

LTC09D144

Title: **Looking Ahead to 2010-11**
Author: Head of the Learning, Teaching and Quality Office – A. Rhodes
Date: 23 June 2010
Circulation: Learning and Teaching Committee – 30 June 2010
Agenda: LTC09A008
Status: Open
Version: Final

1. Each session, the Committee is invited to consider its priorities for the session, having regard to a range of internal and external factors. We now have an opportunity to look forward to and to plan ahead for 2010-11. The priorities focus on key regulatory frameworks, policies and procedures for which the Committee has responsibility and which require its interest and support. At this stage, the list is “provisional”.

2. At the same time, LTC Directors of Taught Programmes and Research Degree Programmes are discussing their respective agendas with members of the Taught/Research Degree Programmes Policy Groups. The Director of Partnerships will do likewise with the newly-established Partnerships Strategy Group.

3. In previous sessions, the LTC ‘priorities’ list has been substantial, with the possibility that not every item would be completed or finalised. Nevertheless, such a long list, whilst ambitious, has been a useful aide-memoire in order to keep the Committee abreast of the range of its responsibilities in a fast-changing environment, with increasing external and internal demands, expectations and scrutiny.

4. The priorities below have been proposed in the light of:

- a) What we must do to ensure continued good standing with regard to external quality assurance requirements;
- b) What we should prioritise institutionally, having regard to the outcomes of the national surveys of student opinion: National Student Survey, Postgraduate Taught Experience Survey and the Postgraduate Research Experience Survey;
- c) What work we need to continue and complete with regard to on-going reviews;
- d) What we should do to ensure the continued good governance of LTC in the discharge of its responsibilities to Senate.

5. The list does not mean that there will be no other substantive issues for the Committee to consider as the session progresses. There are some unknowns and uncertainties. For example, the current consultations by HEFCE/UUK/QAA in response to the outcomes of the Select Committee report on Students and Universities may have significant implications for the HE sector as a whole, as will any budget reductions imposed on the sector and the outcome of the review of tuition fees led by Lord Browne. In addition, the normal business processes of the Committee with regard to on-going quality assurance and enhancement will have to continue and we shall also need to keep abreast of ‘Bologna’ developments.

6. The Committee is now invited to comment on and endorse the priorities for 2010-11 as set out in Appendix A. Appendix B sets out proposals for deferral of reviews (or proposes an alternative mechanism) and also notes that some reviews have been completed earlier than originally planned.

PRIORITY	ACTIVITY	COMMENTS	LEAD	FOCUS OF WORKLOAD	CONSIDERATION BY LTC
1	Complete review of Taught Regulations (CCS) and commencement of associated reviews of IM/CMF	Ongoing	Director of Taught Programmes	Primarily in: <ul style="list-style-type: none"> S1 Schools/Faculties regarding course design S2 Review Group which will also commence review of IM/CMF 	CCS draft regulations to LTC and Senate by Easter, 2010
2	Review of Assessment (Phase 2)	TESS – supported project	Project Board chaired by Director of Taught Programmes with Deputy Registrar and Secretary, Head of LTQO, Equality and Diversity Manager	Range of inquiries informing: <ul style="list-style-type: none"> CCS Review ECT Review 	Regular reports
3	Review of Examinations and Course Tests	Ongoing – Schools/Faculties aware and interested	Director of Taught Programmes	Primarily in: <ul style="list-style-type: none"> S1 Focus in Schools/Faculties S2 ECT Review Group 	Proposals by end of Session 2010-11
4	Review of current policy on Module Monitoring, Course Update and Review	About to commence	Associate Dean (LTQ) (FoH)	Review Group	Proposals by end of 2010-11 session
5	Review of Guidelines on Peer Observation of Teaching	Institutional Audit recommendation	Head of School (MTH)	Review Group	Proposals by February, 2011 (end of S1)
6	Feedback to students	Ongoing – featured at audit. UEA performance needs strengthening	Director of Taught Programmes	1) TPPG	Proposals from S2 – 2010-11
7	Completion of remaining issues arising from Review of Disciplinary and PMU Procedures	Major changes to be implemented from 2010-11, including review of General Regs originally scheduled for review in 2010-11	Director of Taught Programmes	Review Group	Proposals by end of session
8	Review of: <ol style="list-style-type: none"> Academic Appeals and Complaints Procedures Code of Practice Placement Learning 		Director of Taught Programmes	TPPG	Proposals by end of session
9	Learning and Teaching Strategies	Update	PVC (Academic)	LTC	Proposals by end of session

REVIEWS DEFERRED

TOPIC	DATE OF SCHEDULED REVIEW	PROPOSED NEW DATE FOR REVIEW (OR OTHER ACTION)
1 Equal Opportunities for Students	2010-11	Await implementation of new single Equality Act. Liaise with Equality and Diversity Manager re. changes
2 AP(E)L	2010-11	2011-12
3 Guidelines for Students on dealing with harassment	2010-11	2011-12

REVIEWS BROUGHT FORWARD

TOPIC	DATE OF SCHEDULED REVIEW	PROPOSED NEW DATE FOR REVIEW (OR OTHER ACTION)
1 General Regulations for Students	2010-11	Reviewed in 2009-10 alongside review of Disciplinary/PMU procedures