the policy.

*Response: A limited number of administrative areas already proactively manage their IT budgets. These include ISD, EST, DOS, Sports Park, Student Union and LTS. Other administrative areas do not work with ISD on a hardware refresh plan. These areas tend to replace hardware if there is spare budget or if there is a critical need. The impact of implementing this policy will be that some administrative areas may face budgetary pressures as they build in adequate provision for IT hardware. The impact of not adopting this policy will be loss of productivity, higher support costs and an increased security risk to the University by running hardware that can no longer be fully managed centrally.*

**CONFIDENTIAL AND RESERVED**

**\*\*25. IT SECURITY REVIEW**

Received and approved  
a confidential and reserved report. (A copy is filed in the Minute Book, ref. ISC14D018)

***This is confidential and reserved and will not appear online.***

**\*\*26. PAYMENT CARD INDUSTRY DATA SECURITY STANDARD PROJECT**

Received and approved  
a confidential and reserved report. (A copy is filed in the Minute Book, ref. ISC14D019)

***This is confidential and reserved and will not appear online.***

**\*\*27. WEBSITE SECURITY AND MANAGEMENT OF BESPOKE SITES**

Received and approved  
a confidential and reserved report. (A copy is filed in the Minute Book, ref. ISC14D020)

***This is confidential and reserved and will not appear online.***