

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 19 March 2014, in Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.50 pm.

Michele Pavey
Learning & Teaching Manager
12 March 2014

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 17 March 2014. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 29 January 2014 (Enclosed)

3. STATEMENTS BY THE CHAIR

- report on Senate discussion of the University's performance on learning and teaching matters
- the appointment of an Academic Director of Learning and Teaching Enhancement
- Module and Course Update for 2015/16
- efficiency through the New Academic Model: using the two weeks gained from the move to a four week assessment period
- QAA Review for Specific Course Designation at Mountview Academy of Theatre Arts

4. CONFIRMATION OF CHAIR'S ACTION

To confirm

confirmation of Chair's action

For City College, Norwich:

- (i) updates to the Norfolk Regulatory Framework to reflect Health and Social Care Professions Council requirements
- (ii) updates to the Professional Misconduct and Unsuitability Procedure and the Mitigating Circumstances Procedure to reflect changes to job roles at the College

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. MAXIMISING ATTENDANCE AT THE 2014 CAREERS FAIR

To consider
potential ways of maximising attendance at the 2014 Careers Fair

Mr James Goodwin, Head of Careers and Employability will be in attendance for this item

A2. ENHANCING ASSESSMENT FEEDBACK

To consider

- i) a report from the Academic Director of Taught Programmes on implementing formative assessment
- ii) an oral update from Associate Deans (L&T) on how Faculties are addressing the PVC's (Academic) Strategy on assessment and feedback

LTC13D044 (Divider A)

A3. FUTURE SKILLS INITIATIVE

To consider
proposals to formalise the Future Skills Initiative LTC13D045***(Divider B)

A4. TAUGHT PROGRAMMES POLICY GROUP

To receive
a report from the Academic Director of Taught Programmes on recent activities of TPPG LTC13D046 (Divider C)

A5. DISPLAY OF PROVISIONAL MARKS TO STUDENTS ON E:VISION

To consider
a recommendation from TPPG on the display of provisional marks to students on e:vision LTC13D047 (Divider D)

A6. EXTENUATING CIRCUMSTANCES FOR TAUGHT PROGRAMMES

To consider
a proposal to amend the rules relating to self-certified coursework deadline extension requests LTC13D048 (Divider E)

A7. NEW AWARDS AND NEW COURSE PROPOSALS

To consider
the granting of approval of:

(i) BSc Psychology with a Year Abroad LTC13D049 (Divider F)

(ii) MRes Psychological Research LTC13D050 (Divider G)

LTC 13A004

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 17 March 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1314>

B1. UEA LONDON WITHDRAWAL ACTION PLAN

To consider

an action plan detailing how validated provision based at UEA London will be managed during the withdrawal period LTC13D051 (Divider H)

B2. POSTGRADUATE RESEARCH

To consider

- i) UEA Africa PhD Scholarship Programme- revised award rules
 - ii) Faculty of Social Sciences- PGR Prizes
 - iii) Code of Practice for Research Degrees 2013-14
- LTC13D052

C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 17 March 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1314>

C1. POSTGRADUATE RESEARCH EXECUTIVE

To receive

a report on the latest activities of the Postgraduate Research Executive LTC13D053

C2. STUDENT EXPERIENCE COMMITTEE

To receive

a report on the last meeting of the Student Experience Committee LTC13D054

C3. NEW COURSE PROPOSALS AND COURSE CLOSURES

To receive

a report on course closure for the following courses:

LTC 13A004

- (i) MA Primary Education (QTS) (T1X120101PM)
- (ii) MA Primary Education (T2X120401)
- (iii) BA American History with English History (U1V238402E & B)
- (iv) BA Film and History (U1WV61301)
- (v) BA English and Comparative Lit with French or German (U1Q200401/402)
- (vi) BA English and Comparative Literature with French or Spanish (U1Q200401A/402A)
- (vii) BA English and Comparative Literature with French and German (U1Q200401FG/402FG)
- (viii) BA English and Comparative Literature (U1Q201301B/302B & U1Q201303/U1Q201304)
- (ix) BA Music with Maths (U1W3G1301)
- (x) BA Philosophy with History// BA Philosophy and History (U1V5V1301/U1V5V1303/U1V5V1304/U1V5V1302)
- (xi) BA European Studies with Optional Language (U1R901302)

LTC13D055

C4. PARTNERSHIPS

To receive

- (i) an update from the Partnerships Office including an International Executive summary of Partnerships activity (Appendix 1) and a QAA Review Report for Mountview Academy of Theatre Arts (Appendix 2)
- (ii) Transfer of validation of Otley based programmes from UCS to UEA

LTC13D056

C5. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

- SSF Faculty Learning, Teaching and Quality Committee held on 8 January 2014
- FMH Faculty Learning, Teaching and Quality Committee held on 27 November 2013 and 22 January 2014

LTC13D057

SECTION D: RESERVED AGENDA

D1. BUSINESS CONTINUITY

To report

University business continuity plans LTC13D058 (Divider I)