

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 14 May 2014, in Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.50 pm.

Michele Pavey
Learning & Teaching Manager
7 May 2014

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 12 May 2014. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 19 March 2014 (Enclosed)

3. STATEMENTS BY THE CHAIR

- report from the UEA Learning and Teaching Day on 8 May 2014

4. CONFIRMATION OF CHAIR'S ACTION

To confirm

confirmation of Chair's action

- Approval of the Charles L Walker Scholarship
 - Concession to change the Bachelors and Integrated Masters Regulation 13.1 for 2013/14 LTC13D059 (Divider A)
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SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. STUDENT CHARTER

To consider
a revised Student Charter LTC13D060 (Divider B)

A2. ELECTRONIC MARKING: EVALUATION REPORT

To consider
an evaluation of the 2013/14 electronic marking pilot and recommendations
for roll-out in 2014/15 LTC13D061 (Divider C)

*The appendices to this report will appear online in
<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1314>*

A3. TEXT-MATCHING SOFTWARE WORKING GROUP: SUMMARY PAPER

To consider
proposals arising from the work of the Text-Matching Software Working Group
LTC13D062 (Divider D)

A4. CREDITS, MODULES AND STUDENT EFFORT HOURS

To consider
proposals for information to be included in Module Outlines from 2014/15
relating to required student effort hours per module
LTC13D063 (Divider E)

A5. QAA QUALITY CODE

To receive
the mapping document for the QAA Quality Code Chapter B10: Managing
Higher Education Provision with Others
LTC13D064 (Divider F)

A6. NEW AWARDS AND NEW COURSE PROPOSALS

To consider
the granting approval, prior to validation, of:

MA Creative Producing at the Mountview Academy of Theatre Arts
LTC13D065 (Divider G)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 12 May 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1314>

LTC 13A005

- B1. CRITERIA FOR THE AWARD OF STARRED FIRST DEGREES
To approve
criteria for the award of starred first degrees LTC13D066
- B2. AMENDMENT TO THE BACHELORS AND INTEGRATED MASTERS AWARD REGULATIONS 2013
To approve
an amendment to the 2013/14 Bachelors and Integrated Masters Award Regulations to include threshold levels for MEng Courses
LTC13D067
- B3. UNIVERSITY CAMPUS SUFFOLK: JOINT ACADEMIC COMMITTEE
To approve
recommendations from the UCS Joint Academic Committee
LTC13D068
- B4. UEA LONDON WITHDRAWAL PLAN: UPDATE ON ACTION PLAN
To receive
an update on the Action Plan for withdrawal from validated provision at UEA London
LTC13D069
- B5. POSTGRADUATE RESEARCH
To approve
- (i) Instructions to Examiners for the Degrees of Doctor of Philosophy (PhD), Master of Philosophy (MPhil), Master of Arts by Research, Master of Laws by Research, Master of Music by Research and Master of Science by Research
 - (ii) Rules for the Form of Theses and Dissertations
 - (iii) Probationary periods for research degree students
 - (iv) Revisions to Research Degree Regulations
LTC13D070

C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 12 May 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1314>

- C1. PARTNERSHIPS
To receive
an update from the Partnerships Office LTC13D071

LTC 13A005**C2. HEA GREEN ACADEMY CHANGE PROGRAMME: UEA CASE STUDY**

To receive

the final report of the HEA Green Academy UEA Case Study
LTC13D072

C3. REVIEW OF GENERAL REGULATIONS

To receive

an update on the review of General Regulations 1-18
LTC13D073

C4. NEW COURSE PROPOSALS AND COURSE CLOSURES

To receive

a report on minor course changes for the following courses:

- (i) MSc Climate Change and International Development
- (ii) MSc Environment and International Development
- (iii) MSc Cognitive Neuroscience, MSc Developmental Psychology,
MSc Social Psychology LTC13D074

C5. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality
Committee:

- SSF Faculty Learning, Teaching and Quality Committee held on 26
February 2014
- HUM Faculty Learning, Teaching and Quality Committee held on 15
January 2014

LTC13D075

SECTION D: RESERVED AGENDA

No items have been received