

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 30 January 2013, in Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.50pm.

Ms Claudia Gray
Learning & Teaching Manager
23 January 2013

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 28 January 2013. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 5 December 2012. (Enclosed)

3. STATEMENTS BY THE CHAIR

4. CONFIRMATION OF CHAIR'S ACTION

To confirm
Confirmation of Chair's action:

- (1) Nick Lewis will act as Jonathan Colam-French's official deputy on LTC with immediate effect and has therefore become a full member of LTC; new membership will be reported to Senate on 20 Feb 2013;
- (2) Amendments to Simon Warmby scholarship in School of Environmental Sciences;
- (3) Amendment to Ian Gardiner expedition scholarship rules;
- (4) Amendments to NBS prizes;
- (5) Introduction of new prize in LDC; poetry-next-the-sea prize

LTC12D073 (Divider A)

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. LEARNING ENHANCEMENT TEAM REPORT – 2011/12

To consider

the annual report from the Learning Enhancement Team from the Dean of Students' Office LTC12D074 (Divider B)

A2. TAUGHT PROGRAMMES POLICY GROUP

To consider

the TPPG report (Adam Longcroft)

LTC12D075 (Divider C)

A3. NEW COURSE APPROVALS/CLOSURE PROCESS

To consider

a report from Caroline Sauverin, Acting Director of LTS LTC12D076 (Divider D)

A4. PG RESEARCH PROGRAMMES POLICY GROUP

To consider

an oral report on from the PG Research Programmes Policy Group

A5. NEW AWARDS AND NEW COURSE PROPOSALS

To consider

the granting of approval of:

BA Humanities with a Foundation year (Sept 2013 intake) (HUM), LTC12D077(Divider E)

MA Public Policy and the Environment (HUM), LTC12D078 (Divider F)

BSc Sports Coaching (top-up) (Easton College), LTC12D079 (Divider G)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 28 January 2013.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1213>

LTC12A003

B1. LTC TERMS OF REFERENCE

To receive

a report on a minor amendment to point 6 of the Terms of Reference.
LTC12D080

B2. FITNESS TO PRACTICE PANEL

To consider

a report on the role and function of the Fitness to Practice panel. LTC12D081

B3. REVIEW OF ACADEMIC APPEALS' 2011/12

To consider

a report on the Academic Appeals' Review 2011/12. LTC12D082

B4. REVIEW OF SENATE STUDENT DISCIPLINE COMMITTEE CASES 2011/12

To consider

a report on Senate Student Discipline Committee matters arising from
2011/12. LTC12D083

B5. PARTNERSHIPS

To consider

recommendations from the Joint Academic Committee LTC12D084

B6. UEA AWARDS AND CREDITS

To consider

a report. LTC12D085

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 28 January 2013.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1213>

C1. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To receive

minutes of the meetings of the Faculty Learning, Teaching and Quality
Committees:

HUM – 28 November 2012 – LTC12D086

SSF – 14 November 2012 – LTC12D087

FMH – 3 October 2012 – LTC12D088

LTC12A003

C2. PARTNERSHIPS

To receive

a report on recent activities in the Partnerships Office. LTC12D089

C3. NEW COURSE PROPOSALS AND COURSE CLOSURES

To report

(1) fast-track approval of the following courses:

NBS- MSc Strategic Information Systems to MSc Business Information Systems LTC12D090

(2) course closure for the following courses:

EDU – PGCE Religious Education (Sept 2012 last intake) LTC12D091

C4. OIA

To report

that the OIA has published a pathway report towards early resolution and more effective complaints handling at:

<http://www.oiahe.org.uk/media/75192/oia-pathway-3.pdf>

C5. QUALITY ASSURANCE AGENCY

To report

that the agency has recently circulated:

(1) Publication of a new subject benchmark statement for bachelor's with honours degrees and master's degrees in forensic science (22/12)

<http://www.qaa.ac.uk/Publications/InformationAndGuidance/Pages/Subject-benchmark-statement-forensic-science.aspx>

(2) UK Quality Code for Higher Education Chapter B4: Supporting student achievement LTC12D092

(3) UEA's response to the UK Quality Code for Higher Education Chapter B9: Complaints and appeals on academic matters - introduction LTC12D093

SECTION D: RESERVED AGENDA

No items have been received