

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 1.30pm on Wednesday 1 February, 2012, in Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.10pm.

Mr John Tully
Learning and Teaching Manager
25th January 2012

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 30 January 2012. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 7 December 2011. (Enclosed)

3. STATEMENTS BY THE CHAIR

- (1) The Corporate Plan
- (2) Guardian Group
- (3) Amendment to the Course Closure Procedure

4. CONFIRMATION OF CHAIR'S ACTION

To confirm
Confirmation of Chair's action:

- (1) Prizes and Scholarships. LTC11D037 (Divider A)
- (2) Approval of
 - BEng (Honours) Energy Engineering with Environmental Management
 - BEng (Honours) Energy Engineering with Environmental Management with a Year in Industry
 - MEng (Honours) Energy Engineering with Environmental Management

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. PG RESEARCH PROGRAMMES POLICY GROUP

To consider
an oral report.

A2. TAUGHT PROGRAMMES POLICY GROUP

To consider
a report. LTC11D039 (Divider B)

A3. NEW ACADEMIC MODEL

To consider
a report on the Amended/Revised New Academic Model Regulations.
LTC11D040 (Divider C) – *to follow*

A4. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To consider
oral reports from Faculty Associate Deans

A5. LEARNING ENHANCEMENT

To discuss
the annual report from the Learning Enhancement Team from the Dean of
Students' Office LTC11D041 (Divider D)

A6. CORPORATE PLAN: EDUCATION AND STUDENT ACADEMIC EXPERIENCE
TARGETS

To consider
a report from the Assistant Registrar, Business Intelligence Unit. LTC11D050
(Divider E)

A7. PARTNERSHIPS

To consider
a report on an Easton College New Course Proposal. LTC11D042 (Divider F)

A8. UEA LONDON

To consider
an oral update on developments.

A9. THE SCHOOL OF MUSIC

To consider
an oral update on developments.

LTC11A003

A10. QAA

To receive
an oral report on recent meetings with QAA from the Head of LTS East.

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 30 January 2012.

B1. PARTNERSHIPS

To consider
a report City College Norwich Cheating and Plagiarism Procedure.
LTC11D043

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 30 January 2012.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1112>

C1. THE CORPORATE PLAN

To receive
a draft of the Corporate Plan LTC11D044 – *to follow*

C2. REVISED CODE OF PRACTICE ON PEER OBSERVATION

To receive
a revised code of practice on peer observation. LTC11D038.

C3. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To receive
minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

SSF – 7 December 2011 LTC11D045

C4. PARTNERSHIPS

To receive
a report. LTC11D046

LTC11A003

C5. UEA REVIEW OF THE DOCTORAL PROGRAMME IN CLINICAL PSYCHOLOGY

To receive
a report. LTC11D049

C6. NEW COURSE PROPOSALS

To report
fast-track approval of the following courses:

BA American History with Modern History
BA Leading Innovation for Clinical Practitioners
MA Leading Innovation for Clinical Practitioners
MSc Leadership in Dementia Care
MA Biography and Creative Non-Fiction
MA Theatre Directing: Text and Production
MA Writing and the Modern World

C7. THE HIGHER EDUCATION ACADEMY ANNUAL INSTITUTIONAL REPORT 2010-11 (DRAFT)

To receive
a report LTC11D047

C8. QUALITY ASSURANCE AGENCY

To report
that the agency has recently circulated:

- (1) Guidance regarding International Students:
<http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/International-students.pdf>
- (2) Guidance Note on (1) from Head of Learning and Teaching East
LTC11D048
- (3) Draft for consultation regarding Research Degrees:
<http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Chapter-B11-Research-degrees.pdf>
- (4) Consultation on Section C of the Quality Code:
<http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quality-Code-Part-C-Information-about-higher-education-provision.pdf>

SECTION D: RESERVED AGENDA

No items have been received