

## Shift information for UEA summer schools 2020

Deadline to apply: 9am on 27<sup>th</sup> April

### Roles and shift times:

Summer school	Days	Day shift times	Runner shift times*	Nights	Night shift times
<b>This is University (Year 12)</b>	Monday 27 July Tuesday 28 July	08.00 - 17.30 08.30 - 16.30	N/A	Monday 27 July	17.00 - 09.30
<b>Year 10</b>	Wednesday 5 August Thursday 6 August Friday 7 August	08.00 to 18.30 each day* <i>(*taxi journey dependent on Friday)</i>	08.00 to 18.30 each day	Wednesday 5 August Thursday 6 August	<i>Transport: shifts available between 7.00-10.00 on Wednesday 18.00 to 08.30 each night</i>
<b>Experience Uni (Young people in care)</b>	Tuesday 18 daytime and overnight, and Wednesday 19 August daytime	Ambassadors are required to work 09.00 on Tuesday 18 August until 18.00 on Wednesday 19 August, including staying overnight in UEA accommodation. Breaks will be arranged.			
<b>Year 9</b>	Wednesday 19 August Thursday 20 August	19 <sup>th</sup> : 8.30 – 18.00 20 <sup>th</sup> : 10.30-20.00* <i>(*taxi journey dependent)</i>	19 <sup>th</sup> : 8.00 – 17.30 20 <sup>th</sup> : 10.00 – 19.30	Wednesday 19 August	<i>Transport: shifts available between 7.00-10.00 Wed 19<sup>th</sup> start: 17.00 Thurs 20<sup>th</sup> finish: 11.30</i>
<b>UEA for a Day (Year 9 &amp; 10)</b>	Wednesday 26 August	08:00 – 18:00 (to include transport)	N/A	N/A	N/A

**\*The runner supports the main logistics of the event and must hold a current driving license.**

### Who are the events for?

**This is University (Year 12)**

**Year 10**

**Experience Uni**

**Year 9**

**UEA for a Day**

This two-day residential gives students the opportunity to discover UEA life, as well as providing essential study skills and wellbeing support Aimed at students from Norfolk and north Suffolk who are transitioning from year 10 into year 11

Students aged 14-18 with experience of living in local authority foster or residential

For students finishing Year 9 and moving into Year 10, thinking about future options with a focus on university in particular

A non-residential summer event for Year 9 and 10 students

[More information on next page](#)

**Please note:**

- You **must** be able to work ALL shifts for any events you apply for (e.g. to apply for Year 9 day shifts, be free all day on the 19th and 20th August).
- You **must not** schedule other work immediately before, during, or after your summer school shifts (e.g. you cannot attend a day shift at one place of work, and then immediately begin a night shift at a UEA summer school). If we become aware that Ambassadors are not adhering to this rule, we may withdraw them from working at the summer schools. (The Experience Uni residential is an exception, and Ambassadors are required to stay at work throughout the entirety of the event.)
- If your availability changes, please let us know immediately at [ueasummerschools@uea.ac.uk](mailto:ueasummerschools@uea.ac.uk) so your shifts can be redistributed to someone else.
- Successful applicants **must** attend a compulsory briefing in advance of the summer event. Outreach staff will confirm dates and times as soon as possible.

**Other ways you can work:**

- We still need to fill gaps for clubs and society sessions – if you're a member of a group who could run a session, please email [ueasummerschools@uea.ac.uk](mailto:ueasummerschools@uea.ac.uk) with a brief outline of what you can offer
- We may need to call out for additional help for parts of the programmes; we will call out to you first to see if you're free.
- We may also need additional help with taxis to support the collection and return of summer school attendees. As you have expressed an interest in working this year, you will be offered the chance to fill these roles. If you're no longer available to work, or would rather not be contacted for transport, please email [ueasummerschools@uea.ac.uk](mailto:ueasummerschools@uea.ac.uk) and we will remove your name from the list.

If you have any questions, issues, or simply are no longer available, please do not hesitate to let us know! Otherwise, keep an eye out for information on your briefing time and date and we will see you this summer!

Best regards,

UEA Summer School Team

[ueasummerschools@uea.ac.uk](mailto:ueasummerschools@uea.ac.uk)

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