

**LTC09D033**

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**REPORT TO LEARNING AND TEACHING COMMITTEE  
ON PARTNERSHIPS ACTIVITIES MAY - OCTOBER 2009**

The following report identifies key activities with partner colleges.

1. UNIVERSITY CAMPUS SUFFOLK

1.1 Joint Academic Committee

The minutes of the Joint Academic Committee held on 5 March 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.118665!JAC09M001.doc](https://www.uea.ac.uk/polopoly_fs/1.118665!JAC09M001.doc)

The unconfirmed minutes of the meeting Joint Academic Committee of 25 June 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.118882!JAC09M002.doc](https://www.uea.ac.uk/polopoly_fs/1.118882!JAC09M002.doc)

These minutes will be considered by the committee at the next meeting on 3 December 2009.

1.2 Learning, Teaching and Quality Committee

It has been agreed that the Learning, Teaching and Quality Committee and the Academic Board would merge and the representatives on the Committee are The Director of Partnerships and the Head of the Partnerships Office.

The unconfirmed minutes of the Learning, Teaching and Quality Committee held on 21 July 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.129975!LTQC08M007.doc](https://www.uea.ac.uk/polopoly_fs/1.129975!LTQC08M007.doc)

## 2. CITY COLLEGE NORWICH

### 2.1 Initial Teacher Training (FE)

As part of the development process following the recent Ofsted inspection, a workshop for ITT educators was held at UCS Ipswich, involving colleagues from across UEA and University of Essex partnership colleges.

### 2.2 Integrated Quality and Enhancement Review (IQER)

The Developmental Engagement stage of the review was held at the College on 10-11 June 2009. The outcome was a positive one, with the review team making no **essential** recommendations, two **advisable** recommendations and two **desirable** recommendations. Nine areas of good practice were also identified, including the collaborative relationship between the College and UEA.

### 2.3 Joint Board of Study

The minutes of the Joint Board of Study held on 13 March 2009 can be viewed at <https://www.uea.ac.uk/ltqo/partnershipsoffice/committeepapers/CCNJBOS08M002>

The unconfirmed minutes of the meeting of the Joint Board of Study of 26 June 2009 can be viewed at

<https://www.uea.ac.uk/ltqo/partnershipsoffice/committeepapers>

These minutes will be considered at the next meeting of the committee on 27 November 2009.

### 2.4 Course Validations and Re-Validations

The following new course was validated with conditions:

- FdA Community Theatre Practice, 22 May 2009

The following existing courses were re-validated with conditions:

- PG Diploma in Management Studies, 29 April 2009
- MA Learning and Teaching, 6 May 2009
- Diploma in Teaching in the Lifelong Learning Sector (DTLLS), 20 May 2009
- FdSc Health Studies, 16 June 2009
- BA (Hons) Early Childhood Studies, 23 June 2009

## 3. EASTON COLLEGE

### 3.1 Joint Board of Study

The minutes of the Joint Board of Study held on 25 March 2009 can be viewed at [https://www.uea.ac.uk/polopoly\\_fs/1.132257!ECJBOS08M002.pdf](https://www.uea.ac.uk/polopoly_fs/1.132257!ECJBOS08M002.pdf)

The unconfirmed minutes of the Joint Board of Study held on 15 June 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.132281!ECJBOS08M003.pdf](https://www.uea.ac.uk/polopoly_fs/1.132281!ECJBOS08M003.pdf)

These minutes will be considered at the next meeting of the committee on 19 October 2009.

### 3.2 Integrated Quality and Enhancement Review (IQER)

Representatives of the College and the Partnerships Office attended a QAA briefing session in Birmingham in September, in preparation for the College's Developmental Engagement (DE) event in Spring 2010.

### 3.3 Staff Development activities

The Partnerships Office ran a series of workshops at the College in July, aimed at familiarising staff with the Self Assessment, Review and Evaluation (SARE) process used for annual course and module monitoring.

Dr Adam Longcroft (EDU) delivered an assessment workshop at the College in September.

3.4 The new assessment results database was used at the final awards board and the new process was welcomed by the external examiners present.

## 4. MOUNTVIEW ACADEMY OF THEATRE ARTS

### 4.1 Joint Board of Study

The minutes of the Joint Board of Study held on 30 April 2009 can be viewed at [https://www.uea.ac.uk/polopoly\\_fs/1.132785!MvJBOS08M002.pdf](https://www.uea.ac.uk/polopoly_fs/1.132785!MvJBOS08M002.pdf)

The unconfirmed minutes of the Joint Board of Study held on 24 July 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.133198!MvJBOS08M003.pdf](https://www.uea.ac.uk/polopoly_fs/1.133198!MvJBOS08M003.pdf)

These minutes will be considered at the next meeting of the committee on 16 November 2009.

### 4.2 Re-validation of BA Performance, 19 June 2009

This course was revalidated, subject to conditions.

## 5. INTO UEA

### 5.1 Joint Board of Study

The minutes of the meeting of the Joint Board of Study of 24 April 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.132135!INTO%20JBOS%2024%20Apr%2009%20Minutes.doc](https://www.uea.ac.uk/polopoly_fs/1.132135!INTO%20JBOS%2024%20Apr%2009%20Minutes.doc)

The unconfirmed minutes of the meeting of the Joint Board of Study of 8 July 2009 can be viewed at

<https://www.uea.ac.uk/ltqo/partnershipsoffice/committeepapers>

These minutes will be considered at the next meeting of the committee on 3 November 2009.

6. INSTITUTE OF HEALTH AND SOCIAL CARE STUDIES, GUERNSEY

6.1 Joint Committee

The minutes of the meeting of the Joint Committee of 12 February 2009 can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.134087!!IHSCSJC08M002.pdf](https://www.uea.ac.uk/polopoly_fs/1.134087!!IHSCSJC08M002.pdf)

The unconfirmed minutes of the meeting of the Joint Committee of 20 July can be viewed at

[https://www.uea.ac.uk/polopoly\\_fs/1.134610!!IHSCSJC08M003.pdf](https://www.uea.ac.uk/polopoly_fs/1.134610!!IHSCSJC08M003.pdf)

These minutes will be considered at the next meeting of the Committee on 10 December 2009.

6.2 Assessment Results

Members of the Partnerships Office visited the Institute in June and September in connection with a project to develop and implement a new database based on an existing version supplied by the Partnerships Office. The Institute has recruited a trainee IT developer on a placement basis to undertake some of the development work. The first Awards Examination Board for UEA awards took place at the Institute on 29 September 2009 and was attended by UEA representatives.

6.3 Re-validation of Mentor Preparation Module, 22 July 2009

This NAM module was re-validated and NMC-endorsed for delivery in Guernsey, with conditions.

7. BSC SCIENCE FOUNDATION YEAR, LOWESTOFT COLLEGE, 26 MAY 2009

7.1 This course was revalidated, subject to conditions.

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