

# LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 1.30pm on Wednesday 26 October 2011, in Committee Room 2, the Council House.

*There will be tea, coffee and biscuits outside the room from 1.10pm.*

Mr John Tully  
Learning and Teaching Manager  
19 October 2011

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 24 October 2011. Reserved items appear in Section D.

### 2. MINUTES

To confirm  
the Minutes of the meeting held on 29 June 2011 (Enclosed)

### 3. STATEMENTS BY THE CHAIR

- (1) QAA Mid-cycle Submission
- (2) Integrated Learning and Teaching Service and the hubs
- (3) Ofsted Inspection at Mountview Academy of Theatre Arts

### 4. CONFIRMATION OF CHAIR'S ACTION

To confirm  
confirmation of Chairs' action. LTC11D001 (Divider A)

- (1) Prizes and Scholarships
  - (2) Certificate and Diploma in Continuing Education (with named pathways)
  - (3) Agreement with Lowestoft College: BSc Science with a Foundation Year
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**SECTION A: ITEMS FOR DISCUSSION AND ACTION**

A1. TEACHING AND LEARNING STRATEGY

To receive

ISD proposed work to support Teaching and Learning. LTC11D002 (Divider B)

To consider

Teaching and Learning Strategy and Estates. LTC11D0003 (Divider C)

To confirm

approval to establish a sub-group of LTC

A2. NEW COURSE PROPOSALS

To consider

the granting of approval in principle of

MA/MSc in Environmental Sciences and Humanities LTC11D004 (Divider D)

A3. UEA LONDON

To consider

(1) the outcomes from the Institutional Approval Final Event held on 12 July 2011.  
LTC11D005 (Divider E)

(2) an oral update on developments

A4. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To consider

oral reports from the Associate Deans

A5. PG RESEARCH PROGRAMMES POLICY GROUP

To consider

an oral report.

A6. TAUGHT PROGRAMMES POLICY GROUP

To consider

an oral report.

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**SECTION B:**

**ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED**

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 24 October 2011.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1112>

B1. TAUGHT PROGRAMMES POLICY GROUP

To consider  
a report. LTC11D006

B2. GOOD HONOURS

To receive  
report from SSF LTC11D007

B3. LTC SCHEDULE OF REPORTS 2011-12

To receive  
a report LTC11D008

B4. LTC MEMBERSHIP 2011-12

To confirm  
Membership of LTC LTC11D009

B5. INSTITUTIONAL REAPPROVAL OF INTO UEA NORWICH

To consider  
the re-approval of INTO UEA Norwich as a partner institution for a period of up to five years. LTC11D010

B6. INTO UEA (NORWICH AND LONDON) AND INTO CITY COMMITTEE AND EXAM BOARD ARRANGEMENTS

To consider  
changes to the arrangements for INTO UEA (Norwich and London) and INTO City committees and Exam Boards. LTC11D011

B7. PERIODIC REVIEW PROPOSAL FOR PARTNER INSTITUTIONS

To consider  
the proposed process for periodic review for partner institutions. LTC11D012

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**SECTION C: ITEMS FOR REPORT**

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 24 October 2011.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1112>

C1. RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

To receive  
statements of the University's policies on reserved areas of business and confidentiality. LTC11D013

C2. LEARNING AND TEACHING COMMITTEE: TERMS OF REFERENCE 2011-12

To receive  
the terms of reference and membership of the Committee 2011-12. LTC11D014

C3. STUDENT SURVEYS 2011

To receive  
(1) the National Student Survey (NSS) 2011  
(2) the Postgraduate Taught Experience Survey (PTES)

LTC11D015

C4. PARTNERSHIPS OFFICE ACTIVITY

To receive  
a report. LTC11D016

C5. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To receive  
minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

HUM – 25<sup>th</sup> May 2011 – LTC11D017  
SSF – 14<sup>th</sup> September 2011 LTC11D018  
FMH – 22<sup>nd</sup> June 2011 – LTC11D019

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**SECTION D: RESERVED AGENDA**

*No items have been received*