Important information for Teaching Directors, Module Organisers and Course Directors

Communication Five – Module and Course Update

For Action:

Module and Course Review

A reminder to please complete the forms to record the output from Module and Course Review by the deadline set by your School's Teaching Director in order that the recommendations can be considered by the School's Teaching Committee (or equivalent).

Guidance documents are available on the web here and if you would like further support with the Tableau reports, there are two "drop-in" sessions scheduled as followed:

Tableau report drop-in sessions
Tuesday, 17 September 2019 from 12.15-13.45 in ITCS 0.17
Thursday, 19 September 2019 from 12.15-13.45 in ITCS 0.17

For information:

Module update

2019/20 modules – assessment update

The review period for updating assessment information has now ended. The status of all modules in eVision will show as 'LTS Approved'. If you have not had an opportunity to review this information and wish to make any further changes, please contact your Hub Team.

2020/21 and 2021/22 modules

The outputs of the Review considered by the School Teaching Committee will be recorded by LTS and viewable in Tableau and any approved changes will then be made in the system by the Hub team.

Course update

The output of the Course Review will be available to view in Tableau and will be considered at a meeting of the School's Teaching Committee (or equivalent meeting). This information will be used to inform the course update process for 2020-21 and 2021-22.

The outputs of the School Review meeting will be recorded by LTS and viewable in Tableau and any approved changes will then be made by the Hub team.

End of Semester Survey

We are looking to improve the way in which students can access the link to the End of Semester survey by making the link available via Blackboard or eVision. We will update you on progress and provide further guidance.

Caroline Sauverin and Rachel Paley, Heads of Learning and Teaching

Eve Dewsnap, Senior Project Manager