

**LTC12D073**

**Title:** Confirmation of Chair's Action  
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- (1) Nick Lewis will act as Jonathan Colam-French's official deputy on LTC with immediate effect and has therefore become a full member of LTC; new membership will be reported to Senate on 20 Feb 2013;
- (2) Amendments to Simon Warmby scholarship in School of Environmental Sciences;
- (3) Amendment to Ian Gardiner expedition scholarship rules;
- (4) Amendments to NBS prizes;
- (5) Introduction of new prize in LDC; poetry-next-the-sea prize

**(2) The Simon Wharmby Postgraduate Scholarship in Environmental Sciences**

1. There shall be a Scholarship to be known as the Simon Wharmby Postgraduate Scholarship in Environmental Sciences. The purpose of the Scholarship is to encourage a student to study any postgraduate taught programme offered by the School of Environmental Sciences.
2. The value of the Scholarship shall be £3,000.
3. The Scholarship shall be awarded on a competitive basis and will become payable on completion of registration of the successful applicant.
4. Details of the Scholarship will be publicised with appropriate information on selection criteria (see below) and value of award.
5. The Scholarship will be awarded by the Pro-Vice-Chancellor (Academic) on the recommendation of a Selection Committee comprising the ENV Director of Postgraduate Teaching in the School of Environmental Sciences and two other members of the School of Environmental Sciences Faculty associated with the postgraduate teaching programme.
6. If two candidates are judged to be of sufficient and equal merit, the Scholarship may be divided. There shall be a maximum of two winners.
7. If no candidate is judged to be of sufficient merit, the Scholarship shall not be awarded.
8. The winning candidate(s) shall be required to attend an event for publicity purposes.

**Selection criteria (see rule 4 above):**

1. Academic standing (level of qualification, content covered, grade 2:i or above obtained).
2. Relevance of previous study to UEA course applied to.
3. Work experience gained (and relevance to UEA course applied to).
4. Meet the English qualifications (if required) for UEA course applied to.

**(3) Ian Gardiner Expedition Scholarship**

1. There will be an annual Scholarship to be known as the Ian Gardiner Expedition Scholarship to enable a current student from the University of East Anglia to undertake an expedition of their choosing. The expedition should supplement study but not be a requirement of the course and may not be used to gain course credits.
2. The expedition may be organised by the applicant or by a team that includes the applicant.
3. Scholarship applications will not be accepted for expeditions which have already taken place at the time of applying.
4. The Scholarship recipient must have completed their expedition before they begin their final year of study at UEA.
5. The Scholarship is worth £1,200 as a one-off payment to be made after the completion of the recipient's expedition.
6. In order to apply for the Scholarship, students will need to complete an application form, available from the Development Office at UEA, and a 500-word essay explaining the purpose of their expedition along with the personal and professional benefits they hope to gain. They will also need to provide a reference from one of their UEA tutors and be in good standing with the UEA. Candidates may need to attend an interview with the Selection Panel.
7. The deadline for applications is 31 March in the same calendar year in which the expedition will take place.
8. The Scholarship will be awarded by the Vice-Chancellor or a Pro-Vice-Chancellor on the recommendation of a Selection Panel comprising the Scholarship donor, Ian Gardiner, and selected members of the Pathfinders Expedition Group.
9. If two or more applicants are considered of equal merit, the Scholarship shall not be divided. If the Selection Panel is unable to determine the Scholarship recipient, a second interview between the shortlisted candidates will be held.
10. If there are no eligible candidates or no eligible candidate is considered of sufficient merit, the Scholarship shall not be awarded. It may be offered in a subsequent year.
11. The recipient of the Scholarship shall attend an event at which the Scholarship shall be conferred. Acceptance of the Scholarship is subject to allowing UEA to publicise as appropriate the success of the recipient.
12. The recipient of the Scholarship shall be required to submit an expedition report, within two months of their return, to the Scholarship donor, Ian Gardiner, via the Development Office at UEA, detailing whether they achieved their original aims,

what they personally gained from the expedition, if they encountered any unexpected difficulties and how they overcame them. The recipient should also be willing to give a presentation on their expedition at UEA, to which there may be representatives from the UEA, notable explorers and public figures.

13. The recipient may be entitled to such support as detailed in the Scholarship particulars (see below).

#### **Ian Gardiner Expedition Scholarship Particulars**

The Scholarship is intended to be more than just a financial aid to students during their study. The intention is to provide opportunities they would not otherwise have, to further their development and enable them to plan and carry out an expedition. Therefore it is recognised that due to the nature of the Scholarship, additional help and support may be required. The following is not an exhaustive list, but rather a guide as to what can be made available.

**Planning:** While the applicant must decide where the expedition will take place and the aim, assistance with logistical and contingency planning, risk assessment and problem solving may be considered.

**Financial:** The Scholarship is intended to assist the student during their studies, not for the cost of the expedition itself. Therefore as detailed in the Scholarship rules, the payment will not be made until after the completion of the expedition. However, support may be given with sourcing financial assistance for the expedition itself; from fundraising to applying for a grant and liaising with the UEA's Travel and Expeditions Committee.

**Continuation Support:** The intention is to provide on-going support for the recipient. Arrangements will be made so that an open dialogue can be maintained to deal with any questions or issues as they should arise with the intended expedition.

**Post-Expedition:** The recipient, in submitting the post-expedition report, accepts that it may be copied to other interested parties at the discretion of the Scholarship donor. The presentation, given by the recipient, will be a chance for the recipient to meet notable explorers and public figures who may be able to offer additional opportunities on the merit of the recipient.

#### **(4) Norwich Business School Prizes – NEW**

##### **School Prize for best performance – MSc Finance and Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Finance and Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Finance and Management course.
3. The value of the prize shall be £1000.

4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc Marketing and Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Marketing and Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Marketing and Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for the overall performance by an MSc Student – UEA London**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best overall performance by an MSc student at UEA London registered in the Norwich Business School.
2. The prize shall be awarded for the best overall performance by an MSc student at UEA London registered in the Norwich Business School.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**Prize for Distinguished Performance in the Year 1 Assessment – UEA London**

The following Prize may be awarded annually in the Norwich Business School at UEA London:

1. One prize of £200 for distinguished performance in the Year 1 Assessment.
2. The prize shall be awarded for distinguished performance on the recommendation of the Board of Examiners concerned.
3. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded.

#### **Prize for Distinguished Performance in the Year 2 Assessment – UEA London**

The following Prize may be awarded annually in the Norwich Business School at UEA London:

1. One prize of £200 for distinguished performance in the Year 2 Assessment.
2. The prize shall be awarded for distinguished performance on the recommendation of the Board of Examiners concerned.
3. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded.

#### **Prize for Distinguished Performance in the Final Year Assessment – UEA London**

The following Prize may be awarded annually in the Norwich Business School at UEA London:

1. One prize of £200 for distinguished performance in the Final Year Assessment.
2. The prize shall be awarded for distinguished performance on the recommendation of the Board of Examiners concerned.
3. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded.

#### **Norwich Business School Prizes – AMENDMENTS**

##### **School Prize for best performance – MSc Brand Leadership**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Brand Leadership.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Brand Leadership course.
3. The value of the prize shall be £1000.

4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc Business Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Business Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Business Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc Marketing**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Marketing.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Marketing course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc International Human Resource Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc International Human Resource Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc International Human Resource Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MSc Strategic Supply Chain Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Strategic Supply Chain Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Strategic Supply Chain Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

#### **School Prize for best performance – MSc Strategic Information Systems**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc Strategic Information Systems.
2. The prize shall be awarded for the best overall performance of students registered on the MSc Strategic Information Systems course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

#### **School Prize for best performance – MSc International Accounting and Financial Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MSc International Accounting and Financial Management.
2. The prize shall be awarded for the best overall performance of students registered on the MSc International Accounting and Financial Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

#### **School Prize for the overall performance by an MSc Student**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best overall performance by an MSc student registered in the Norwich Business School.
2. The prize shall be awarded for the best overall performance by an MSc student registered in the Norwich Business School.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MBA General**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MBA General.
2. The prize shall be awarded for the best overall performance of students registered on the MBA General course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – MBA Strategic Carbon Management**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – MBA Strategic Carbon Management.
2. The prize shall be awarded for the best overall performance of students registered on the MBA Strategic Carbon Management course.
3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**School Prize for best performance – Executive MBA**

1. There shall be a prize to be awarded annually in the Norwich Business School to be known as the School Prize for best performance – Executive MBA.
2. The prize shall be awarded for the best overall performance of students registered on the Executive MBA course.

3. The value of the prize shall be £1000.
4. The prize shall be awarded by the Board of Examiners. If in any year no candidate is judged to be of sufficient merit, the prize shall not be awarded. If two or more candidates are judged to be of equal and sufficient merit, the prize may be divided.

**(5) Poetry-next-the-Sea Undergraduate Prize**

1. There shall be a Prize awarded annually, funds permitting, to be known as the Poetry-next-the-Sea Undergraduate Prize.
2. The Poetry-next-the-Sea Prize shall be awarded to a student registered on an undergraduate degree course in the School of Literature, Drama and Creative Writing.
3. The purpose of this Prize is to reward the student who achieves the highest mark for the level three poetry dissertation.
4. The value of the Prize shall be £200.
5. The Prize shall be awarded by Board of Examiners on the recommendation of the Head of the School of Literature, Drama and Creative Writing.
6. The recipient of the Prize shall be required to attend an event for publicity purposes.
7. The recipient will also be invited, by the Prize donors, to read their work at the Poetry-next-the-Sea Festival in Wells-next-the-Sea in May.