

THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 22 February 2012, in the Council Chamber, the Council House, University Plain.

Registrar and Secretary
15 February 2012

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 20 February, 2012. Reserved items appear in Section D.

2. MINUTES

To confirm
the minutes of the meeting held on 18 January 2012. (Enclosed)

3. STATEMENTS BY THE VICE-CHANCELLOR

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. CORPORATE PLAN

To report

- (1) that two Open Fora presentations of the draft Corporate Plan were held on 9 February 2012 and that the draft Plan has been made widely available

(<https://intranet.uea.ac.uk/vco/intranet/p%26p/corporateplan>)

Feedback and suggestions have been invited via the following address:

corporateplan2012@uea.ac.uk

- (2) to consider the Education and Employability sections of the draft Plan SEN11D015 (Divider A)

SEN11A003

A2. ADMISSIONS OUTLOOK

To consider

a presentation by the Director of the Admissions, Recruitment and Marketing Service, Mr Mark Barlow.

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Any member of the Senate may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 20 February, 2012.

B1. GUIDELINES ON GOOD PRACTICE IN RESEARCH

To consider

revised set of Guidelines on Good practice in Research from the Research Executive. SEN11D016 (Divider B)

B2. EMERITUS AWARDS

To consider

recommendations contained within the confidential report. SEN11D017 (Divider C)

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 20 February, 2012.

These items can be found via the web link below:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/sen/sen1112>

C1. APPOINTMENT OF MEMBER OF THE SENATE TO SERVE ON THE COUNCIL

To report

- (1) that the Council includes amongst its membership two members of the Senate;
- (2) that the term of office of Professor Catherine Waddams will end on 31 July 2012;
- (3) nominations of candidates for the vacancy (which need not be for serving members of the Senate) should be lodged with the Registrar and Secretary in writing no later than **5pm, Tuesday 5th June 2012** (the eighth day before the ordinary meeting of the Senate in the Summer Committee round) and shall state that the consent of the nominee has been obtained. Please use the nomination form enclosed with your Senate pack or click on the link below for the nomination form.

SEN11A003

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/sen/sen1112/220212/SenNomForm>

- (4) In the event that there are no nominations for this vacancy, at the first ordinary meeting of the Senate nominations shall be asked for and voted upon by ballot by those persons present and entitled to vote.

C2. MEMBERSHIP OF THE SENATE

To note

- (1) that Dr T. Sach had been approved to be one of the FMH Senate representatives until 2014 but would be taking a period of leave with effect from February 2012
- (2) that the Faculty of Medicine & Health Sciences had recommended to the Chair of Senate that Dr C. Salter be appointed on a temporary basis as FMH Senate representative for the duration of this period
- (3) that the Chair of Senate has approved this appointment.

C3. MEMBERSHIP OF THE SENATE DISCIPLINE COMMITTEE

To note

- (1) that Mr Ian Dewing had been approved to be one of the SSF Senate representatives until December 2011
- (2) that the Senate Discipline Committee had recommended to the Chair of Senate that Mr Ian Dewing's term of office on the Committee was extended from 1 March 2012 for a period of three years
- (3) that the Chair of Senate has approved this appointment.

C4. POSTGRADUATE RESEARCH EXPERIENCE SURVEY

To receive

an executive Summary on the 2011 PRES survey. SEN11D018

The full report can be found via the link below:

<https://intranet.uea.ac.uk/planning/biu/survey-office/PRES+REPORT+2011>

C5. LEARNING AND TEACHING COMMITTEE

To receive

a round-up report of the meeting of the Committee held on 1 February, 2012. SEN11D019

C6. ANNUAL MONITORING STATEMENT: OFFA/HEFCE

To report

that the University has submitted its joint Access Agreement and Widening Participation Strategic Assessment Annual Monitoring statement to OFFA and HEFCE in respect of its activities in 2009-10. SEN11D020

SEN11A003

C7. DATE OF NEXT MEETING

To report

that the next meeting of the Senate is scheduled for Wednesday 13 June 2012.

SECTION D: RESERVED BUSINESS

**D1. UNIVERSITY PROMOTIONS COMMITTEE

To consider

the recommendations in the confidential and reserved report of the Promotions Committee dated 8 February 2012. SEN11D021 (Divider D)