

LTC13D109

Title: Report on the School of Music
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Issue

A report relating to the School of Music arising from the final meeting of the Music Monitoring Group held on 28 May 2014.

Further Information

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Discussion

The report is for information only and no discussion is anticipated.

Background

The University established a Music Monitoring Group which is chaired by the PVC Academic and oversees developments and activities in the School of Music leading up to its closure in summer 2014. This group consists of academic and administrative members of staff at UEA as well as student representatives and discusses pertinent issues relating to the student experience in the School of Music.

The following items were considered by the Music Monitoring Group at its final meeting and are here presented for the Learning and Teaching Committee's information:

1. **Report from the Director of Learning and Teaching**
Members of the group received a report from the Director of Learning and Teaching which outlined the following:
 - 1.1 *Undergraduate Students:* 44 undergraduates were on course to graduate in 2014. This was the largest graduating cohort in the School's history. Arrangements were in place should any students have to undertake reassessment.
 - 1.2 *Employability:* A number of Employability Workshops had been run for Music students. The Careers Service had arranged several drop- in sessions for

music students during 2013-14. Staff in the School had been proactive in advertising these sessions to students and take up had been good. It was agreed that the Head of School and Director of Learning and Teaching would collate data on what these students were doing following graduation from UEA.

- 1.3 *PGR students*: all PGR students had been offered the chance to change supervisors to current UEA or MUS staff after their current supervisors had left. The School was doing its utmost to accommodate requests from all MUS PGR students, for example in having the use of equipment and practice rooms. The Director of Learning and Teaching was providing support to students with such requests. It was agreed that a report and action plan would be produced for the Pro-Vice-Chancellor (Academic) by the Head of School and Director of Learning and Teaching for each of the seven PGR students yet to finish their studies.
2. **Music Celebrations**
A series of staff/student led celebrations had been held to mark the final week of assessment and to celebrate the School, during the week commencing 12 May 2014. These had been well attended by students, staff and alumni.
3. **Student Support Post Closure of the School**
 - 3.1 Staff would produce student references for undergraduate students after marking had been completed. These references would be finalised by adding relevant information about degree classification and grades after the final Exam Board had taken place.
 - 3.2 A Hub email account would be kept open for taught undergraduate and postgraduate student enquiries after the School had closed. Students would be advised of this when they were sent their degree results and transcripts.
 - 3.3 The Head of School had requested that all MUS staff retained their UEA email address in order for students to contact them if required. All MUS academic staff would become 'Fellows' of the new institute.
4. **Report to Senate following closure of the School**
The Head of School and Director of Learning and Teaching would be producing a report to Senate on the School's closure.