

██████████  
  
21 August 2015

Dear ██████████

**Freedom of Information Act 2000 – Information request (ref: FOI\_15-146)**

We have now considered your request of 04 August 2015 for “*The number of people who have signed forms indicating they wish for their bodies to be bequeathed to your university for the purposes of anatomical examination by your students and staff...*” for the academic years 2010/11 to 2014/15.

As per your request, our response is within the attached document entitled ‘Appendix A\_Data file\_FOI\_15-146.xlsx’ and we hope this will meet your requirements.

We would, however, wish to add some additional comments to provide context to the figures presented. The figures represent the number of forms currently in our possession, but would not necessarily represent all forms initially placed with UEA.

The figures are the number of forms that have been completed, sent to, and retained by UEA. We shred completed forms of individuals whose donation is deemed to be unsuitable for our purposes at the time of their death. Additionally, should an individual move out of UEA’s catchment area, the form held to that point will be sent to a named contact at the Medical School nearest to their new location.

Therefore, the figures provided represent those individuals who have signed donation forms, and:

- a) Are still alive and within our catchment area, or
- b) Have since passed away and have been accepted into UEA for anatomical examination.

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You have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner’s Office.

You also have a subsequent right of appeal to the Information Commissioner’s Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

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