

**LTC12D080**

**Title:** *Minor Amendment to the LTC Terms of Reference*  
**Author:** Mr Jon Sharp  
**Circulation:** Learning and Teaching Committee – 30 January 2013  
**Agenda:** LTC12A003  
**Version:** Final  
**Status:** Open

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**Issue**

Recommendation that a minor change to the Learning and Teaching Committee Terms of Reference be approved by the Committee and reported to Senate.

**Recommendation**

To approve the amendment of paragraph 6 of the Learning and Teaching Committee Terms of Reference to stress that both the Academic Director of Taught Programmes and the Academic Director of Research programmes are able to bring forward matters for the consideration by the Learning and Teaching Committee.

**Resource Implications**

There are no resource implications if this recommendation is approved.

**Risk Implications**

There are no further risks anticipated if this recommendation is approved.

**Equality and Diversity**

This proposal ensures that both Academic Directors (Taught Programmes and Research Programmes) can contribute in equal measure to the discussions of the Committee and thus enhances equality of standing of both Directors.

**Timing of decisions**

Approval of this decision will require a report to Senate in March on 20 February 2013.

**Further Information**

Mr Jon Sharp, ext: 7374, [jon.sharp@uea.ac.uk](mailto:jon.sharp@uea.ac.uk).

**Discussion**

There is no discussion of this issue expected at the meeting of the Learning and Teaching Committee on 30 January 2013.

## **Attachments**

Appendix 1 Terms of Reference of the Learning and Teaching Committee.

### **Terms of Reference**

(1) To define with the approval of the Senate, implement and review the University's strategies for learning and teaching, in line with the University's corporate strategy and taking into account Faculty and School strategic aims;

(2) To develop policies, regulatory frameworks and Codes of Practice that secure the standards of the University's awards, assure the quality of the student experience and encourage innovation in learning and teaching;

(3) To ensure compliance with those policies, regulatory frameworks and Codes of Practice through Learning and Teaching governance arrangements which comply with the University's Statutes;

(4) To monitor the impact of those policies, regulatory frameworks and Codes of Practice on academic standards and the student experience including equality of opportunity, and to ensure that remedial action is taken where the outcomes do not meet University's requirements or those of external regulatory bodies (including those relating to disability and physical access to buildings);

(5) To appoint examiners, on behalf of the Senate, for all taught and research programmes, on the recommendation of the responsible officer or body of the School;

(6) In accordance with the above terms of reference, to consider matters brought forward for its attention by the Senate, the Academic Director of Taught Programmes and Academic Director of Research Programmes and the subcommittees of the Learning and Teaching Committee and to delegate matters appropriately for action;

(7) To liaise with other agencies within the University on matters of mutual concern including matters of resource allocation as it effects the delivery of learning and teaching;

(8) To consider and report annually to Senate upon:

(a) the maintenance of academic standards based on the outcomes of the University's external examiner reporting system

and

(b) matters concerning the equality of opportunity of students.