

**LTC14D183**

**Title:** Confirmation of Chair's Action  
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**Issue**

Confirmation of Chair's Action taken on the following:

1. New Prizes, Scholarships and Bursaries
  - i. The Norfolk Gardens Trust Scholarship
  - ii. MSc Enterprise and Business Creation: Start up Competition
  - iii. The FJW Oncology Scholarship
  - iv. The Fitzmaurice Scholarship
  - v. The Derek Burke Memorial Prizes
  - vi. The Westwood Surgery Pre-Elective Prize
  
- Amended scholarship
  - i. The Leipzig Postgraduate Scholarship in Modern European History

**i) The Norfolk Gardens Trust Scholarship**

1. There shall be a Scholarship awarded annually, commencing in the academic session 2015-16, to be known as the Norfolk Gardens Trust Scholarship. The purpose of the Scholarship is to encourage a student to study a Taught Masters course offered by the School of History.
2. The Scholarship shall be awarded to a student registered on any Taught Masters degree course in the School of History, who is undertaking a study into an aspect of Norfolk garden or designed landscape history.
3. The value of the Scholarship shall be £1,500 and will contribute towards the recipient's tuition fees.
4. The Scholarship shall be awarded on a competitive basis and will become payable on completion of registration of the successful applicant.
5. Details of the Scholarship will be publicised to all eligible students with appropriate information on selection criteria, application timescales and value of award.
6. In order to apply for this Scholarship, students will be required to submit a 500-word essay explaining why they think they should be awarded this Scholarship.

7. The Scholarship will be awarded by the Pro-Vice-Chancellor (Academic) on the recommendation of a Selection Committee comprising the Associate Deans for Admissions, Research and for Learning, Teaching and Quality in the Faculty of Arts and Humanities and a senior member of the School of History (Landscape Group).
8. If two candidates are judged to be of sufficient and equal merit, the prize may be divided. There shall be a maximum of two winners in any one year.
9. If no candidate is judged to be of sufficient merit, the Scholarship shall not be awarded.
10. The winning student shall be required to attend an event for publicity purposes and shall submit an annual report to their donor at the end of each year of their course, via the Development Office, detailing their academic progress at UEA and how the Scholarship has benefited them. They will also be required to give a presentation to the Norfolk Gardens Trust on the findings of their research.
11. If the recipient withdraws from or is unable to complete their course, they will be required to repay the Scholarship in full.

## **ii) MSc Enterprise & Business Creation – is it for you?**

**Enter our ‘Start Up’ competition in partnership with The Student Room if this sounds like you (Eligibility Criteria):**

- you want to start your own business/businesses
- you want to grow your existing business, or grow your family business
- you have, or are about to gain, a lower second class honours degree (2:2) or international equivalent in **any subject** from a recognised institution
- you want to plan and start your business whilst studying an MSc at the same time
- you want to study at the world famous University of East Anglia; a university in the top 1% of all universities in the world
- you want to join a vibrant community of business creators
- you want to win a 100% fees scholarship to join the very special MSc Enterprise and Business Creation
- you are the sort of person who does things now- you will need to be able to start the course in September 2015
- you want to work with a personal mentor, a mentor who is an experienced business creator, and work with them during and after your course.
- you want to create your business and study, not in a regular classroom, but in the award winning new UEA Enterprise Centre surrounded by business people based in the Enterprise Centre.
- you want to be able to tailor your course to suit your needs with a unique option of four exit routes.
- you want to join an MSc that has its own venture funding to support your promising business idea.
- you want to accelerate your skills and your business idea beyond what you could achieve alone.
- you are willing to invest a little time to put forward a business idea in one page (and if you are not willing to invest that little time, well...)
- you have read this far and this sounds like...well... it's me.
- this MSc is about doing...about action...do it now. change your life. enter our competition. join something very special.

### **What you need to do to enter:**

- Submit your business idea on one page describing what the business idea is and why the world needs it along with a completed UEA PGT application form
- This does not have to be essay format but can be presented in the form of diagrams or tables as a summary of your business.

**How we will select your idea:**

- In order for your idea to be selected you must meet our admissions requirements to join the MSc Enterprise and Business Creation and complete our PGT application form
- UEA and The Student Room will shortlist our favourite 10 business ideas
- The ideas will be voted on by the Student Room community and in making the final decision the panel from The Student Room and UEA will consider the business idea, the student rooms community votes and then select the winner
- The winning idea will win the scholarship granted by UEA

**About the scholarship (Ts&Cs)**

There has never been a better time to improve your business knowledge, expertise and skills through postgraduate study. Via the 'Start-Up' competition with The Student Room we are proud to offer a 100% scholarship for our new course, MSc Enterprise and Business Creation.

For guaranteed career progression, a change of professional direction or an opportunity to deepen your knowledge of a subject you are truly passionate about - you'll find exactly what you need with postgraduate study at UEA.

**Terms and Conditions of the scholarship include;**

- We only have one scholarship to offer via the 'Start-Up' competition
- The winner of the 'Start-Up' competition will receive 100% fees scholarship, which equates to the value of £9,200
- The scholarship is available to Home/EU students only
- You must have a lower second class honours degree (2:2) or international equivalent in **any subject** from a recognised institution by the time the course starts in September 2015
- The winner of the 'Start-Up' competition must be eligible to start in September 2015
- The scholarship will be paid quarterly throughout the year of study
- If attendance is below 80% the scholarship will no longer be funded
- The scholarship is available whichever exit route you choose (there are 4 exit routes available in the course)
- UEA may want to document the winning applicant's year as an MSc Enterprise and Business Creation student for marketing purposes
- If you are a current UEA student you can still apply for a chance to win, should you be unsuccessful please check our website for other scholarship opportunities. Other scholarships are also available for non-UEA students.
- The scholarship is only available during the 'Start Up' competition start and end date, 1<sup>st</sup> April until X April.
- Living expenses will need to be funded by the winner

**iii) The FJW Oncology Scholarship**

The FJW Oncology Scholarship will support a student during their PhD in cancer research in the School of Biological Sciences at the University of East Anglia and will be worth £3,000 per year for three years.

1. There shall be a Scholarship to be known as the FJW Oncology Scholarship, which has been established to support a student studying for their PhD in cancer research in the School of Biological Sciences at the University of East Anglia.
2. The value of the Scholarship shall be £3,000 per year for three years.
3. The Scholarship shall be awarded by the Board of the School of Biological Sciences on the recommendation of the Selection Panel comprising the Head of the School of Biological Sciences, the School Director of Postgraduate Studies and the School Director of Research.

4. The Scholarship will be advertised by the usual route and the recipient chosen following an interview with the Selection Panel. The recipient will be chosen on the basis of their academic achievement and academic potential without prejudice towards the candidate's background and personal circumstances. The Scholarship shall not be divided.
5. The Head of School, acting on behalf of the Board of the School of Biological Sciences, may recommend that the Scholarship not be awarded if there no suitable candidates.
6. The Scholarship will be conferred at an event organized by the Development Office. Acceptance of the Scholarship is conditional on the recipient allowing the University of East Anglia to publicise their success as appropriate.
7. The recipient of the Scholarship shall produce an annual report for the donors detailing their academic progress and how the Scholarship has benefitted them.
8. In the event that the recipient withdraws from or does not complete their degree, the recipient will be asked to repay the award in full.

#### **iv) The Fitzmaurice Scholarship**

The Fitzmaurice Scholarship has been established to support a student in the School of Politics, Philosophy and Language and Communication Studies studying for any Postgraduate Taught course in Philosophy. The Scholarship will be awarded annually. The recipient will receive the award for a maximum of one year (or pro-rata for part-time students). The Scholarship will be worth the full value of the recipient's tuition fees per annum. The Scholarship winner will be selected based on academic excellence and evidence of academic ambition.

##### **Rules:**

1. The annual Fitzmaurice Scholarship will be worth the full value of the recipient's tuition fees per annum for a maximum one year (or pro-rata for part-time students).
2. There shall be a maximum of one scholarship awarded each year. If two or more candidates are judged to be of equal merit, the scholarship will not be split and the scholarship will be awarded to one candidate.
3. The Scholarship will be awarded on a competitive basis, based on the materials submitted by candidates as part of their application to the course. The usual criteria will be academic excellence and academic ambition.
4. The Scholarship will be awarded by the Vice-Chancellor based on the recommendation of a Selection Committee comprising the PPL-Philosophy Postgraduate Teaching Director and the Course Directors of Philosophy Postgraduate Taught courses.
5. Upon acceptance of the Scholarship, the recipient will be required to sign a scholarship agreement, details of which will be given to the recipient at the appropriate time.
6. If the recipient withdraws from or is unable to complete their course, they will be required to repay the scholarship in full.
7. The Scholarship will become payable upon registration of the successful candidate.
8. If in any year, no candidate is judged to be of sufficient merit, the Scholarship shall not be awarded and will be carried forward to the next academic year.
9. No person will be awarded The Fitzmaurice Scholarship more than once.
10. The winner of The Fitzmaurice Scholarship shall not be eligible to hold any other Development Office scholarship.

#### **v) The Derek Burke Memorial Prizes**

1. £10,000 will be donated by Derek Burke, former Vice-Chancellor of the University of East Anglia, in his Will, to be used over a period of ten years from the receipt of the gift to provide support of two postgraduate student prizes.

2. The two prizes, of £500 each, will be awarded annually to one Masters and one PhD student for innovative scientific work associated with UEA partners in the Norwich Research Park.
3. The prizes will be known as the Derek Burke Memorial Prizes.
4. Applications for the annual prizes will be invited from postgraduate students in the Faculty of Science, the Faculty of Medicine and Health Sciences and across the Norwich Research Park partner institutions.
5. The prizes will be awarded to UEA-registered students studying for either an MSc or PhD degree in the Faculty of Science or the Faculty of Medicine and Health Sciences.
6. Students will either be nominated or submit an application for the prizes and include a statement on their innovative research and the reasons as to how it could make a difference to the world. Each applicant must also provide an academic reference to support their application.
7. Details of the Derek Burke Memorial Prizes will be publicised to all eligible students with appropriate information on selection criteria, application timescales and value of award.
8. The prizes shall be awarded by representatives from the Faculty of Science, the Faculty of Medicine and Health Sciences and partner members of the Norwich Research Park and potential conflicts of interest will be considered when they arise.
9. The Selection Panel may recommend that the prizes are not awarded if there are no suitable candidates.
10. In the event of more than one student for each prize being considered of equal merit, the available prizes shall be equally divided.
11. If the recipients withdraw from or are unable to complete their course or research, they will be required to repay their prize in full.

**vi) The Westwood Surgery Pre-Elective Prize**

1. There shall be a prize awarded annually by Norwich Medical School to be known as The Westwood Surgery Pre-Elective Prize
2. The prize is only open to students enrolled on the Bachelor of Medicine, Bachelor of Surgery (MB BS) programme at the time of their External Elective, in their fourth year of study
3. The first year the prize shall be awarded is 2014/15
4. The prize shall run until such time as the donor withdraws support for the prize
5. The total prize fund is £1,000 and two prizes shall be awarded of £500 each
6. The prize shall be used to drive up the standards of the proposals and risk assessments submitted by students; and hence, reduce the number of students submitting incomplete documents
7. The prize shall be awarded to students who could not otherwise afford to undertake their electives outside East Anglia

8. The prize shall be awarded annually at the Norwich Medical School Electives Evening, in the form of a certificate; prize monies will be transferred to the students' bank accounts after the Electives Evening
9. Being awarded another prize whilst a registered student on the MB BS does not render any student ineligible for The Dr Fergal O'Driscoll Pre-Elective Prize, as it is designed to mitigate against financial hardship
10. Acceptance of the prize is subject to allowing the University of East Anglia to publicise as appropriate the success of the candidate.

Selection Criteria:

For any student to be eligible for this prize they must:

- submit an elective proposal and risk assessment that meets the criteria to be graded as 'excellent' (see Selection Process)
- meet all deadlines set by Norwich Medical School and the University's Occupational Health department, regarding their Elective Placement
- demonstrate good time keeping and organisational skills, including responding to all correspondence promptly
- organise the elective themselves and not buy a tailor made one from a travel company/or use members of their family to do so
- provide evidence showing that without the prize money, they would not be able to afford an elective outside the East Anglia region.

For an elective proposal to be deemed excellent it must have the following elements:

- clearly state where the student will be going
- why the student chose that particular elective
- what they plan to do
- what they hope to achieve
- how the elective will benefit them and their host
- how the elective links to the future career aspirations of the student
- details of the elective supervisor and next of kin
- because of the disparity between the risks posed by electives in different regions of the world, the prize winner will not be decided on the quality of their risk assessment. Instead, the risk assessment will be used to exclude students from nomination.

Selection process:

Each Elective Tutor will select and forward, to the School Manager of Norwich Medical School, the names of two students from the group of students they are supervising for the Elective. These students must have met all the above criteria and submitted excellent draft proposals and complete risk assessments.

The Elective Committee will then meet in January and select the best five students, from these earlier nominations.

The names and documents of these students will then be forwarded to the Dean of the Medical School, or his/her deputy, who will then select the best three and these will be asked to give a talk at the Electives Evening.

The winner will be selected by Dr Fergal O'Driscoll, or his nominated representative, after the presentations.

GM 02.10.2014; CB 04.12.2014; GM 04.12.2014

Amended

**i) The Leipzig Postgraduate Scholarship in Modern European History**

1. There shall be a Scholarship awarded annually, commencing in the academic session 2012-13, to be known as the Leipzig Postgraduate Scholarship in Modern European History. The purpose of the Scholarship is to encourage a student to study a Taught Masters course offered by the School of History.

2. The Scholarship shall be awarded to a student registered on the MA in Modern European History postgraduate degree course in the School of History.
  3. The Scholarship shall contribute to the recipient's full course fees at the home/EU rate for a 12 month period (amended from 'the value of the Scholarship shall be £5000')
  4. The Scholarship shall be awarded on a competitive basis and will become payable on completion of registration of the successful applicant.
  5. Details of the Scholarship will be publicised to all eligible students with appropriate information on selection criteria, application timescales and value of award.
  6. The Scholarship recipient will be chosen on the basis of academic merit through open competition. A first class degree, together with evidence of potential for further progress, will be the usual criteria.
  7. The Scholarship winner will be made by the selection committee in the School of History comprising Professor of Modern European History, the Head of the School of History and the Director of Postgraduate Studies.
  8. If two candidates are judged to be of sufficient and equal merit, the prize may be divided. There shall be a maximum of two winners in any one year.
  9. If no candidate is judged to be of sufficient merit, the prize shall not be awarded.
  10. The winning candidate shall be required to attend an event for publicity purposes.
  11. The winning candidate will also be required to provide a written report to the Scholarship donor, via the Development Office, on completing their degree.
2. Approval of the BSc (Hons) Mathematics with a Foundation Year

This document can be found on the LTC Blackboard site.