

# THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 7 November 2012, in the Council Chamber, the Council House, University Plain.

Registrar and Secretary  
31 October 2012

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## AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 November 2012. Reserved items appear in Section D.

2. MINUTES

To confirm  
the Minutes of the meeting held on 13 June 2012 (Enclosed).

3. STATEMENTS BY THE VICE-CHANCELLOR

4. NOTIFICATION OF CHAIRS ACTION

To report  
that during the summer the Chair approved a change of name for the School of Film and Television Studies to the School of Film, Television and Media Studies. This took effect from 1 August 2012.

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## SECTION A: ITEMS FOR DISCUSSION AND ACTION

\*A1. CORPORATE PLAN: OPERATIONAL PLAN 2013

To consider  
a confidential report detailing the operational plan for 2012/13 together with a summary of key league table information, and in particular to consider strategy on Completion (Year 1 Attrition) and Good Honours. SEN12D001 (Divider A)

A2. NATIONAL STUDENT SURVEY 2012

To consider  
the outcome of the 2012 National Student Survey and in particular strategy on Feedback. SEN12D002 (Divider B)

## SEN12A001

### \*A3. 2012/3 STUDENT NUMBER COUNT

To consider

the confidential student number count for 2012/3. This is the data as at 31<sup>st</sup> October 2012 (the fees cut-off point). SEN12D003 (Divider C)

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## SECTION B:

### ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Any member of the Senate may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 5 November 2012.

#### B1. LEARNING AND TEACHING COMMITTEE

To consider

the report. SEN12D004 (Divider D)

#### B2. REF CODE OF PRACTICE

To report

UEA's Equality Code of Practice: Preparing Research Excellence Framework Submissions approved by Senate on 9 November 2011 and Council on 28 November 2011 has had minor amendments after review by HEFCE with the final version approved by HEFCE on 27 September and now available at <https://intranet.uea.ac.uk/ref-staff>.

#### B3. AMENDMENT TO GENERAL REGULATIONS (DISCIPLINE)

To consider

the minor amendment to the General Regulations. SEN12D005 (Divider E)

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## SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 November 2012.

#### C1. THE SENATE 2012/13

To receive

- (1) the Senate – Membership. SEN12D006
- (2) the Senate - Standing Orders SEN12D007

#### C2. RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

To receive

statements of the University's policies on reserved areas of business and confidentiality. SEN12D008

## SEN12A001

### C3. LEARNING AND TEACHING COMMITTEE

To receive

a round up report from the Learning and Teaching Committee from its meetings on 29<sup>th</sup> July 2011, 27<sup>th</sup> June 2012, 25<sup>th</sup> July 2012 and 24<sup>th</sup> October 2012. SEN12D009

### C4. ITEMS FOR REPORT

To receive

a report. SEN12D010

(1) Head of School (ECO)

### C5. DATES OF MEETINGS IN 2012-2013

To report

that the remaining dates for meetings in 2012-2013 are:

Wednesday 16 January 2013

Wednesday 20 February 2013

Wednesday 12 June 2013

### C6. DATE OF NEXT MEETING

To report

that the next meeting of the Senate is scheduled for Wednesday 16 January, 2013. This is an 'if necessary' meeting.

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## SECTION D: RESERVED BUSINESS

### \*\*D1. SUSPENSION OF STUDENT

To receive

a statement from the Vice-Chancellor.