

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 1.30pm on Wednesday 7 December 2011, in Committee Room 2, the Council House.

There will be tea, coffee, biscuits and mince pies outside the room from 1.10pm

Mr John Tully
Learning and Teaching Manager
30 November 2011

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 December 2011. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 26 October 2011. (Enclosed)

3. STATEMENTS BY THE CHAIR

- (1) Closure of the School of Music
- (2) Amendment to the Taught Schedule 2011/12

4. CONFIRMATION OF CHAIR'S ACTION

To confirm
Confirmation of Chair's action.

- (1) Approval of MA/MSc in Environmental Sciences and Humanities
 - (2) Approval for the Assessment Compact
-

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1 PG RESEARCH PROGRAMMES POLICY GROUP

To consider
a report. LTC11D020 (Divider A)

A2. TAUGHT PROGRAMMES POLICY GROUP

To consider
a confidential report. LTC11D021 (Divider B)

A3. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To consider
(1) oral reports from the Associate Deans
(2) PR5 report from HUM. LTC11D022 (Divider C)

A4. QAA MID-CYCLE SUBMISSION

To consider
an oral report from the Head of Learning and Teaching (East)

A5 UEA LONDON

To consider
an oral update on developments.

A6. NEW AWARDS AND NEW COURSE PROPOSALS

To consider
The granting of approval of
BEng (Honours) Energy Engineering with Environmental Management
BEng (Honours) Energy Engineering with Environmental Management with a
Year in Industry
MEng (Honours) Energy Engineering with Environmental Management
LTC11D023 (Divider D)

LTC011A002

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 5 December 2011.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1112>

B1. PARTNERSHIPS

To consider
a report concerning:

Institutional Review of UCS Bury St Edmunds
Institutional Review of UCS Lowestoft
Change of Course Title
Introduction of New Awards
Course Discontinuation

LTC11D024

B2. MANAGEMENT INFORMATION

To consider
academic appeals 2010-11 LTC11D025
academic appeals, equality and diversity 2010-11 LTC11D026
academic complaints 2010-11 LTC11D027
academic complaints, equality and diversity 2010-11. LTC11D028
academic discipline 2010-11 LTC11D029
concessions 2010-11 LTC11D030
professional misconduct and/or unsuitability LTC11D031
plagiarism and collusion 2010-11 LTC11D032

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 December 2011.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1112>

LTC011A002

C1. APPROVED COURSE CLOSURES

The following courses have had closure approved:

(1) NBS

T2N1F8201UL – MBA in Strategic Carbon Management (2 Year – London)
T2N1F8301UL – MBA in Strategic Carbon Management (London) To cease delivery from: December 2012

(2) LAW

T2M22Y101 – LLM in Internet Technology and Intellectual Property Law with Research Methods Training (part time) Ceased to be delivered: 2008/09
T1M131101 – LLM in International Trade Law with Research Methods Training Ceased to be delivered: 2009/10
T2M22X201 – LLM in International Commercial & Business Law with Research Methods Training (part time)
T2M131201 – LLM in International Trade Law with Research Methods Training (part time)
T1M203101 – LLM in Media Law, Policy & Practice with Research Methods Training
T2M203201 – LLM in Media Law, Policy & Practice with Research Methods Training (part time) To cease delivery from: 2010/11

C2. CHANGES TO EXISTING PROGRAMMES

The following changes have been approved:

(1) DEV

T1L720101 - MA in Development Studies (full time)
T2L720201 - MA in Development Studies (part time) Name change to MA in International Development from the 2012/13 academic year, to bring them into line with the name of the School, with no changes to course profile.

(2) NBS

T1NN71101 - MBA
T2NN71201 – Executive MBA (part time)
T1N1F8101 - Strategic Carbon Management MBA Redistribution of credits within the programmes to align more closely with the best MBA Schools worldwide - 'Management Consultancy Skills' module reduced from 60 credits to 40 credits, starting with the January 2012 cohort. An additional 10 credit 'Organisational Behaviour' module to be introduced and students to undertake an additional 10 credits of optional modules.

C3. PARTNERSHIPS

To receive
a report. LTC11D033

C4. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

FMH - 12 October 2011 - LTC11D034
SCI - 11 November 2011 – LTC11D035
SSF- 2 November 2011 - LTC11D036

C5. QUALITY ASSURANCE AGENCY

To report

that the Agency has published

(1) Higher Education Empirical Research (HEER) database. QAA has recently acquired the Higher Education Empirical Research (HEER) database, which was formerly hosted by the Centre for Higher Education Research and Information (CHERI) at the OU. The database provides a searchable back of easy-to-digest summaries of the latest higher education research of relevance to policy and practice. The database can be accessed at:

<http://heerd.qaa.ac.uk>.

www.qaa.ac.uk/Newsroom/News/Pages/Policy-research-site-acquired-by-QAA.aspx

(2) A new Chapter in student engagement. QAA podcast on the scoping event for the new student engagement chapter of the UK Quality Code.

www.qaa.ac.uk/Publications/Podcasts/Pages/Student-engagement-UK-Quality-Code.aspx

(3) Quality Code for Higher Education: External Examining.

http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/Quality_Code_for_Higher_Education_Chapter_B7_External_examining.pdf

(4) QAA'S Concerns Scheme: Guidance for External Examiners

http://www.qaa.ac.uk/Publications/InformationAndGuidance/Documents/QAA_concerns_scheme_guidance_external_examiners.pdf

SECTION D: RESERVED AGENDA

No items have been received