

## THE COUNCIL



There will be a meeting of the Council at **09.30** on Monday 1 December 2014 in Committee Room 2, The Council House.

*There will be refreshments available outside the room from 09.15.*

### **IMPORTANT**

Unfortunately, car parking **will not** be available at the Boiler House roof car park. Please park in the SCVA car park behind the Elizabeth Fry Building (grid reference J18/J19 on enclosed map -- showing as P5 and located on the left as you pass the Elizabeth Fry Building). You **MUST** ensure that your car permits are on display

Registrar and Secretary  
24 November 2014

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### **AGENDA**

1. **BUSINESS OF THE AGENDA**

Items in Section A are for discussion and action by the Council. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Items in Section C are for information only. Any member of the Council may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 27 November 2014. Reserved items appear in Section D.

2. **MINUTES**

To confirm  
the minutes of the meeting held on 13 October 2014 (Enclosed).

3. **STATEMENTS BY THE CHAIR**

4. **STATEMENTS BY THE VICE-CHANCELLOR**

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### **SECTION A: ITEMS FOR DISCUSSION AND ACTION**

A1. **VICE-CHANCELLOR'S REPORT**

To receive  
the Vice-Chancellor's report to Council. COU14D014 (Divider A)

## COU14A002

### \*A2. FINANCIAL STATEMENTS

To report

that the Audit Committee (7 November 2014) considered:

- (a) the confidential draft Financial Statements 2013-14 and
- (b) the confidential Auditors' report on the audit and the financial statements, including the draft letter of representation

To consider

a recommendation from the Audit Committee

- (1) that the Financial Statements, subject to any amendments recommended by the Audit Committee, for the year ended 31 July 2014 in the form in which they will be presented to the Court and published externally, including the Treasurer's report which forms an integral part of the statements, be approved. COU14D015 (Divider B)
- (2) that the letter of representation concerning the University's compliance with relevant laws and regulations be approved. See Appendix 2 of COU14D016 (Divider C)

(The financial statements were also reviewed in draft together with the draft Treasurer's report, by the Finance Group at its meeting on 17 November 2014.)

### \*A3. FINANCIAL FORECASTS AND INSTITUTIONAL SUSTAINABILITY

To consider

- (1) a confidential report from the Director of Finance which incorporates summary financial forecasts updated to reflect the 2013/14 outturn. The outturn for 2013/14 and the current year forecast will then be submitted to HEFCE. This paper also incorporates the financial factors impacting institutional sustainability. COU14D017 (Divider D)
- (2) a confidential report from the Director of Planning which incorporates the non-financial factors impacting institutional sustainability. COU14D018 (Divider E)

### \*A4. APPROVAL OF NEW AND AMENDED LOAN AGREEMENTS AND RELATED MORTGAGE DOCUMENTATION

To consider

a confidential paper from the Director of Finance (to be tabled or circulated separately) regarding

- (1) Amendments to the RBS Loan Facility Agreement in relation to changes in security;
- (2) Loan note purchase agreement;
- (3) Legal mortgage over property in relation to the loan note purchase agreement.

COU14D019 (Divider F)

## COU14A002

### \*A5. AUDIT COMMITTEE

To consider

the confidential Annual Report of the Committee. COU14D020 (Divider G)

To confirm

the signature of the annual assurance return. COU14D021 (Divider H)

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## SECTION B: ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Any member of the Council may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Thursday 27 November 2014.

### \*B1. FINANCE GROUP

To receive

a confidential report from the Finance Group meeting which took place on 17 November 2014. COU14D022 (Divider I).

### B2. COUNCIL MEMBERSHIP COMMITTEE

To receive

a report from the Council Membership Committee regarding the cancelled meeting due to take place on Monday 13 October. COU14D023 (Divider J).

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## SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 27 November 2014.

*These items can be found via the Council page:*

<https://www.uea.ac.uk/committeeoffice/ueacombds/cou/cou1415>

### C1. ITEMS FOR REPORT

To receive

the following Items for Report. COU14D024

(1) Sealings

### C2. DATES OF MEETINGS

To report

(1) that the date of the next Council meeting is Monday 19 January 2015.

(2) that the dates of future Council meetings are:

**COU14A002**

Monday 9 March 2015 - 10.30am  
Monday 18 May 2015 – 10.30am  
Monday 29 June 2015 - 10.30am

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**SECTION D: RESERVED AGENDA**

D1. SENIOR OFFICERS' REMUNERATION COMMITTEE

To receive

the confidential and reserved report of the Senior Officers' Remuneration Committee held on 30 June 2014. COU14D025 (Divider K)