

## THE SENATE



### Minutes of the meeting held on 17 June 2009

- Present: The Acting Vice-Chancellor (Professor E.D.J. Acton) (in the Chair), the Pro-Vice-Chancellor (Professor T.D. Davies), the Deans of Faculty (Professor J. Cook and Professor N. Ward), Heads of Schools (Professor J. Charmley, Dr B. Lankford and Dr R. Stephenson), Academic Representatives (Dr S. Connolly, Professor M. Currie, Dr M-N. Guillot, Dr A. Manning, Dr L. Marsden, Dr M. McLaughlin, Dr A. Mueller, Dr M. Pfeil, Professor V. Rayward-Smith, Dr S. Stevens, Mr C. Wadlow, Director of Information Services (Mr J. Colam), Dean of Students (Dr A. Grant), Mr D. Palmer (City College Norwich) and representatives from the Students' Union (Mr D. Sheppard and Mr T. Sutton).
- With: The Registrar & Secretary, the Academic Registrar, Professor G. Moore (for minute 46), the Head of the Learning, Teaching and Quality Officer (for minute 46) and the Senior Assistant Registrar (Dr L. Moulard)
- Apologies: Professor J. Burgess, Dr N. Cooper, Professor I. Harvey, Professor S. Reynolds Professor D. Richardson and Dr S. Stevens and Professor T.B. Ward

#### 39. MINUTES

Confirmed  
the Minutes of the meeting held on 25 February 2009.

#### 40. THE COUNCIL

Reported  
that the Council, at its meeting on 9 March 2009, considered the report of the Senate from its meeting on 25 February 2009 (Minute \*50) and approved the recommendations it contained.

#### 41. STATEMENTS BY THE ACTING VICE-CHANCELLOR

- (1) The Acting Vice-Chancellor thanked those whose terms of office were ending – Dr Marie-Noelle Guillot, Ms Rebecca Pinner and Ms Rowena Boddington – and noted that David Sheppard had been elected Academic Officer for a second term.
- (2) Congratulations were extended to:
  - (a) Professor Chris Lamb, Director of JIC, on the award of CBE;
  - (b) Dr Annie Grant, Dean of Students, on the award of a National Teaching Fellowship;
  - (c) Dr Richard Stephenson on his appointment as Dean of Health and Pro-Vice-Chancellor at the University of Plymouth;

- (d) the Low Carbon Innovation Centre which had successfully bid to manage the European Regional Development Fund Low Carbon Fund (initially c£8m);
- (3) The Acting Vice-Chancellor reported that Walter Herriot had accepted an invitation to chair a newly established Innovation Advisory Board. (See also Minute 43);
- (4) The ESRC was intending to concentrate funding for PgR studentships around 25 centres. All faculties had interests in ESRC funded areas of actively and it had been decided that UEA and Essex should bid jointly to become a centre to ensure sufficient core mass for a strong bid to ERSC;
- (5) The QAA had submitted a draft audit report to UEA recording that confidence could reasonably be placed in the University (representing the highest outcome obtainable under QAA audit.)
- (6) The Acting Vice-Chancellor made a statement including proposals for which he sought endorsement by the Senate.

The Acting Vice-Chancellor said that as UEA moves rapidly into the season of Examination Board meetings he believed it would be helpful to record Senate's formal confirmation of acceptable practice in the face of 'force majeure' – which at the current time might mean incidences of swine flu disrupting Examination Boards.

Senate had approved, at its meeting on 12 November 2008, a set of recommendations concerning business continuity. Whilst Examination Boards will normally meet in conventional face to face mode, he would like it to be formally recorded that Senate agrees that in the context of sufficient 'force majeure' such as an inability of a member such as an external examiner to be present because of some issues arising as a result of the current outbreak of swine flu, it is acceptable for the Board to 'meet' using telephone or video conference facilities. Where such a case is felt to be required the Chair of the Board should seek the formal agreement of the Director of Taught Programmes or in his absence the PVC Academic or the Academic Registrar. This response is intended to be used only where there is good reason and approval will not be granted merely where the issue is one of convenience."

The Senate endorsed the proposal.

\*42. BUDGET SETTING 2009-10 AND AN OUTLINE FIVE-YEAR FINANCIAL AND CAPITAL PLAN

This minute is confidential and attached as a separate sheet.

\*43. ENTERPRISE VISION FOR THE NORWICH RESEARCH PARK

This minute is confidential and attached as a separate sheet.

44. SENATE MEMBERSHIP

Reported

that the terms of office of the following Senate members would expire on 31 July 2009:

Academic Representatives from each Faculty

Dr M-N. Guillot (HUM)

Professor M. Currie (HUM) – *Professor Currie is standing down 1 year early*  
Vacancy (FOH)

Considered

the recommendation that the following members be approved:

Faculty of Arts and Humanities

Academic Representatives: Professor M Jancovich (2012)  
Professor C Osborne (2012)

Faculty of Health

Academic Representative: Mrs Helen Bell (2012)

RESOLVED

\*45. HONORARY DEGREES AND APPOINTMENTS COMMITTEE

This minute is confidential and attached as a separate sheet.

\*46. LEARNING AND TEACHING COMMITTEE

This minute is confidential and attached as a separate sheet.

47. SENATE COMMITTEES – MEMBERSHIP

Considered

the recommendations in the report. (A copy is filed in the Minute Book, ref. SEN08D027)

RESOLVED

48. LEARNING AND TEACHING COMMITTEE

Considered

a report from the Learning and Teaching Committee. (A copy is filed in the Minute Book, ref. SEN08D034)

**SEN08M004**

SEN-M4  
17.06.2009  
Min. 49

49. LEARNING AND TEACHING COMMITTEE: ROUND-UP

Received

a round up report from the Learning and Teaching Committee's meeting on 22 April 2009 and 27 May 2009. (A copy is filed in the Minute Book, ref. SEN08D028)

50. ITEMS FOR REPORT

Received

the items for report. (A copy is filed in the Minute Book, ref. SEN08D029)

- (1) Research Grants and Contracts
- (2) Appointments
- (3) Resignations
- (4) Retirements

51. ALLEGATIONS OF PROFESSIONAL MISCONDUCT IN RESEARCH

Reported

that two (separate) allegations of misconduct in research were made in relation to work for doctoral degrees of the University. Both cases had been investigated. In one case the allegation was not upheld, but the allegation was made in good faith. In the other case the allegation was upheld.

\*52. THE COUNCIL

This minute is confidential and reserved and attached as a separate sheet.