

[REDACTED]

29 September 2015

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_15-187)

Thank you for your request of 28 September 2015 for the following information.

'I would like to receive the costs to the University of obtaining and sending (if applicable) clothing free of charge to students, applicants, and open day attendees for the 2014/15 academic or financial year (whichever is most convenient).'

The University gives no clothing free of charge to students, applicants or open day attendees. Therefore, in line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold any of the information requested.

We hope this response meets your requirements, however you have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Ellen Paterson
Information Policy and Compliance Manager
University of East Anglia