

# LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee from 1.30pm on Wednesday 18 May 2011, in Committee Room 2, the Council House.

*There will be tea, coffee and biscuits outside the room from 1.20pm.*

Eva Roberts  
Assistant Registrar  
11 May 2011

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 16 May 2011. Reserved items appear in Section D.

### 2. MINUTES

To confirm  
the minutes of the meeting held on 27 April 2011. (Enclosed)

### 3. STATEMENTS BY THE CHAIR

- 1) Learning and Teaching Day on 3 May went well
- 2) Learning and Teaching Strategies Day on 5 May went well. Facilitate.pro site remained open for further discussion. Next steps?

### 4. CONFIRMATION OF CHAIR'S ACTION

Prizes. LTC10D078 (Divider A)

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## SECTION A: ITEMS FOR DISCUSSION AND ACTION

### A1. QUALITY ASSURANCE AGENCY

To consider  
QAA changes to audit approach. LTC10D079 (Divider B)

## LTC10A006

### A2. PROGRAMME MONITORING AND REVIEW

To receive  
a report. LTC10D080 (Divider C)

### A3. EXTERNAL EXAMINERS' REPORTS: PGT and UG

To consider  
a report. LTC10D081 (Divider D)

### A4. DEGREE CLASSIFICATIONS

To consider  
a report. LTC10D082 (Divider E) (*Please note that colour charts can be viewed online*)

### A5. POSTGRADUATE RESEARCH PROGRAMMES POLICY GROUP

To consider  
a report LTC10D083 (Divider F)

### A6. UEA LONDON

To receive  
an oral update.

### A7. LTC REVIEWS

To consider  
oral reports on the following:

- (1) Course review
- (2) Appeals and Complaints
- (3) New academic model
- (4) Disciplinary review

### A8. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To consider  
oral reports from Faculty Associate Deans

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## SECTION B:

### ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Monday 16 May 2011.

These items can be found on the Learning and Teaching Committee 2010/2011 Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1011>

B1. PARTNERSHIPS

To consider

a report from the joint board confirming re-validations and course closures.  
LTC10D084

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## SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 16 May 2011.

These items can be found on the Learning and Teaching Committee Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/lc/lc1011>

C1. FACULTY ASSOCIATE DEANS (LEARNING, TEACHING AND QUALITY)

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

FOH : 2 March 2011 LTC10D085

C2. PARTNERSHIPS

To receive

a report. LTC10D086

C3. TAUGHT PROGRAMMES POLICY GROUP

To consider

a report (LTC10D087)on:

- New Academic Model
- Review of Academic Appeals and Academic Complaints
- Evidence for Absences from Course Tests
- Feedback to Students on Assessment
- Marking of Offensive Material
- NSS 2010 and PTES 2010
- Quoracy of Assessment Boards
- Marking Scales
- Networking Problems and Future Planning

C4. PEER OBSERVATION

To report

that this has been signed off by the Chair.

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## SECTION D: RESERVED AGENDA

*No items have been received*