
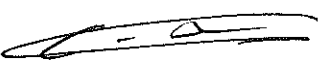
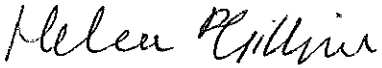


COURSE CLOSURE

Faculty	SSF	School	EDU
Courses to be closed			
Course Title (incl. award)	Course Code	UCAS Code	
SECONDARY EDUCATION (MA)	T2X130401	n/a	
Academic year students will be / were last admitted to the above course(s)		?September 2008? Or 2009?	
Are the above courses currently advertised in a prospectus?		Yes	
		No	X
Are there applicants for the above course(s) currently in the system?		Yes	
		No	X
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)		Sept 2012	
Will there be students continuing on the course after it ceases to recruit?		Yes	
		No	X
If yes, how many?		Yr2	
		Yr3	
		Ind/Abr	
		Yr4	
What are the implications for students currently on the course(s)?			
Not applicable			
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)			
Not applicable – the course has ceased to run on this basis and has been replaced by the PGCE + APL on to the MA Advanced Education Practice			

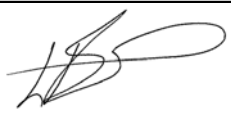
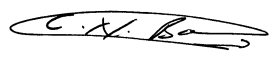
Have continuing students affected by the closure of the course been consulted?	Yes	
	No	n/a
Reasons for discontinuation of course		
<p>Changes in national education policy. At the time the course was introduced (replacing the PGCE(M) plus MA) there was a national policy of integrated Masters level courses. This approach has since been replaced by a Masters level PGCE with the potential to APCL 60 credits in to the MA in Advanced Education Practice. The course in effect ceased to recruit some time ago, but formal documentation was not put in place at that time and the course therefore remains on the system.</p>		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	X
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	X
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
The courses have already ceased to recruit and have been replaced.		
Signature of Course Director	Date	
	2/09/13.	
Signature of Head of School	Date	
	03/09/2013	
Signature of Associate Dean LTQ	Date	
	2 nd Oct 2013	

Once complete, please email a copy of this proforma to

- Faculty Admissions Manager
- Marketing and Admissions Services
- Planning Office (CAMS Manager)
- Faculty Manager – Taught Programmes
- Learning, Teaching & Quality Office (for report to LTC)

COURSE CLOSURE

Faculty	SSF	School	EDU
Courses to be closed			
Course Title (incl. award)	Course Code	UCAS Code	
Diploma in Creative Writing	U2W803101	n/a	
Academic year students will be / were last admitted to the above course(s)		2011/12	
Are the above courses currently advertised in a prospectus?		Yes	
		No	X
Are there applicants for the above course(s) currently in the system?		Yes	
		No	X
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)		July 2012	
Will there be students continuing on the course after it ceases to recruit?		Yes	
		No	X
If yes, how many?		Yr2	
		Yr3	
		Ind/Abr	
		Yr4	
What are the implications for students currently on the course(s)?			
No students currently on the course			
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)			
All students have completed the course.			

Have continuing students affected by the closure of the course been consulted?	Yes	
	No	
Reasons for discontinuation of course		
<p>The shift to £9,000 pro rata undergraduate fees in 2012/3 effectively priced the course out of the market (£3,000 for a 60 credit diploma course). The Faculty and School also took a strategic decision to concentrate resources within EDU on core activity. This activity fits more appropriately with LDC and that School has been considering how to move forward with this.</p>		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
Admissions consulted in autumn 2012		
Signature of DTL (on behalf of the Course Director)	Date	
	24/10/13	
Signature of Head of School	Date	
	24.10.2013	
Signature of Associate Dean LTQ	Date	
Helena Gillespie	1.11.13	

Once complete, please email a copy of this proforma to

- **Faculty Admissions Manager**
- **Marketing and Admissions Services**
- **Planning Office (CAMS Manager)**
- **Faculty Manager – Taught Programmes**
- **Learning, Teaching & Quality Office (for report to LTC)**

Screening, Prioritisation and Equality Impact Assessment (Course Closure)

Section 1

1. Title of Course(s) to be withdrawn

Diploma in Creative Writing

2. What are the main aims and objectives of the course?

(Identifying the aims and objectives of a course may help identify any groups who may be adversely affected. For example, is it aimed at a particular audience or provide training in a specialist field of particular interest to a specific group?)

60 credit undergraduate course, providing an opportunity for participants to develop / enhance their creative writing skills through interaction with other writers.

3. What is the profile of registered students over the past five years in terms of gender, ethnicity, age, and disability?

Count of SPR Code	Academic year					Grand Total
	2007/8	2008/9	2009/0	2010/1	2011/2	
Gender						
F	30	18	9	5	4	66
M	16	4	4	3	4	31
Grand Total	46	22	13	8	8	97

Count of SPR Code	Academic year					Grand Total
	2007/8	2008/9	2009/0	2010/1	2011/2	
Ethnicity						
Black Caribbean			1			1
Not Given	4					4
Other Mixed	1					1
White	10	20	8	7	7	52
White British	25	2	4	1	1	33
White Irish	3					3
White Scottish	3					3
Grand Total	46	22	13	8	8	97

Count of SPR Code	Academic year					Grand Total
	2007/8	2008/9	2009/0	2010/1	2011/2	
Nationality						

British	27	17	9	5	1	59
Greece			1			1
Irish Republic	1					1
Italy		1				1
Mexico	1					1
Not Known	1					1
Portugal		1				1
United Kingdom	16	3	3	3	7	32
Grand Total	46	22	13	8	8	97

Count of SPR Code	Ac year					Grand Total
	2007/8	2008/9	2009/0	2010/1	2011/2	
Disability						
Deaf or a serious hearing impairment			1			1
Deaf/Hearing Impairment	1					1
Mental health condition			1			1
Mental health difficulties	1					1
No Disability	43	20	11	8	8	90
Specific learning difficulty eg dyslexia	1					1
Unseen disability e.g diabetes, epilepsy, asthma		1				1
Wheelchair user/mobility difficulty		1				1
Grand Total	46	22	13	8	8	97

	2007/8	2008/9	2009/0	2010/1	2011/2
18 - 25	2	2	0	2	1
26 - 35	10	5	4	0	2
36 - 45	9	9	3	1	0
46 - 55	12	3	2	2	4
56 - 65	9	3	4	1	1
66+	4	0	0	2	0
	46	22	13	8	8

Additionally, in terms of Widening Participation, the course had only 2 students with no formal qualifications and one further student who did not have qualifications at A level or above. 63 students (65%) already had first degrees or higher qualifications.

Count of SPR Code	Ac Yr					Grand Total
	2007/8	2008/9	2009/0	2010/1	2011/2	
Highest Qual on Entry						
'A' level equivalent not specified elsewhere	1					1
A/AS level				1		1
Certificate or diploma of education		1		1		2
Dip HE		1				1
First degree of UK institution	14	10	3	4	4	35
GCSE/'O' lvl quals only. SCE 'O' gds & Std gds					1	1
Graduate of EU institution			1			1
Higher degree of UK institution	12	4	3			19

Approved by the Learning and Teaching Committee of Senate 3 February 2010

HNC or HND (including BTEC and SCOTVEC)	2	2	1		5
Mixed GCE 'A' and GCE 'AS' levels super by 40			1		1
Mixed GCE 'A' and SCE 'Higher' super by 40		1		1	2
Mixed GCE 'A'/SCE Higher & GNVQ/GSVQ level 3	2				2
Not Known	4				4
NVQ/SVQ level 5		1			1
Open University Credit(s)	1				1
Other credits from UK HE institution	1		1		2
Other HE Qualification of < degree standard			1		1
Other qualification level not known	1				1
Post Graduate Certificate of Education with Reg	4	1	1	1	7
Postgraduate diploma or certificate,excluding PGCE		1			1
Professional Qualifications	4			1	5
Student has no formal qualification	1	1			2
UG qualification with QTS	1				1
Grand Total	46	22	13	8	8
					97

4. What is the profile of applications over the past five years in terms of gender, ethnicity, age, and disability?

5. Who are the other stakeholders (in addition to those listed in 3 and 4) in relation to this course (for example, the Funding Councils, UCAS, PSRBs local communities, other Schools or departments within UEA, other strategic partners)?

n/a

Section 2

1. Are the different groups taking the course likely to have different needs, experiences, issues and priorities in relation to it?

Some groups are likely to find it harder to access alternative courses at other HEIs. There is ample Adult Education provision in this field in Norwich and LDC are working with partners to replace the Continuing Education course. The Diploma did not offer progression to UG or MA programmes.

2. Are there any indications of higher or lower application, participation or success rates for this course for members of these groups?

3. In the light of the above, are there any likely or potential differences in the way in which the withdrawal of the course(s) will impact upon these different groups?

Group Characteristic:	Yes, No or Not Known	Please elaborate (and give examples of any evidence or data used)
Age	No	Other courses are available locally and may be easier to access in terms of location and timing of sessions
Disability	No	Other courses are available locally
Gender	No	Other courses are available locally and may be easier to access in terms of location and timing of sessions
Racial group	No	
Religious belief	No	
Sexual orientation	No	
Transgender	No	

4. To what extent does the withdrawal of this course have the potential to meet or hinder the policies, values or objectives of the University with regard to equality of opportunity ?

Low / None

Please elaborate:

The withdrawal of the course will not impact upon progression routes in to HE or the University.

Based on the information above, indicate whether a full impact assessment is recommended:

Yes

No

Please outline your reasons below:

The course was a 60 credit undergraduate diploma, which did not offer progression routes in to degree courses. The course ceased to recruit in 2012 due to no demand. The participants were not drawn from groups with protected characteristics.

What priority do you assign to this impact assessment?

What priority do you assign to this impact assessment?

High

Medium

Low

Completed by: Joanne Ashman

Date: 23 October 2013

Validated by: Lee Beaumont

Date: 24th October 2013

Follow up Action Required	Completion date	Person Responsible

COURSE CLOSURE

Faculty	SSF	School	LAW								
Courses to be closed											
Course Title (incl. award)		Course Code	UCAS Code								
Graduate Diploma in Legal Studies		T1M102101									
Academic year students will be / were last admitted to the above course(s)			2011/12								
Are the above courses currently advertised in a prospectus?			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td></td> </tr> <tr> <td>No</td> <td style="text-align: center;">✓</td> </tr> </table>	Yes		No	✓				
Yes											
No	✓										
Are there applicants for the above course(s) currently in the system?			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td></td> </tr> <tr> <td>No</td> <td style="text-align: center;">✓</td> </tr> </table>	Yes		No	✓				
Yes											
No	✓										
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)			2013/14								
Will there be students continuing on the course after it ceases to recruit?			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yes</td> <td></td> </tr> <tr> <td>No</td> <td style="text-align: center;">✓</td> </tr> </table>	Yes		No	✓				
Yes											
No	✓										
If yes, how many?			<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Yr2</td> <td></td> </tr> <tr> <td>Yr3</td> <td></td> </tr> <tr> <td>Ind/Abr</td> <td></td> </tr> <tr> <td>Yr4</td> <td></td> </tr> </table>	Yr2		Yr3		Ind/Abr		Yr4	
Yr2											
Yr3											
Ind/Abr											
Yr4											
What are the implications for students currently on the course(s)?											
N/A											
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)											
Course replaced with new version route code (T1M102102)											

Have continuing students affected by the closure of the course been consulted?	Yes	
	No	
Reasons for discontinuation of course		
Curriculum review.		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	✓
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	✓
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
JASB		
Signature of Course Director	Date	
Gill Daly	8.10.13	
Signature of Head of School	Date	
Peter Kunzlik	14.10.13	
Signature of Associate Dean LTQ	Date	
Helena Gillespie	21.10.13	

Once complete, please email a copy of this proforma to

- **Faculty Admissions Manager**
- **Marketing and Admissions Services**
- **Planning Office (CAMS Manager)**
- **Faculty Manager – Taught Programmes**
- **Learning, Teaching & Quality Office (for report to LTC)**

Learning and Teaching Committee of Senate

COURSE CLOSURE			
Faculty	SSF	School	DEV
Courses to be closed			
Course Title (incl. award)	Course Code	UCAS Code	
(1) BA International Development with Economics	U1L2L1301	L2L1	
(2) BA International Development With Economics With Overseas Experience	U1L2LC301	L2LC	
(3) BSc International Development With Environment And Society	U1L2F7301	L2F7	
(4) BSc International Development With Environment And Society With Overseas Experience	U1L2FR301	L2FR	
(5) BSc International Development With Overseas Experience	U1L791302	L791	
(6) BA International Development With Social Anthropology And Politics	U1L2L6301	L2L6	
(7) BA International Development With Social Anthropology And Politics With Overseas Experience	U1L2LP301	L2LP	
(8) Int Dev with Environment and Society (NAM version)	U1L2F7301	L2F7	
(9) Int Dev with Environment and Society with Overseas Experience (NAM version)	U1L2FR303	L2FR	
Academic year students will be / were last admitted to the above course(s)			(1), (2), (5), (6), (7) 2010/11 (3), (8) 2011/12 (trans from other route) (4) 2012/13 (trans from other route) (9) None admitted

Are the above courses currently advertised in a prospectus?	Yes	
	No	✓
Are there applicants for the above course(s) currently in the system?	Yes	
	No	✓
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)	2013/14	
Will there be students continuing on the course after it ceases to recruit?	Yes	
	No	✓
If yes, how many?	Yr2	
	Yr3	
	Ind/Abr	
	Yr4	
What are the implications for students currently on the course(s)?		
N/A		
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)		
N/A		
Have continuing students affected by the closure of the course been consulted?	Yes	
	No	
Reasons for discontinuation of course		
Replaced with new courses ((3), (4), (6), (8) and (9) with amendment to title).		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	✓
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	✓
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
Course Proposal standard consultation.		
Signature of Course Director	Date	
Ed Anderson (by email)	15/10/13	
Signature of Head of School	Date	
John McDonagh (by email)	15/10/13	

Signature of Associate Dean LTQ	Date
Helena Gillespie (by email)	21/10/13

Once complete, please email a copy of this proforma to

- **Faculty Admissions Manager**
- **Marketing and Admissions Services**
- **Planning Office (CAMS Manager)**
- **Faculty Manager – Taught Programmes**
- **Learning, Teaching & Quality Office (for report to LTC)**

COURSE CLOSURE

Faculty	SSF	School	ECO
Courses to be closed			
Course Title (incl. award)	Course Code	UCAS Code	
ECONOMICS & PHILOSOPHY (1)	U1LV15302	LV15	
ECONOMICS & PHILOSOPHY (2)	U1LV15303	LV15	
Academic year students will be / were last admitted to the above course(s)		(1) 2010/11 (2) Never admitted	
Are the above courses currently advertised in a prospectus?		Yes	
		No	✓
Are there applicants for the above course(s) currently in the system?		Yes	
		No	✓
Date course will cease to be delivered (i.e. academic year in which final student(s) will complete / completed)		2013/14	
Will there be students continuing on the course after it ceases to recruit?		Yes	
		No	✓
If yes, how many?		Yr2	
		Yr3	
		Ind/Abr	
		Yr4	
What are the implications for students currently on the course(s)?			
N/A			
Plans for phasing out (including when all students should complete, modules to be offered during the phase out period)			
N/A			
Have continuing students affected by the closure of the course been consulted?		Yes	
		No	

Reasons for discontinuation of course		
U1LV15302- course closed due to lack of interest. New version route code (U1LV15303) created under NAM never used.		
An Equality Impact Assessment Screening has been carried out (and is attached for the Head of School and Associate Dean)	Yes	✓
	No	
A full Equality Impact Assessment has been carried out (and is attached for the Head of School and Associate Dean)	Yes	
	No	✓
Who has been consulted in reaching the decision to close the course? (e.g. Marketing & Admissions Service)		
ARM		
Signature of Course Director		Date
Sue Long		29.10.13
Signature of Head of School		Date
Daniel Zizzo		29.10.13
Signature of Associate Dean LTQ		Date
Helena Gillespie		1.11.13

Once complete, please email a copy of this proforma to

- **Faculty Admissions Manager**
- **Marketing and Admissions Services**
- **Planning Office (CAMS Manager)**
- **Faculty Manager – Taught Programmes**
- **Learning, Teaching & Quality Office (for report to LTC)**

Screening, Prioritisation and Equality Impact Assessment (Course Closure)

Section 1

1. Title of Course(s) to be withdrawn

ECONOMICS & PHILOSOPHY (U1LV15302 AND U1LV15303)

2. What are the main aims and objectives of the course?

(Identifying the aims and objectives of a course may help identify any groups who may be adversely affected. For example, is it aimed at a particular audience or provide training in a specialist field of particular interest to a specific group?)

This degree sought to combine economics with elements of Philosophy. As a consequence, in addition to the aims and objectives of the Economics honours programme students successfully completing this degree course would also have acquired some understanding of Philosophy. This joint degree course provided students with the opportunity to cover the core elements of two disciplines and to select a number of more specialist areas of study from a wide range of options.

3. What is the profile of registered students over the past five years in terms of gender, ethnicity, age, and disability?

Please see attached.

4. What is the profile of applications over the past five years in terms of gender, ethnicity, age, and disability?

Data not available.

5. Who are the other stakeholders (in addition to those listed in 3 and 4) in relation to this course (for example, the Funding Councils, UCAS, PSRBs local communities, other Schools or departments within UEA, other strategic partners)?

N/A

Section 2

1. Are the different groups taking the course likely to have different needs, experiences, issues and priorities in relation to it?

No

2. Are there any indications of higher or lower application, participation or success rates for this course for members of these groups?

Cannot comment regarding applications as data unavailable.

3. In the light of the above, are there any likely or potential differences in the way in which the withdrawal of the course(s) will impact upon these different groups?

Group Characteristic:	Yes, No or Not Known	Please elaborate (and give examples of any evidence or data used)
Age	Not known	
Disability	Not known	
Gender	Not known	
Racial group	Not known	
Religious belief	Not known	Data not available
Sexual orientation	Not known	Data not available
Transgender	Not known	Data not available

