

The Library
University of East Anglia
Norwich Research Park
Norwich NR4 7TJ
United Kingdom

Email: foi@uea.ac.uk
Tel: +44 (0) 1603 592 431
Fax: +44 (0) 1603 591 010
Web: <http://www.uea.ac.uk>

[REDACTED]

11 March 2015

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_15-045)

We have now considered your request of 25 February 2015 for information relating to the University's IT services. Our response is on page 2 of this letter, together with a copy of your request, and we hope this will meet your requirements.

However it is not possible to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold any document comparable to an ICT departmental business plan. Further information is on page 2.

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You have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Ellen Paterson
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_15-045)

Most recent ICT Documents

1. *ICT Strategy- I require the document that hold future plan and strategy of the organisation's ICT department.*

The Information Services Directorate (ISD) incorporates the University's IT services. The ISD current strategy is available on our website:

<https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/isd-strategy-2014-19>

2. *ICT Departmental Business Plan*

[Information not held - s.1(1)(a), Freedom of Information Act]

Taking a business plan to be a formal statement of business goals, reasons they are attainable, and plans for reaching them, we do not hold any document between the strategy and programme of works could be regarded as a separate plan.

Descriptions of goals, justification, and plans for achieving them sit within the strategy and programme of work documents.

3. *ICT Technical Strategy*

Five year vision documents for ICT systems and networking are available from among the papers submitted to the Information Strategy and Services Committee for their 10 Nov 2011 meeting available from our website:

<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/information-strategy-and-services-committee/information-strategy-and-services-committee-2011-2012>

4. *ICT Structure*

The ISD staff structure is available on our website. The ICT staff structure is contained within the ISD staff structure chart:

<https://portal.uea.ac.uk/documents/6207125/6293741/isdstaffingstructure.pdf>

5. *ICT Capital budgets and programmes*

The ISD Programme of Work is available on our website here:

<https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/isd-programme-of-work>

The current IT capital allocation for the 2014/5 financial year is 1.1 million pounds.

For capital expenditure in previous years, please see our financial accounts:

<https://portal.uea.ac.uk/finance/financial-accounts>

Lead member for ICT and Telecommunications come under? Please can you provide me with their direct contact details including their Full Name, Actual Job Title, Contact Number and Direct Email Address?

The Director of the University's Information Services is Mr Jonathan Colam-French, whose contact details can be found here: <https://portal.uea.ac.uk/information-services/contacts>