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[REDACTED]

01 April 2015

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_15-049)**

We have now considered your request of 03 March 2015 for the following information:

*'...How much has the University spent on corporate entertainment and corporate events since 1 January 2013.'*

We contacted you by email on 03 March to ask for clarification as to what you mean by the term 'corporate events'. We have not received a response to our email, but on page 2 of this letter we have provided data based on our understanding of the term as meaning:

*"...a gathering that is sponsored by a business for its employees, business partners, clients and/or prospective clients. These events can be for larger audiences such as conventions or smaller events like conferences, meetings or holiday parties."<sup>1</sup>*

It should also be noted that we have understood the term 'Corporate entertainment' to mean *"...private events held by corporations or businesses for their staff, clients or stakeholders. These events can be for large audiences such as conventions and conferences, or smaller events such as retreats, holiday parties or even private concerts. It is also commonly used to mean corporate hospitality, the process of entertaining guests at corporate events."<sup>2</sup>*

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You have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

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<sup>1</sup> <http://www.showsinabox.com/what-is-a-corporate-event/>

<sup>2</sup> [http://en.wikipedia.org/wiki/Corporate\\_entertainment](http://en.wikipedia.org/wiki/Corporate_entertainment)

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer  
Information Policy and Compliance Manager  
University of East Anglia

## **Response to Freedom of Information Act 2000 request (FOI\_15-049)**

*How much has the University spent on corporate entertainment and corporate events since 1 January 2013?*

In total, UEA has spent £139,075.40 on corporate entertainment and corporate events since 01 January 2013.<sup>3</sup>

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<sup>3</sup> Please note that there may be additional charges as yet unreported due to staff absences. Should there be such additional costs we will report them to you as soon as possible.