

## **LEARNING AND TEACHING COMMITTEE**

Ex officio     The Pro-Vice-Chancellor (Academic) (Chair)  
Academic Director of Taught Programmes  
Academic Director of Postgraduate Research Degree Programmes  
Academic Director of Partnerships  
Director of University Services (LTS)  
Director of University Services (PPE)  
LTC Director of Staff Development  
Dean of Students  
Associate Dean of the Learning, Teaching and Quality  
Committee of each Faculty  
The Academic Officer of the Union of Students  
UCS representative  
City College Norwich representative  
One member nominated by the Students' Council  
Two graduate students nominated by the Graduate Students'  
Association

### **Terms of Reference**

- (1) To define with the approval of the Senate, implement and review the University's strategies for learning and teaching, in line with the University's corporate strategy and taking into account Faculty and School strategic aims;
- (2) To develop policies, regulatory frameworks and Codes of Practice that secure the standards of the University's awards, assure the quality of the student experience and encourage innovation in learning and teaching;
- (3) To ensure compliance with those policies, regulatory frameworks and Codes of Practice through Learning and Teaching governance arrangements which comply with the University's Statutes;
- (4) To monitor the impact of those policies, regulatory frameworks and Codes of Practice on academic standards and the student experience including equality of opportunity, and to ensure that remedial action is taken where the outcomes do not meet University's requirements or those of external regulatory bodies (including those relating to disability and physical access to buildings);
- (5) To appoint examiners, on behalf of the Senate, for all taught and research programmes, on the recommendation of the responsible officer or body of the School;
- (6) In accordance with the above terms of reference, to consider matters brought forward for its attention by the Senate, the Learning and Teaching Directors and the subcommittees of the Learning and Teaching Committee and to delegate matters appropriately for action;

(7) To liaise with other agencies within the University on matters of mutual concern including matters of resource allocation as it effects the delivery of learning and teaching;

(8) To consider and report annually to Senate upon:

(a) the maintenance of academic standards based on the outcomes of the University's external examiner reporting system

And

(b) matters concerning the equality of opportunity of students.

Senate 24.6.98 :Minute 40

Senate 23.6.99 :Minute 39(1)

Senate 25.6.2003 :Minute 49

Senate 2.3.05 : Minute 17

Council 14.3.05 : Minute 30