

LTC14D206

Title: *SSF LTQC Course Closure*
Author: Heather Reynolds
Date: 1/4/15
Circulation: LTC – 13 May 2015
Agenda: LTC14A005
Version: Final Version
Status: Open

Issue

To receive course closure form for **Child and Family Psychology, Masters in Child & Family Research** from the SSF LTQC.

Recommendation

Approval.

Resource Implications

None.

Risk Implications

None.

Equality and Diversity

None.

Timing of decisions

SSF LTQC approved 31.3.15

Further Information

Contact details: Heather Reynolds, Learning and Teaching Coordinator, telephone 01603 592517, email: h.reynolds@uea.ac.uk, for any queries/further information relating to this document.

Background

N/A

Discussion

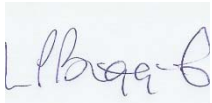
N/A

Attachments

Course Closure Forms.

COURSE CLOSURE

Faculty	SSF	School	PSY (formerly SWP)
Courses to be closed:			
Course Title (incl. award)	Course Code	UCAS Code	
Masters in Child & family Research	T2L522201		
Masters in Child & family Research	T1L522101		
Academic year students will be / were last admitted to the above course(s)		2010-11	
Are the above courses currently advertised in a prospectus?		Yes	
		No	✓
Are there applicants for the above course(s) currently in the system?		Yes	
		No	✓
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)		2010-11	
Will there be students continuing on the course after it ceases to recruit?		Yes	
		No	✓
If yes, how many?		Yr2	
		Yr3	
		Ind/Abr	
		Yr4	
What are the implications for students currently on the course(s)?			
No students currently on course – all students have completed			
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)			
Phased out from 2010-11, last intake, course not advertised after that, no more admitted.			

Have continuing students affected by the closure of the course been consulted?	Yes	
	No	
Reasons for discontinuation of course		
<p>Low uptake of this course made it uneconomical to continue. Students attracted to this type of study (i.e. child and family) have been directed to either the MSc in child & Family Psychology or the new MRes in Social Science Research Methods which has 5 disciplinary pathways (SWK, PSY, LAW, Business, EDU).</p>		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
Head of School, PGR Director, Admissions		
Signature of Course Director		Date
		25 April 2013
Signature of Head of School		Date
Kenny Coventry		4.3.15
Signature of Associate Dean LTQ		Date
Ratula Chakraborty Kevan Williams (AD SSF Admissions)		31.3.15 31.3.15

Once complete, please email a copy of this proforma to

- **Faculty Admissions Manager**
- **Marketing and Admissions Services**
- **Planning Office (CAMS Manager)**
- **Faculty Manager – Taught Programmes**
- **Learning, Teaching & Quality Office (for report to LTC)**

COURSE CLOSURE

1. COURSE INFORMATION			
Faculty	SSF	School	PSY
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
T1C821101 – Child and Family Psychology			
T1C821102 – Child and Family Psychology			
T2C821201 – Child and Family Psychology			
T2C821202 – Child and Family Psychology			
Are the above courses currently advertised?	In a prospectus or UEA website		no
	With UCAS		no
	Not currently being advertised		yes
Are there applicants for the above course(s) currently in the system?	Yes		
	No		x
Academic year students will be / were last admitted to the above course(s)	2013		
Will there be students continuing on the course after it ceases to recruit?	Yes		
	No		x
If yes, how many?	Yr2		
	Yr3		
	Year Out (Industry/ Abroad)		
	Yr4		

¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)	2013
--	------

2. RATIONALE & CONSULTATION		
Reasons for discontinuation of course		
MSc in Child and Family Psychology has been replaced with new MSc in Developmental Psychology		
Have continuing students affected by the closure of the course been consulted?	Yes	n/a
	No	n/a
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	
What are the implications for students currently on the course(s)?		
No students remaining on this course		
Implications for, and consultations with, affected parties		
Please consider the following: <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the proposed closure? • Has the Faculty Dean been consulted? 		

¹ This may be subject to change, due to commitments to intercalating students

What are the implications, if any, for academic staff?

This MSc programme has been discontinued as part of a streamlining process of Master's provision in the School of Psychology in which new master's modules have been introduced to service three new Master's programmes: MSc Developmental Psychology, MSc Cognitive Neuroscience and MSc Social Psychology. Four research modules are co-taught for these programmes and we no longer rely on third year modules to provide the topic focused modules. This is an improvement for meeting QAA standards for master's programmes, student experience and making clear the boundaries for academic staff for their modules at UG level. There has been an increase in workload for those staff who have become module leaders of the new modules, but a decrease in workload for those staff who were previously accommodating PG students within their Third year modules.

Has the School Teaching Director and Faculty AD Admissions been consulted?

Yes

Will any other Schools be affected?

No

Have Admissions, Recruitment and Marketing (ARM) been consulted?

Yes

Has the Faculty Finance Manager commented on the financial implications of the proposed closure?

Not to my knowledge

Has the Faculty Dean been consulted?

Not to my knowledge, but the programme closure was part of the process of creating the new MSc programmes in psychology which went to and was agreed at SSF LTQ.

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)

Students have completed. No remaining students registered on the programme.

3. APPROVALS

Signature of Teaching Director	Date
Neil Cooper	5.3.15
Signature of Head of School	Date
Kenny Coventry	6.3.15
Signature of Associate Dean, Admissions	Date
Kevan Williams	31.3.15
Signature of partner Head of School (for Joint Degrees only)	Date
Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee	Date
Ratula Chakraborty	31.3.15

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN

Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action

Service	Responsible individual	Action Required	Date of Completion	Name/ Signature
Learning and Teaching Service	Secretary to FLTQC	Inform LTS coordinator responsible for the course	1.4.15	Heather Reynolds
		Inform LTS Manager (Course Review) to record on Course Review Schedule	1.4.15	Heather Reynolds
		Inform LTS Manager (LTC Secretary) for reporting to LTC	1.4.15	Heather Reynolds
		Date of LTC meeting reported to:	(LTC meeting date) 13.5.15	
		Forward form to ARM	1.4.15	Heather Reynolds
Admissions, Recruitment and Marketing	Arm.operations@uea.ac.uk	Admissions Code made out of use		
		Removal from web/UCAS/other publicity as required		
		Forward form to Student Records		
Planning Office	cams.records@uea.ac.uk	Note closure date on system		
		Forward for info to:		
	Library	Ustl.lib@uea.ac.uk		
	Dean of Students	dos@uea.ac.uk		
	Union of UEA Students	union.academic@uea.ac.uk		
		Retain completed file copy		
Planning Office		Close course on system when closure date reached		