

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 29 January 2014, in Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.50 pm.

Michele Pavey
Learning & Teaching Manager
22 January 2014

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 27 January 2014. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 4 December 2013 (Enclosed)

3. STATEMENTS BY THE CHAIR

4. CONFIRMATION OF CHAIR'S ACTION

To confirm

confirmation of Chair's action

- (i) Amendment to Regulations on Extenuating Circumstances
- (ii) Approval of Bursaries and Scholarships:
 - the Raymond and Claire Frostick Postgraduate Scholarship
 - the Bryan Heiser Memorial Bursary
 - the Ian and Emma Smith Scholarship

LTC13D022 (Divider A)

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. LEARNING ENHANCEMENT TEAM REPORT 2013/14

To consider
the annual report from the Learning Enhancement Team from the Dean of Students Office, LTC13D023 (Divider B)

A2. LEARNING AND TEACHING STRATEGY

To consider
the revised draft Learning and Teaching Strategy presented by Dr Adam Longcroft, Academic Director of Taught Programmes, LTC13D024 (Divider C)

A3. QAA QUALITY CODE

To consider
the mapping document for the QAA UK Quality Code on Chapter B3 Learning and Teaching, LTC13D025 (Divider D)

A4. TAUGHT PROGRAMMES POLICY GROUP

To receive
a report from the Academic Director of Taught Programmes on recent activities of TPPG, LTC13D026 (Divider E)

A5. PEER OBSERVATION

To consider
a revised Code of Practice on Peer Observation, LTC13D027 (Divider F)

A6. ZERO CREDIT MODULES

To consider
the use of zero credit modules within courses, LTC13D028 (Divider G)

A7. UEA LONDON

To receive
a report from the Director of Learning and Teaching Services, LTC13D036 (Divider H)

A8. NEW AWARDS AND NEW COURSE PROPOSALS

To consider
the granting of approval of:

- (i) BSc Computing Science, UEA and Hacceteppe (CMP), LTC13D029
- (ii) BSc Paramedical Science (NSC), LTC13D030 (Divider I)

To consider
the granting of approval in principle in advance of validation

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 27 January 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1314>

B1. AMENDMENT TO THE ACADEMIC APPEALS AND COMPLAINTS REGULATIONS

To receive
an amendment to the Academic Appeals and Complaints Regulations,
LTC13D032

B2. INSTITUTIONAL REVIEW OF CITY COLLEGE NORWICH

To receive
a report of the Institutional Review of City College Norwich, LTC13D033

B3. UNIVERSITY CAMPUS SUFFOLK: JOINT ACADEMIC COMMITTEE

To receive
a report and recommendations from the University Campus Suffolk Joint Academic Committee, LTC13D034

C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 27 January 2014.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1314>

C1. OFFICE OF THE INDEPENDENT ADJUDICATOR CASE STATEMENT NOVEMBER 2013

To receive
a second interim statement relating to cases referred to the OIA between 1 January 2013 and 30 September 2013, LTC13D035

C2. POSTGRADUATE RESEARCH EXECUTIVE

LTC 13A003

To receive

a report on the latest activities of the Postgraduate Research Executive, LTC13D037

C3. NEW COURSE PROPOSALS AND COURSE CLOSURES

To receive

a report on minor course changes for the following courses:

- (i) MRes Social Science
- (ii) MA Education: Learning, Pedagogy and Assessment
MA Mathematics Education
MA Adult Literacy, Lifelong Learning and Development:
International Perspectives
- (iii) MA Media and International Development

LTC13D038

a report on course closure for the following courses:

- (i) BSc (Hons) Nurse Practitioner (U2B707501), LTC13D039

C4. PARTNERSHIPS

To receive

an update from the Partnerships Office. LTC13D040

C5. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

- HUM Faculty Learning, Teaching and Quality Committee 27 November 2013
- SSF Faculty Learning, Teaching and Quality Committee 27 November 2013
- FMH Faculty Learning, Teaching and Quality Committee 2 October 2013

LTC13D041

C6. TEACHING FELLOWSHIPS

To receive

a report on 2012/13 and 2013/14 Teaching Fellowships, LTC13D042

C7. QUALITY ASSURANCE AGENCY

To receive

the QAA consultation document 'Strengthening the quality assurance of UK transnational education', LTC13D043

SECTION D: RESERVED AGENDA

No items have been received