

LTC11D058

Title: Report from the meeting of the University Campus Suffolk Joint Academic Committee
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Report from the meeting of the University Campus Suffolk Joint Academic Committee held on 7 March 2012

Issue

Attached at Appendix 1 is a report from the meeting of the University Campus Suffolk Joint Academic Committee held on 7 March 2012.

Recommendation

The Learning and Teaching Committee is invited to approve the recommendations from the meeting of the University Campus Suffolk Joint Academic Committee held on 7 March 2012:

1. CHANGES TO COMMITTEE TERMS OF REFERENCE

Recommended to the Senates of both Universities

that the changes to the terms of reference of the Committee as outlined in Appendix A be approved with immediate effect.

2. INSTITUTIONAL REVIEW OF UCS GREAT YARMOUTH

Recommended to the Senates of both Universities

that UCS Great Yarmouth be reapproved as a partner institution of the University of East Anglia and the University of Essex for a period of five years commencing September 2012, subject to the conditions in the institutional review report being met by agreed deadlines.

3. CHANGE OF COURSE TITLE

Recommended to the Senates of both Universities

that the title of CertHE Sports Development and Coaching at UCS Bury St Edmunds be changed to CertHE Sports Coaching and Development with immediate effect

that the title of BA (Hons) Dance in the Community at UCS Ipswich be changed to BA (Hons) Dance, with effect from September 2012 for new students only.

4. COURSE DISCONTINUATION

Recommended to the Senates of both Universities

that CertHE Sustainable Land Use Management at UCS Otley be discontinued with immediate effect.

Resource Implications

None identified.

Equality and Diversity

Not applicable.

Further Information

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University of East Anglia and University of Essex

**MEMBERSHIP AND TERMS OF REFERENCE OF
THE JOINT ACADEMIC COMMITTEE
FOR UNIVERSITY CAMPUS SUFFOLK**

TERMS OF REFERENCE

- a) To consider all matters related to the quality and standards of academic provision of UCS and to make recommendations to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia accordingly;
- b) To prescribe and keep under review the quality assurance policies and procedures to be followed by UCS to satisfy the requirements of the two Universities;
- c) To maintain an overview of the quality of the student experience for all UCS students, including the monitoring of internal and external student satisfaction survey outcomes; to receive annual reports on complaints, academic appeals and student discipline;
- d) To receive proposals for new taught and research degree programmes, courses, to oversee the approval process ~~course approval panel arrangements~~ and to make recommendations ~~on course approvals~~ to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia ~~two Universities~~ as appropriate;
- e) To have oversight of the annual Self-Assessment, Review and Evaluation process for all aspects of UCS academic provision; ~~annual monitoring of courses~~
- f) To receive reports of periodic reviews of undergraduate and postgraduate programmes, courses, and to make recommendations to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia on the continuation or discontinuation of programmes ~~of study~~ as appropriate;
- g) To receive reports of institutional reviews of UCS partner institutions, and to make recommendations to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia as appropriate;
- h) To receive reports of external reviews of UCS partner institutions or programmes, including QAA reports and reports from professional, statutory and regulatory bodies;
- i) To review annually UCS admissions, ~~and~~ progression, retention and achievement data;
- j) To make recommendations to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia on new institutional partners for UCS in terms of the maintenance of quality and academic standards;
- k) To agree arrangements for the appointment of External Examiners for all UCS provision and have oversight of the External Examiner procedures;

- l) To consider and approve publicity protocols relating to academic provision including publicity via electronic and editorial media;
- m) To receive minutes, recommendations and regular reports from the UCS Academic Board and Learning, Teaching and Quality Committee;
- n) To receive an annual report from the UCS Research Committee.

University of East Anglia and University of Essex

UNIVERSITY CAMPUS SUFFOLK JOINT ACADEMIC COMMITTEE

**REPORT TO UNIVERSITY OF EAST ANGLIA LEARNING AND
TEACHING COMMITTEE (MARCH 2012) AND UNIVERSITY OF ESSEX
SENATE (APRIL 2012)**

**Report from the meeting of the University Campus Suffolk Joint Academic
Committee held on 7 March 2012.**

ITEMS FOR DECISION

1 CHANGES TO COMMITTEE TERMS OF REFERENCE

Recommended to the Senates of both Universities

that the changes to the terms of reference of the Committee as outlined in Appendix A be approved with immediate effect.

2 INSTITUTIONAL REVIEW OF UCS GREAT YARMOUTH

Recommended to the Senates of both Universities

that UCS Great Yarmouth be reapproved as a partner institution of the University of East Anglia and the University of Essex for a period of five years commencing September 2012, subject to the conditions in the institutional review report being met by agreed deadlines.

3 CHANGE OF COURSE TITLE

Recommended to the Senates of both Universities

that the title of CertHE Sports Development and Coaching at UCS Bury St Edmunds be changed to CertHE Sports Coaching and Development with immediate effect

that the title of BA (Hons) Dance in the Community at UCS Ipswich be changed to BA (Hons) Dance, with effect from September 2012 for new students only.

4 COURSE DISCONTINUATION

Recommended to the Senates of both Universities

that CertHE Sustainable Land Use Management at UCS Otley be discontinued with immediate effect.

ITEMS FOR INFORMATION

1 MERGER PROPOSAL: OTLEY COLLEGE AND EASTON COLLEGE

Noted The consultation period had now closed and 240 responses had been received, of which over 84% had been positive. A financial and legal due diligence exercise was currently in progress, with a full merger proposal to be submitted to the government in due course. It was hoped that a new merged institution would be established on 1 August 2012.

In terms of higher education, it was the initial intention that provision at Otley would remain within UCS and provision at Easton would continue to be validated solely by the University of East Anglia. HE provision at both institutions was complementary which facilitated this approach.

2 QAA INTEGRATED QUALITY AND ENHANCEMENT REVIEW

Noted Members received an update on the summative review phase of QAA Integrated Quality and Enhancement Review. Suffolk New College had completed the process with a successful outcome (three aspects of good practice highlighted and two desirable recommendations). The remaining centres would be reviewed within the next few months.

3 NEW COURSES APPROVED TO PROCEED TO PUBLICITY AND VALIDATION

Noted FdSc Communication Technologies: Software Engineering at UCS Ipswich had received approval to proceed to publicity and validation.

Noted Approval to proceed to publicity and validation for BA (Hons) / BSc (Hons) / BA (Ord) / BSc (Ord) Land Based Studies (level 6 progression route) at UCS Otley, granted at the previous meeting (JAC.M.11/137), had been withdrawn pending further work to address the conditions of institutional review and the National Student Survey action plan.

Dr Kay Thompson
Academic Standards and Partnerships Manager
University of Essex
March 2012

University of East Anglia and University of Essex

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THE JOINT ACADEMIC COMMITTEE
FOR UNIVERSITY CAMPUS SUFFOLK**

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- x) To make recommendations to the Senate of the University of Essex and the Learning and Teaching Committee of the Senate of the University of East Anglia on new institutional partners for UCS in terms of the maintenance of quality and academic standards;

- y) To agree arrangements for the appointment of External Examiners for all UCS provision and have oversight of the External Examiner procedures;
- z) To consider and approve publicity protocols relating to academic provision including publicity via electronic and editorial media;
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- bb) To receive an annual report from the UCS Research Committee.