

LTC14D063

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Issue

Confirmation of Chair's Action taken on the following:

- 1) the Dr Fergal O'Driscoll Pre-elective Prizes
- 2) revised rules for the the John Jarrold Scholarships
- 3) the Wilkinson Scholarship
- 4) the Ethicon Student Bursary
- 5) the B. Braun Melsungen AG Student Bursary
- 6) the Chris Gooch Fund
- 7) the John and Pamela Salter Charitable Trust Skills Awards
- 8) revised rules for the Colonel Charles L. Walker Scholarship

1. The Dr Fergal O'Driscoll Pre-elective Prizes (£500 X2)

At the elective's committee meeting held on 21st February 2014, it was agreed that;

- (1) These new prizes should be used to drive up the standards of the proposals and risk assessments submitted by students; and hence, reduce the number of students submitting incomplete documents.
- (2) They should be awarded to students who would otherwise not afford to undertake their electives outside East Anglia.

Section Criteria;

It was agreed that for any student to be eligible for this prize they must;

- Submit an excellent elective proposal and risk assessment in September
- Meet all deadlines set by the school and occupational health
- Respond to all correspondence promptly
- Demonstrate good time keeping and organisational skills
- Organise the elective themselves and not buy a tailor made one from a travel company/or use members of their family to do so
- Provide evidence showing that without the prize money, they would not be able to afford an elective outside the East Anglian region.

Selection process;

This will be similar to that used to select students for the 2 MedChi pre-elective Prizes;

- 1) Each elective tutor will select and forward the names of two students from their list of students. These students must have met all the above criteria and submitted the best draft proposals and risk assessments. For an elective proposal to be deemed good it must have the following elements;
 - clearly state where the student will be going

- Why the student chose that particular elective
- What they plan to do
- What they hope to achieve
- How the elective will benefit them and their host
- How the elective links to the future career aspirations of the student
- Details of the elective supervisor and next of kin

Because of the disparity between the risks posed by electives in different regions of the world, it was felt that the prize winner should not be decided on the quality of their risk assessment. Instead, the risk assessment should be used to exclude students from nomination.

- 2) Additionally, for a student to be nominated, they must provide clear evidence showing that without the prize money they would not otherwise be able to afford an elective elsewhere in the UK or abroad.
- 3) The 5 members of the elective committee will then meet in January and select the best 5 students. The names and documents of these students will then be forwarded to either Dr Fergal O'Driscoll or the Dean who will then select the best 3 and these will be asked to give a talk at the elective's evening. The winner will be selected after the talks.

2. The John Jarrold Scholarships

1. There shall be two Scholarships awarded annually to be known as The John Jarrold Scholarships. The purpose of the Scholarships is to enable students to study one of the following courses within the School of Environmental Sciences at the UEA:
 - BSc Climate Science
 - BSc Environmental Earth Sciences
 - BSc Environmental Geography and Climate Change
 - BSc Environmental Geophysics
 - BSc Environmental Sciences
 - **BSc Geography**
 - BSc Meteorology and Oceanography
2. Students ordinarily resident in Norfolk who are eligible to pay fees at the Home/EU rate are eligible for this award.
3. The Scholarship shall contribute to the recipient's course fees for a maximum of three years, subject to satisfactory progress.
4. The value of the Scholarships shall be £1,000 each per year as a reduction in the course fees.
5. The first Scholarships will be awarded in September 2013 with up to two new Scholarships available each subsequent academic year up to and including the last award in 2016/17. The Scholarship will become payable on completion of registration of the successful student.
6. The Scholarships will be awarded on a competitive basis, details of which will be publicised to all eligible students with appropriate information on selection criteria, application timescales and value of award.
7. The Scholarship will be awarded by the Pro-Vice-Chancellor (Academic) on the recommendation of a Selection Committee comprising the Head of the School of Environmental Sciences, the Director of Learning and Teaching in the School of Environmental Sciences and the Director of Admissions in the School of Environmental Sciences.
8. In the event that more than two candidates are deemed to be of equal merit in any one year, the Scholarships shall not be divided beyond two people. The Selection Committee will decide upon the recommended winner(s) based upon interviews with

each candidate. The Pro-Vice-Chancellor (Academic) may be called upon to make a final decision, if required.

9. If in any year no candidates are judged to be of sufficient merit, the Scholarships shall not be awarded. No person will be awarded a Scholarship more than once.
10. The recipient will produce a report on their studies for the Trustees of The John Jarrold Trust, via the Development Office, at the end of each year of their course.

3. The Wilkinson Scholarship- revised rules

1. There shall be a Scholarship to be known as the Wilkinson Scholarship to enable an undergraduate student to study for a BA (Hons) in English Literature and Philosophy. (If, in the future, the course is discontinued, UEA will ensure that the funds are diverted to the course with the most similar aims and objectives).
2. Students ordinarily resident in the United Kingdom who are eligible to pay fees at the Home/EU rate and who come from a household where the total household income is less than £25,000 in accordance with the documents provided to the LEA, will be eligible to apply for the Scholarship. The household earnings figure will be reviewed periodically to ensure it remains appropriate. They must have also submitted their application to UCAS by the first application deadline as detailed on the UCAS website.
3. **One new Scholarship shall be available every three years. It** shall contribute to the recipient's part course fees up to a maximum of three years, subject to satisfactory progress.
4. The Scholarship shall be awarded on a competitive basis and will become payable on completion of registration of the successful applicant. It shall not be divided.
5. Details of the Wilkinson Scholarship will be publicised to all eligible students with appropriate information on selection criteria, application timescales and value of award.
6. The Scholarship will be awarded by the Vice-Chancellor on the recommendation of a Selection Committee acting with the authority of the Pro-Vice-Chancellor (Academic) and comprising the Associate Dean for Admissions in the Faculty of Arts and Humanities and the Head of the School of Philosophy. The Pro-Vice-Chancellor (Academic) may be called upon to make a final recommendation, if required.
7. If in any year there are no eligible candidates or no eligible candidate is considered of sufficient merit, the Scholarship shall not be awarded. It may be offered in a subsequent year.
8. The recipient of the Scholarship shall attend an event at which the Scholarship shall be conferred. Acceptance of the Scholarship is subject to allowing UEA to publicise as appropriate the success of the recipient.
9. The recipient of the Scholarship shall submit an annual report to the donor detailing their academic progress and agree to meet the donor once a year with a member of staff from the Development and Campaigns team at the University to talk about how the Scholarship has benefited them.
10. The holder of the Wilkinson Scholarship will not be eligible to hold a Vice-Chancellor's Scholarship at the same time.

4. Ethicon Student Bursary

1. Terms of a bursary awarded to a student enrolled on the MS Coloproctology (T2A302301) or PGDip Coloproctology (T2A302201PD), subject to the availability of funds from the Sponsor, Ethicon (full company name: Ethicon Endo-Surgery [Europe])

2. There shall be a bursary awarded to the student achieving the highest summative assessment score in the clinical modules of the MS and PGDip Coloproctology
 - MED-M81E Colorectal Emergencies
 - MED-M83F Inflammatory Bowel Disease
 - MED-M82D Neoplasia
 - MED-M84E Proctology and Functional Bowel Disorders
3. UEA stipulates that 80% participation or above must be achieved by all students in order to pass the module. Online participation is measured from students attempting a pre-defined set of online tasks as defined in the programme specification. If the student with the highest summative assessment score in the clinical module has not met the minimum of 80% engagement, they shall not be eligible for the bursary and the bursary shall be offered to the student with the second highest summative assessment score in that clinical module.
4. The results of each module assessment and the recipient of the bursary will be confirmed by the Chair of the Board of Examiners for the programmes.
5. The bursary will take the form of the tuition fee for the subsequent module, or a reimbursal of tuition fees already paid for that module if it is the final clinical module.
6. If the highest score for the module is obtained by more than one student, the bursary shall be divided equally between the students.
7. The bursary shall be paid to the full level of the module fee.
8. The bursary is only offered to students with a Home fee status.
9. University of East Anglia Finance Department will invoice the Sponsor and record the credit against the recipient student's finance record on Evision.
10. The recipient of the bursary will be asked to write a letter of thanks to the Sponsor and credit their support in any Continuing Professional Development portfolio.
11. If no students are recruited to a module, the bursary will not be awarded.

5. B. Braun Melsungen AG Student Bursary

1. Terms of a bursary awarded to a student enrolled on the MSc Regional Anaesthesia (T2A301303) or PGDip Regional Anaesthesia (T2A301202PD), subject to the availability of funds from the sponsor, B. Braun Melsungen AG.
2. There shall be a bursary awarded to the student achieving the highest summative assessment score on each of the clinical modules of the MSc and PGDip Regional Anaesthesia
 - a. MED-M71D Anatomy and Applied Anatomy Applicable to Regional Anaesthesia
 - b. MED-M73F Situational and Specific Application of Regional Anaesthesia
 - c. MED-M72E Pharmacology and Neurophysiology of Perioperative Pain Medicine
 - d. MED-M76F Regional Anaesthesia in Special Situations and Circumstances
3. UEA stipulates that 80% participation or above must be achieved by all students in order to pass the module. Online participation is measured from students attempting a pre-defined set of online tasks as defined in the programme specification. If the student with the highest summative assessment score in the clinical module has not met the minimum of 80% engagement, they shall not be eligible for the bursary and the bursary

shall be offered to the student with the second highest summative assessment score in that clinical module.

4. The results of each module assessment and the recipient of the bursary will be confirmed by the Chair of the Board of Examiners for the programmes.
5. The bursary will take the form of the tuition fee for the subsequent module, or a reimbursal of tuition fees already paid for that module if it is the final clinical module.
6. If the highest score for the module is obtained by more than one student, the bursary shall be divided equally between the students.
7. The bursary shall be paid to the full level of the module fee, regardless of the fee status of the student, ie. Home/EU/Overseas.
8. University of East Anglia Finance Department will invoice B. Braun Melsungen AG and record the credit against the recipient student's finance record on Evision.
9. The recipient of the bursary will be asked to write a letter of thanks to the Sponsor and credit their support in any Continuing Professional Development portfolio.
10. For students completing the above mentioned modules prior to January 2015, the bursary may be awarded retrospectively to the student with the highest combined score for the three modules, as confirmed by the Board of Examiners for the programmes.
11. If no students are recruited to a module, the bursary will not be awarded.

6. Chris Gooch Fund

1. There will be a fund, known as the Chris Gooch Fund, available for applications for funding.
2. The principal use of the fund is for members of staff in the Climatic Research Unit (CRU), PhD students registered in CRU and some aspects of general CRU support, where it is unlikely that support could be expected from the School of Environmental Sciences.
3. Applications will be considered for travel support for 1-2 day meetings within the UK or printer and other IT-related support, but not consumable items like printer cartridges. Applications will also be considered for library purchases, but not for software licenses or open access page charges.
4. Applications to the fund should be sent by email to Clare Goodess (c.goodess@uea.ac.uk) and cc'd to Phil Jones (p.jones@uea.ac.uk) giving reasons for the application and a clear statement of the cost (e.g. a train fare).
5. The CRU Executive Team will give details of availability of the fund to the CRU Forum and will assess each application at its monthly meetings. For quicker responses, at least three members of the four permanent members of the CRU Executive Team (Phil Jones, Clare Goodess, Tim Osborn and Manoj Joshi) need to agree.
6. The CRU Executive Team will regularly assess the usage of the fund and reassess what the fund can be used for every year.

7. The John and Pamela Salter Charitable Trust Skills Awards

1. Six annual prizes of £250 each are awarded to final-year undergraduate students in the School of Biological Sciences.

2. There shall be six Prizes awarded annually in the School of Biological Sciences to be known as the John and Pamela Salter Charitable Trust Skills Awards.
3. The recipients will each receive £250 and 40 hours of laboratory skills training that will help them in their research careers.
4. The Prizes will be awarded based on applicants' overall performance throughout their degree and a statement of their reasons for wanting a career in research.
5. Details of the John and Pamela Salter Charitable Trust Skills Awards will be publicised to all eligible students with appropriate information on selection criteria and application timescales.
6. The Prizes shall be awarded by the Head of the School of Biological Sciences on the recommendation of a Selection Committee comprising: the Head of the School of Biological Sciences and two other members of undergraduate academic staff within the School of Biological Sciences.
7. If more than six candidates are judged to be of equal and sufficient merit, the Prizes may be equally divided.
8. If in any year no candidates are judged to be of sufficient merit, the Prizes shall not be awarded.

8. The Colonel Charles L. Walker Scholarship- revised rules

1. This Scholarship was made possible through an endowment by the family of Colonel Charles L. Walker, former Liberator pilot of the USAAF, and member of the 2nd Air Division Memorial Trust (Charity no. 269047).
2. Charles Lynn ("Chuck") Walker was born in 1918 in Illinois, raised in Boulder, Colorado, and was a student at the University of Colorado when the USA entered World War II. After pilot training, he joined the 445th Bomb Group in the US 8th Air Force's 2nd Air Division at Tibenham in south Norfolk on 7 June 1944, the day after D-Day. As pilot of a B-24 Liberator bomber he flew 35 missions over occupied Europe, winning the Distinguished Flying Cross, Croix de Guerre and other decorations. He also served in the Korean War and in the US Air Force's Logistics Command in Greece and France until 1967, when he retired as a Lt. Colonel. He pursued several business interests until 1984 and became a leading member of the 2nd Air Division Association, serving twice as its President. In that capacity he was a great supporter of the 2nd Air Division Memorial Trust and the Library, which is the memorial to the 6,881 men of the Division who were killed in action between 1942 and 1945.
3. From 1998, Chuck was the 2nd Air Division Association's representative on the Trust's Board of Governors, and he travelled to Norwich at least once each year to attend its meetings. In 2013, impressed by the work of the University of East Anglia's School of American Studies, he endowed a scholarship to contribute to the costs of one of the School's undergraduates spending a year at a recognised University in the USA.

Chuck Walker died, aged 95, on 16 June 2014 in Dallas, Texas.

Rules:

- 1) The purpose of the Colonel Charles L. Walker Scholarship is to contribute to the costs of an undergraduate student's year abroad, to be spent in the USA at a recognised university. The Scholarship will be awarded to the highest performing undergraduate student from the School of American Studies at UEA.
- 2) Subject to available funds, the Scholarship is to be awarded annually to the student who achieves the highest mark based on overall academic performance prior to the year away, and will only be awarded to a student scoring a minimum of 60% overall.

- 3) The funds will be held in endowment by the Memorial Trust of the 2nd Air Division USAAF, the Governors of which will determine the number and value of scholarship(s) based on income derived from the funds endowed. The minimum value of the Scholarship in any one year will be £2,000, which the 2nd Air Division Memorial Library Trust will ensure and the fund will bear its own management costs.
- 4) On return to UEA at the end of the year in the USA, the student will produce a written report, submitted through the Development Office at UEA, detailing the achievements of their year abroad and the benefits of the support received.
- 5) The recipient will not be allowed to hold any other UEA scholarship at the same time. If the recipient is successful in obtaining a form of award larger than the amount above, it is expected that their Scholarship will then be passed to a reserve candidate.
- 6) The recipient will be required to attend an event for publicity purposes and agrees, on acceptance, to the storage and publication by UEA of their name and personal image.
- 7) In the event that the recipient is unable to complete their year abroad, the recipient must immediately inform the Development Office at UEA. Should the recipient fail to complete their year abroad or withdraw they could be asked to repay the award in full. This will be judged on a case-by-case basis.