

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee from 1.30pm on Wednesday 27th April 2011, in the Committee Room 2, the Council House.

There will be tea, coffee and biscuits outside the room from 1.20pm.

Claudia Gray
Assistant Registrar, Learning, Teaching and Quality Office
15 April 2011

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Wednesday 20th April 2011. Reserved items appear in Section D.

2. MINUTES

To confirm
the Minutes of the meeting held on 17 March 2011. (Enclosed)

3. STATEMENTS BY THE CHAIR

- (1) Chair of the Senate Student Discipline Committee
- (2) Review of External Examining Final Report, Universities UK and GuildHE

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. BACKGROUND TO NEW ACADEMIC MODEL

- To receive
- (i) an overview of the external and internal drivers which underpin the development of the new academic model LTC10D060 (Divider A)
 - (ii) a secret report by Graham Gibbs following his visit to UEA (this report will be tabled and collected at the meeting) LTC10D061 (Divider B)
 - (iii) a report from TPPG concerning development of a UEA assessment compact LTC10D062 (Divider C)
 - (iv) a paper on the Higher Education Achievement Report (HEAR) LTC10D063 (Divider D)

This is for information only for the 27th April meeting of LTC. LTC will consider the steps UEA needs to take in order to implement the HEAR at a later meeting this session.

A2. FEATURES OF THE NEW ACADEMIC MODEL

To receive

- (i) A summary of responses to the consultation paper on the principles of the new academic model from Schools and the Union of UEA students LTC10D064 (Divider E)
- (ii) Features for LTC to discuss (listed below) LTC10D065 (Divider F)

To endorse

the following set of features relating to the Undergraduate assessment regulations for the new academic model:

- (i) All modules need to be passed.
- (ii) There is no automatic right to reassessment.
- (iii) The May/June exam period to be no more than 4 weeks.
- (iv) Free choice to be replaced by defined choice in course profiles.
- (v) Modules to follow a clear progression hierarchy from UEA levels 1 to 2 to 3
- (vi) Each BA/BSc (Hon) degree should consist of at least 360 credits with 90 credits being at UEA level 3 to comply with the Higher education credit framework for England
- (vii) Programme level outcomes, and their assessment, to be clear for all courses.
- (viii) More algorithmic degree classifications leading to a reduction in exam board discretion.
- (ix) Degree weightings between years (e.g. years 2 & 3 for a 3 year BA/BSc) to be harmonised across all subjects and to take account of exit velocity LTC10D066 (Divider G).
- (x) SITS output to be used for exam boards.

To consider

- (xi) Introducing a regulation to open to all Schools the practice in the School of Nursing and Midwifery regarding students who have failed their first assessments and reassessments in a module.
- (xii) Whether the new academic model should be phased in or whether it should be introduced with a 'big bang' and a no detriment clause to ensure students who commenced their study on the existing CCS regulations will not be disadvantaged.
- (xiii) The assessment load of a module to be linked to its credit.
- (xiv) Ensuring wherever possible that reassessments should be of the item failed.
- (xv) Setting a minimum module size.
- (xvi) Adopting a limited number of course profile templates
- (xvii) Whether UEA should adopt the level descriptors in the Framework for Higher Education Qualifications as part of the new academic model and discontinue the current UEA level 0, 1, 2, 3, and M-level descriptors LTC10D067 (Divider H)
- (xviii) Item and module assessment marks to be recorded as integers and year and degree aggregates to one decimal point.
- (xi) Whether additional marks schemes to the current pass/fail and 0-100 numerical schemes should be adopted (e.g. banding of marks)

LTC10A005

A3. NEW ACADEMIC MODEL AND IMPLICATIONS FOR MASTERS DEGREES (PGT AND IM)

To consider
the implications of decisions reached in A2 for masters degrees LTC10D068 (Divider I)

To endorse
the establishment of a establishing Working Group chaired by the Director of Taught Programmes to report to LTC this semester on recommendations regarding the IM and PGT degree regulations.

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Any member of the Committee may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Wednesday 20th April 2011.

These items can be found on the Learning and Teaching Committee 2010/2011 Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1011>

B1. UEA POLICY ON MARKING AND DEALING WITH OFFENSIVE MATERIAL

To receive
the UEA policy on marking and dealing with offensive material. LTC10D069

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Wednesday 20th April 2011.

These items can be found on the Learning and Teaching Committee 2010/2011 Webpage at:

<https://intranet.uea.ac.uk/committeeoffice/ueacombds/ltc/ltc1011>

C1. QUALITY ASSURANCE AGENCY

To note that

- (i) the revised arrangements for institutional review have been announced (these may be consulted at:
<http://www.qaa.ac.uk/reviews/institutionalreview/>
- (ii) these arrangements will be considered at the meeting of the committee on 18 May, 2011
- (iii) a member of the Learning, Teaching and Quality Office will be attending a briefing meeting on 4 May, 2011

LTC10A005

C2. UNIVERSITIES UK AND GUILDHE: REVIEW OF EXTERNAL EXAMINING ARRANGEMENTS

To note that

the final report on the above has been published and may be consulted at:

<http://www.universitiesuk.ac.uk/PolicyAndResearch/PolicyAreas/QualityAssurance/HowTheSystemWorks/Documents/Review%20of%20External%20Examining%20Final%20Report.pdf>

The report's recommendations will be considered at the meeting of the Committee on 18 May, 2011

SECTION D: RESERVED AGENDA

No items have been received