



University of East Anglia

Information Services Directorate

The Library  
University of East Anglia  
Norwich Research Park  
Norwich NR4 7TJ  
United Kingdom

Email: [foi@uea.ac.uk](mailto:foi@uea.ac.uk)  
Tel: +44 (0) 1603 593 523  
Fax: +44 (0) 1603 591 010  
Web: <http://www.uea.ac.uk>

██████████  
  
24 September 2015

Dear ██████████

**Freedom of Information Act 2000 – Information request (Our ref: FOI\_15-182)**

We have now considered your request of 22 September 2015 for the following:

1) *How many mitigating circumstances/ extenuating circumstances/ special circumstances requests have been MADE, in the Physics department at your university, in the following academic years [in both exams and coursework]?*

*2010/11; 2011/12; 2012/13; 2013/14; 2014/15*

2) *How many mitigating circumstances/ extenuating circumstances/ special circumstances requests have been GRANTED, in the Physics department at your university, in the following academic years [in both exams and coursework]?*

*2010/11; 2011/12; 2012/13; 2013/14; 2014/15*

Pursuant to your rights under section 1(1)(a) of Freedom of Information Act 2000 (FOIA) to be informed whether information is held, this letter is to formally advise you that we do not hold the requested information.

We can advise that UEA does not have a separate and distinct 'Physics department' and therefore would not have any mitigating circumstances / extenuating circumstances / special circumstances requests or grants relating to a physics department.

You have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address.

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner whose [contact details](#)<sup>1</sup> can be found on their website.

---

<sup>1</sup> [https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us)

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer  
Information Policy and Compliance Manager  
University of East Anglia