

**PRO-FORMA FOR NOTIFICATION OF NEW OR FAST-TRACK COURSE PROPOSALS**

THIS FORM SHOULD BE COMPLETED ONCE A FACULTY HAS APPROVED A NEW COURSE PROPOSAL (INCLUDING FAST-TRACK)

Its purpose is to ensure that relevant Offices are informed of the approval of new course proposals, in accordance with the procedures for course approval, and that the Learning, Teaching Service can report to the Learning and Teaching Committee.				
<b>FACULTY</b>	Science	<b>SCHOOL</b>	School of Science (Natural Sciences) on behalf of the Faculty of Science	
<b>FAST-TRACK</b>	X	<b>NEW</b>		
<b>DEGREE AWARD (e.g. BSc/MA)</b>		BSc		
<b>TITLE OF PROGRAMME</b>		Natural Sciences with a Year Abroad (U1CFG401)		
<b>START DATE</b>	2013/14 academic year	<b>LENGTH OF COURSE</b>	4 Years	
<b>PROGRAMME SPECIFICATION ATTACHED</b>		YES		NO X
(Please tick where appropriate)				
<b>IS THIS THE TITLE OF AN EXISTING COURSE</b>		YES		NO X
<b>IS THIS A CHANGE IN THE TITLE OF AN EXISTING COURSE</b>		YES	X	NO
<b>IF SO, WHAT IS/WAS THE COURSE CODE?</b>		U1FGC0401 Natural Sciences with a year in Europe U1GFC0401 Natural Sciences with a year in North America U1FCG0401 Natural Sciences with a year in Australasia (these have been combined into Natural Sciences with a Year Abroad)		
<b>DOES IT AFFECT ANY EXISTING COHORTS?</b>		YES		NO X
<b>WHICH (please specify year of entry)</b>				
<b>HAVE THEY BEEN CONSULTED</b>		YES		NO
<b>DID THEY ALL SUPPORT THE PROPOSAL</b>		YES		NO
Course Approved by:				
		Dr Ben Milner		

<b>Faculty Associate Dean (LTQ)</b>			
<b>Faculty Learning, Teaching and Quality Committee</b>			
RELEVANT OFFICE INFORMED			
<b>Planning Office</b> (Andrew Watson)	X	<b>ARM</b> <a href="mailto:arm.operations@uea.ac.uk">arm.operations@uea.ac.uk</a>	X
		<b>LEARNING AND TEACHING SERVICE</b>	
<b>LTQ OFFICE ONLY:</b>			
Proposal added to report for next LTC meeting	YES		NO
Date of LTC Meeting			
Programme Specification loaded to website	Yes		No
Date Planning Office (PO) informed (if not already done so)			
Date Marketing and Admissions Services (MAS) informed (if not already done so)			

**PROGRAMME DOCUMENT FOR AN AWARD OF  
THE UNIVERSITY OF EAST ANGLIA**

**PART 4:** This part is only to be used in the following circumstances:

- **Change to an existing degree title**
- **Change to School(s) of registration**
- **Change to Stage weightings for degree classification (provided these are within the combinations permitted under the relevant Regulatory Framework)**
- **New PgR provision without resource implications (provided this does NOT involve a new award)**

<b>1</b>	<p><b>BACKGROUND, CONTEXT AND RATIONALE FOR CHANGE</b></p> <p>(Please summarise)</p> <p>Science are trying to rationalise the number of courses on offer from a number of positions:</p> <ol style="list-style-type: none"> <li>1) To have larger cohorts on degree programmes to allow better student experience (a number of these courses recruit single students)</li> <li>2) To simplify advertising and come in line with competitor institutions</li> <li>3) To reduce administration for each separate course – e.g. one NAM descriptor rather than 3</li> <li>4) To have more flexibility for the students as they can choose which country later</li> </ol>
<b>2</b>	<p><b>DETAILS OF THE PROPOSAL</b></p> <p>(Please summarise e.g. give new degree title)</p> <p>The following three routes are being combined into one year abroad programme:</p> <p>U1FGC0401 Natural Sciences with a year in Europe          U1GFC0401 Natural Sciences with a year in North America          U1FCG0401 Natural Sciences with a year in Australasia</p> <p>New route code and title:</p> <p>U1CFGA401 Natural Sciences with a year abroad.</p>

<b>3</b>	<b>CONFIRMATION THAT THERE ARE NO RESOURCE IMPLICATIONS</b>				
	Are there any resource implications associated with this proposal? (Please tick as appropriate – if ‘Yes’ a full programme document should be completed)	<b>Yes</b>		<b>No</b>	✓
<b>4</b>	<b>EVIDENCE OF CONSULTATION OF STUDENTS AND WRITTEN CONSENT OBTAINED</b>				
	<p>Please briefly describe what consultation has taken place and what responses there have been. Is there full support from all members of the relevant student cohort(s)?</p> <p>Not applicable. Students will be phased out on their current route and the new route only available to entrants from 2013 onwards.</p>				
<b>5</b>	<b>INFORMING APPLICANTS</b>				
	<p>What arrangements have been made (for informing applicants who may be affected by any change(s)? Written notification, including advice about any alternative options that may be given, must be sent to applicants holding unconditional/conditional firm or conditional insurance offers.</p> <p>There are currently no applicants in the system for 2013 entry to the Natural Sciences programmes with a year abroad. Admissions are aware of the changes and any future applicants will be notified.</p>				
<b>6</b>	<b>EFFECTIVE DATE</b>				
	<p>Please give effective date of introduction of the proposed change(s), normally the start of an academic session. If the change affects existing students and/or new entrants, please make this clear (e.g. new degree title effective from 2009-10 for new entrants to Year 1 only OR new degree title effective from 2009-10 for new entrants to Year 1 and all continuing students).</p> <p>New entrants in September 2013.</p>				

7	<b>APPROVALS, SIGNATURES AND COMMENTS</b>	
	<b>DATE</b>	<b>COMMENTS</b>
<b>SCHOOL DIRECTOR OF LEARNING, TEACHING AND QUALITY</b>		
Martin Loftus	1 May 2012	
<b>HEAD OF SCHOOL</b>		
Martin Loftus	1 May 2012	
<b>FACULTY DEAN</b>		
Philip Gilmartin	10 May 2012	
<b>FACULTY ASSOCIATE DEAN (LTQ)</b>		
Ben Milner	4 May 2012	