

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee from 1.30pm on Wednesday 28 March 2012, in the Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.20pm.

Mr John Tully
Learning and Teaching Manager
21 March 2012

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 26 March 2012. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 1 February 2012

3. STATEMENTS BY THE CHAIR

- (1) Russell Group/1994 Group
- (2) MUS Monitoring Group
- (3) QAA Mid-cycle Review

4. CONFIRMATION OF CHAIR'S ACTION

To confirm
Confirmation of Chair's action:

(1) Prizes and Scholarships
(2) Amendment to General Regulation 17.

LTC11D051 (Divider A)

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. PG RESEARCH PROGRAMMES POLICY GROUP

To consider
a report. LTC11D070 (Divider H)

LTC11A004

A2. TAUGHT PROGRAMMES POLICY GROUP

To consider

a report from the Academic Director of Taught Programmes on:

- (1) New Academic Model for Postgraduate Programmes
- (2) Working Group on Plagiarism and Collusion
- (3) Working Group on Double Marking & Internal Moderation
- (4) Reflecting on the use of 'Levels' and 'Free Choice' in the Common Course Structure; Lessons for the New Academic Model
- (5) National Teaching Fellowships (NTF) Applications
- (6) Teaching and Learning Day 15 May 2012

LTC11D052 (Divider B)

A3. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To consider

oral reports from Faculty Associate Deans

A4. PARTNERSHIPS

To consider

a report on City College Norwich Course Proposals. LTC11D053 (Divider C)

A5. HIGHER EDUCATION ACHIEVEMENT RECORD (HEAR)

To consider

a report from the Director of Planning LTC11D054 (Divider D)

A6. CORPORATE PLAN: EDUCATION AND STUDENT ACADEMIC EXPERIENCE TARGETS

To consider

a report from the Assistant Registrar, Business Intelligence Unit. LTC11D055 (Divider E)

A7. ENHANCING THE STUDENT EXPERIENCE: LEARNING AND TEACHING DAY

To consider

a report from the Academic Director of Taught Programmes providing outline arrangements for the Learning and Teaching Day on 15 May 2012. LTC11D056 (Divider F)

A8. CSED ACTIVITIES

To consider

a report on CSED activities for the academic year 10/11, comments on CSED activities during the current academic year and planning of CSED activities for 12/13. LTC11D057 (Divider G)

A9. UEA LONDON

To consider

an oral update on developments.

LTC11A004

A10 THE SCHOOL OF MUSIC

To consider
an oral update on developments.

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 26 March 2012.

These items can be found on the Learning and Teaching Committee 2011/2012 Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1112>

B1. PARTNERSHIPS

To consider
a report from the meeting of the University Campus Suffolk Joint Academic Committee held on 7 March 2012. LTC11D058

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 26 March 2012.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1112>

C1. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To receive
minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

- (1) SSF LTQC 25 January 2012. LTC11D059
- (2) FMH LTQC 21 December 2011 and 25 January 2012 LTC11D060
- (3) HUM LTQC 14 December 2011 LTC11D061
- (4) SCI LTQC 8 February 2012 LTC11D062

C2. FACULTY RESPONSES TO THE PGT NEW ACADEMIC MODEL PROPOSALS

To receive
a report from each Faculty. LTC11D063

C3. PARTNERSHIPS

To receive
a report on Partnerships Office activity – February to March 2012.
LTC11D064

LTC11A004

C4. NOMINATIONS TO THE UEA TEACHING FELLOWSHIP SCHEME

To report

National Teaching Fellowship Awards 2011-12 LTC11D065

C5. NEW COURSE PROPOSALS

To report

fast-track approval of the following course:

MRes Health Research LTC11D066

C6. DATES OF LEARNING AND TEACHING COMMITTEE MEETINGS 2012-2013

To report

that the dates of the LTC meetings in 2012-2013 have been provisionally set as below:

Wednesday 24 October 2012 – 1.30pm
Wednesday 5 December 2012 – 1.30pm
Wednesday 30 January 2013 – 1.30pm
Wednesday 27 March 2013 – 1.30pm
Wednesday 15 May 2013 – 1.30pm
Wednesday 26 June 2013 – 1.30pm

C7 QUALITY ASSURANCE AGENCY

To report

that the agency has recently circulated:

- (1) Consultation on the draft guidance for UK higher education providers on enterprise and entrepreneurship education:
<http://www.qaa.ac.uk/Publications/InformationAndGuidance/Pages/EE-draft-consultation.aspx>

The closing date for comments is 24 April 2012.

- (2) Consultation on the UK Quality Code for Higher Education, Chapter B5: Student engagement:
<http://www.qaa.ac.uk/Newsroom/Consultations/Pages/student-engagement.aspx>

The closing date for comments is 18 April 2012.

To receive

- (1) a response from the Head of Learning and Teaching (West) to the UK Quality Code for Higher Education Part C: Information about Higher Education. LTC11D067
- (2) a draft response to QAA Consultation (Questionnaire) on UK Quality Code for Higher Education Chapter 11: Research Degrees, January 2012. LTC11D068

LTC11A004

C8 OFFICE OF THE INDEPENDENT ADJUDICATOR

To report

that the OIA has recently circulated publication guidance and information about the number of completion of procedures letters issued.

- (1) Amendments to the Rules and relevant Guidance regarding publication of decisions are available at

http://www.oiahe.org.uk/media/45302/oia_memo_rdgng_rule_amendments_and_publication.pdf

- (2) A revised copy of the rules, in effect from 1 February 2012, is available at

<http://www.oiahe.org.uk/media/1258/oia-rules.pdf>

- (3) Number of Completion Of Procedures Letters Issued LTC11D069

SECTION D: RESERVED AGENDA

No items have been received