

LTC14D199

**Title:** Report from the meeting of the University Campus Suffolk Joint Academic Committee  
**Author:** Hannah Jackson, Partnerships Manager, Partnerships Office  
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## Report from the meeting of the University Campus Suffolk Joint Academic Committee held on 4 March 2015

### Issue

Attached at Appendix 1 is a report from the meeting of the University Campus Suffolk Joint Academic Committee held on 4 March 2015.

### Recommendation

The Learning and Teaching Committee is invited to approve the recommendations from the meeting of the University Campus Suffolk Joint Academic Committee held on 4 March 2015

#### 1 VALIDATION OF NEW COURSES

##### **Recommended to the Learning and Teaching Committee of the University of East Anglia and the Education Committee of the University of Essex**

that the following course be approved for a period of four years, commencing September 2014:

*UCS Ipswich*

- FdA Early Years Practice

that the following course be approved for a period of five years, commencing January 2015:

*UCS Ipswich*

- BSc (Hons) District/Home Nursing

that the following course be approved for a period of two and a half years, commencing February 2015:

*UCS Ipswich*

- BA (Hons) Counselling

that the following course be approved for a period of five years, commencing March 2015:

*UCS Ipswich*

- BSc (Hons) Paramedic Science

that the following courses be approved for a period of five years commencing September 2015:

*UCS Ipswich*

- MA Professional Practice in Heritage Management
- PGDip Professional Practice in Heritage Management
- PGCert Professional Practice in Heritage Management

## 2 REVALIDATION OF EXISTING COURSES

**Recommended to the Learning and Teaching Committee of the University of East Anglia and the Education Committee of the University of Essex**

that the following courses be reapproved for a period of five years commencing September 2014:

*UCS at Suffolk New College*

- BSc (Hons) Civil Engineering
- FdSc Civil Engineering

## 3 COURSE SUSPENSIONS

**Recommended to the Learning and Teaching Committee of the University of East Anglia and the Education Committee of the University of Essex**

that the following courses be suspended for 2014/15:

*UCS Bury St Edmunds*

- BA (Hons) Business Management and Entrepreneurship
- FdA Hospitality and Event Management
- FdA Salon Management
- FdSc Electronic Engineering

*UCS Great Yarmouth*

- BA (Hons) Photographic and Digital Media
- FdA Creative Music

*UCS Ipswich*

- BA Accounting and Financial Management
- MA Childhood and Youth Studies
- MSc Regenerative Medicine
- MSc Science of Healthy Ageing
- PGDip Childhood and Youth Studies
- PGCert Childhood and Youth Studies

## 4 COURSE DISCONTINUATION

**Recommended to the Learning and Teaching Committee of the University of East Anglia and the Education Committee of the University of Essex**

that the following courses be discontinued from 2014/15:

*UCS Ipswich*

- BA (Ord) Early Learning (progression route)
- MA Journalism
- PGDip Journalism
- PGCert Journalism
- BA (Hons) Business Management with Entrepreneurship

- BA (Hons) Business Management with Finance
- BA (Hons) Business Management with Human Resource Management
- BA (Hons) Business Management with Law
- BA (Hons) Business Management with Marketing
- BA (Hons) Care Practice
- BA (Hons) Event Management with Business Management
- BA (Hons) Hospitality Management
- BA (Hons) Hospitality Management with Business Management
- BA (Hons) Leisure Management
- BA (Hons) Leisure Management with Business Management
- BA (Hons) Tourism Management with Business Management
- BA (Hons) Tourism Management and Hospitality Management
- BA (Hons) Tourism Management and Leisure Management
- BSc (Hons) Nurse Practitioner
- DipHE Business Management with Entrepreneurship
- DipHE Business Management with Finance
- DipHE Business Management with Human Resource Management
- DipHE Business Management with Law
- DipHE Business Management with Marketing
- DipHE Event Management with Business Management
- DipHE Health and Social Care Practice
- DipHE Hospitality Management
- DipHE Hospitality Management with Business Management
- DipHE Leisure Management
- DipHE Leisure Management with Business Management
- DipHE Tourism Management with Business Management
- DipHE Tourism Management and Hospitality Management
- DipHE Tourism Management and Leisure Management
- CertHE Business Management with Entrepreneurship
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**Resource Implications**

None identified.

**Risk Implications**

None identified.

**Equality and Diversity**

Not applicable.

**Further Information**

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**Attachments**

**University of East Anglia and University of Essex**

**UNIVERSITY CAMPUS SUFFOLK JOINT ACADEMIC COMMITTEE**

**REPORT TO UNIVERSITY OF EAST ANGLIA LEARNING AND TEACHING  
COMMITTEE AND UNIVERSITY OF ESSEX EDUCATION COMMITTEE**

**Report from the meeting of the University Campus Suffolk Joint Academic  
Committee held on 4 March 2015**

**ITEMS FOR DECISION**

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## ITEMS FOR INFORMATION

### 1 **QUALITY ASSURANCE AGENCY (QAA) HIGHER EDUCATION REVIEW (HER)**

Noted

UCS Ipswich underwent its first QAA HER in November 2014 and the report was published in February 2015. UCS received a positive outcome and had met all the expectations, with two areas of good practice identified. Three recommendations were made:

1. To liaise with the JAC to ensure that it is fully involved in managing and clearly sighted on the evidence related to, academic standards and quality on taught provision delivered at the Learning Network Centres.
2. To ensure sufficient breadth of subject and supervisory expertise in order to formally consider, review and approve postgraduate research programmes of study.
3. In the context of institutional change, to make sure that published information reflects changed arrangements in a timely, accurate and co-ordinated manner.

The Universities had met with UCS to discuss the recommendations and to agree the actions to be taken. The UCS Action Plan would be published on the QAA website in April 2015.

### 2 **QAA TAUGHT DEGREE AWARDING POWERS (TDAP) PROCESS**

Noted

The TDAP scrutiny process was underway, with a key set of meetings held in January 2015, which included representatives from the Universities, the UCS Learning Network Centres and senior members of staff at UCS. Other observations had been taking place, with the final observation to be held on 20 May.

The draft report will be prepared by the TDAP team and presented to the QAA Advisory Committee on Degree Awarding Powers (ACDAP) in September 2015, followed by the QAA Board in October. Following this the report and recommendations would be submitted to the Privy

Council through the appropriate Government Department with responsibility for Higher Education, currently the Department for Business, Innovation and Skills (BIS).

### **3 ANNUAL ACADEMIC REPORT**

Noted                      The 2013/14 UCS Annual Academic Report was received. The report is the culmination of the Risk-based Monitoring and Enhancement (RiME) processes at UCS which form the annual monitoring process for all UCS academic provision. The report was informed by the UCS Ipswich Department and Learning Network Centre RiME reports and by the RiME reports generated by Student Support and Learning Services and identifies areas of good practice and enhancement activities. An institutional level action plan was produced to address improvement areas.

### **4 EXTERNAL EXAMINER REPORTS 2013/14**

Noted                      Members received a report outlining the key features emerging from the External Examiner reports received for courses running during 2013/14. A total of 123 reports had been received and in almost all cases External Examiners confirmed that the academic standards were appropriate to the level of study being undertaken and were consistent with other UK Higher Education Institutions. The exceptions were managed through the UCS risk alert process which is used to follow-up with Heads of Department on issues arising from areas where performance or other data indicates a potential cause for concern.

### **6 NEW COURSES APPROVED TO PROCEED TO PUBLICITY AND VALIDATION**

Approved                      The following new courses were approved to proceed to publicity and validation:

#### *UCS Bury St Edmunds*

- BA (Hons) Graphic Design and Communication
- FdSc Holistic Therapies (formerly FdA Physical and Psychological Therapies)

#### *UCS Great Yarmouth*

- BA (Hons) Applied Care Practice (Adult)
- BA (Hons) Applied Care Practice (Children and Young People)
- BA (Hons) Applied Care Practice (Early Years)

#### *UCS Ipswich*

- BSc (Hons) Bioscience



- BSc (Hons) Computer Games Programming
- BSc (Hons) Network Engineering
- BSc (Hons) Software Engineering

*UCS Lowestoft*

- BA (Hons) Social Science

**7 EXISTING COURSES TO PROCEED TO REVALIDATION**

Approved                      The following courses were approved to proceed to revalidation:

*UCS Ipswich*

- BA (Hons) Interior Architecture and Design

**8 PROFESSIONAL OR STATUTORY REGULATORY BODY (PSRB) ACTIVITY**

Noted                              Institute of Chartered Accountants for England and Wales (ICAEW) approval of the following course at UCS Ipswich:

- BA (Hons) Accounting and Financial Management

Noted                              Nursing and Midwifery Council (NMC) approval of the following courses at UCS Ipswich:

- BSc (Hons) District/Home Nursing
- Non-medical Prescribing (V100)

Rachel Frost  
 Secretary to the UCS Joint Academic Committee  
 Senior Academic Standards and Partnerships Manager  
 University of Essex  
 March 2015