



University of East Anglia

Information Services Directorate

The Library
University of East Anglia
Norwich Research Park
Norwich NR4 7TJ
United Kingdom

Email: foi@uea.ac.uk
Tel: +44 (0) 1603 592 431
Fax: +44 (0) 1603 591 010
Web: <http://www.uea.ac.uk>

██████████

22 October 2015

Dear ██████████

Freedom of Information Act 2000 – Information request (ref: FOI_15-189)

We have now considered your request of 29 September 2015 for contract information relating to the University's Banking Services, Audit Services and Card Processing Services.

We contacted you on 30 September and 05 October to ask if your request referred only to software contracts for these services. We received no response to these emails and so have based our response on our understanding of your request, which was that your request did relate only to software. If this is not the case, please let us know what else should be considered.

As requested, our response is provided in the spreadsheet which accompanied your request. Please see accompanying file FOI_15-189 Appendix A.

We hope this information will meet your requirements, however you have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Ellen Paterson
Information Policy and Compliance Manager
University of East Anglia