

UEA On-line Working Group

Terms of Reference

Preamble

The UEA on-line Working Group will focus on:

- a) credit bearing on-line modules and courses;
 - b) non-credit bearing modules and courses;
 - c) MOOCs;
- and will also consider:
- d) e-learning on traditional campus based courses;
 - e) the University's digital presence and footprint.

Terms of Reference

- 1) To develop a University strategy for on-line learning.
- 2) To support the development of an on-line module(s) and/or course(s) or CPD course(s) and establish some firm objectives for the number of courses and MOOCs the University should be offering in 2020. (*Noting that the current hotspots are health; creative writing; business, international development and computer sciences*).
- 3) To establish a process for the consideration and approval of
 - non credit bearing on-line courses
 - MOOCs.
- 4) To recommend revisions to the current new course approval form to facilitate use for on-line credit bearing courses.
- 5) To consider proposals for new credit bearing, non-credit bearing courses and modules and MOOCs and recommend and prioritise proposals that meet the University's on-line strategy.
- 6) To review the University quality assurance process to ensure they are appropriate and relevant for on-line courses.

Membership

Chair – Prof Neil Ward PVC Academic

Academic Director of Learning Enhancement – Helena Gillespie

Academic Director of Taught Programmes – Dr Adam Longcroft

Pedagogical Innovation Ambassador, Prof Simon Lancaster

Faculty representatives:

- SCI - Associate Dean (L&T) Dr Ben Milner
- FMH - Associate Dean for Enterprise and PGT Programmes, Prof Jim Gazzard,
- HUM - Associate Dean (L&T), Dr Clive Matthews
- SSF – Ratula Chakraborty

Academic Director of Admissions, Dr Richard Harvey

Director of ARM, Angelina Bingley

Head of Strategic Marketing, Giles Whattam,

Head of Learning Technology, Alicia McConnell,

Director of Information Services, Jonathan Colam-French,

Director of LTS, Dr Andrea Blanchflower