



University of East Anglia

Information Services Directorate

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[REDACTED]

27 November 2015

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_15-231)

We have now considered your request of 09 November 2015 for “*any scoring system used to assess interview performance ... regarding A100 applications for the latest admission cycle i.e. 2015/2016*” and for “*...any form or such is provided to interviewers to record performance*”. We regret that on this occasion it is not possible to provide the requested information.

In line with section 17 of the Act, this letter acts as a Refusal Notice. The Act contains a number of exemptions that allow public authorities to withhold certain information from release. We have applied the following exemption to your request.

Exemption	Reason
s.36(2)(c), Prejudice to the effective conduct of public affairs	Release of this information would, or would be likely to prejudice the University’s ability to carry out its role

We have received several requests for the template interview score sheets and on each occasion the University’s Vice-Chancellor has considered these requests and has determined the information should be withheld from public release. Our position – and therefore our response – has not changed since our response to these earlier requests. A full explanation of why this exemption is engaged can be found in our responses to these earlier requests on our disclosure log¹.

See, for example, our response to a request in 2014 for “[any scoring or grading system used to assess interview performance and if a form or such is provided to interviewers to record performance...](#)”² and more recently, our response to a request this year for the “[...general structure of the Multiple Mini Interviews you conduct, including, if possible, any marking sheets used during the process](#)”³.

¹ <https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/regulations-and-policies/information-regulations-and-policies/freedom-of-information/disclosure-log/admissions/a100-med-admissions>

² https://portal.uea.ac.uk/documents/6207125/6884169/FOI_14-059.pdf/

³ https://portal.uea.ac.uk/documents/6207125/8237600/FOI_15-039.pdf/dfd8a876-4001-4f3c-b791-b66cbdf76867

You have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Policy and Compliance Manager
University of East Anglia