

# STANDING COMMITTEE OF THE ASSEMBLY



## Minutes of the meeting held on 1 May 2013

Present: Mr K. Harper (Chair), Ms W. Bainham and Dr L. Marsden.

Apologies: Dr T. Southon, Dr G. D'Cruz

With: The Director of Planning (Mr I. Callaghan).

### 1. MINUTES

Confirmed  
the Minutes of the meeting held on 19 May 2012.

### 2. STATEMENTS BY THE CHAIR

There were no statements.

### 3. MEMBERSHIP OF THE STANDING COMMITTEE OF THE ASSEMBLY 2012/2013

Reported

- (1) that the membership of the Standing Committee of the Assembly was:

Ex-officio – VC & PVC's

Members elected by the Assembly:

Ms W. Bainham (2013)  
Dr G. D'Cruz (2013)  
Mr R. Delahaye (2014)  
Mr J. Docherty (2013)  
Mr K. Harper (2013) (Chair)  
Dr L. Marsden (2014)  
Ms C. Richards (2014)  
Dr T. Southon (2014)

- (2) that the membership of Ms W. Bainham, Dr G. D'Cruz, Mr J. Docherty and Mr K. Harper would end on 31 July 2013;

- (5) that the membership of the Standing Committee of the Assembly provided for 8 members elected by the Assembly;

- (6) that nominations were invited for the 4 vacancies arising for 2013-14;

- (7) that the following nominations were received (and the candidates are declared elected without need for a vote):

Mr K. Harper (LTS) (S&C)  
Dr K. Komolafe (ENV) (TECH)

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- (5) for 2013/14 there would therefore be 6 members and 2 vacancies. The two proposed nominees will be declared members of SCOTA without a ballot being required.

### 4. ASSEMBLY AGENDA ITEMS THAT HAVE BEEN PROPOSED

The following submissions were discussed and it was agreed to submit these to Assembly. However, two were more appropriately identified as questions and will move to the appropriate part of the agenda subject to consultation with the relevant proposer.

**From Bronwen Wilson (ART): this proposal will be submitted as a question.**

Various tasks that fell to administrators before the coming of the Hubs have now been added to academic workloads, thus eroding time for teaching and research.

1. How does the university management propose to rebalance the administrative workload?
2. How might we prevent further diversions from core activities?

**From Karen Komolafe, ENV: this proposal will be submitted as a motion.**

Having been a mature student here at UEA I was surprised how very little is in place to help and support mature students. Not everyone on the open day wants to see the student bar but rather the nursery.

Assembly calls upon the University to consider holding a mature students open day and have an appropriate guide available that is able to answer questions regarding schools for children, housing etc.

**From Grant Wheeler, BIO: this proposal will be submitted as a question**

As far as it is possible to tell, the Biomass Plant does not appear to be producing gas on a routine basis at the moment.

1. Could the University provide some background information about the problems which have caused the delays in this project?
2. What are the prospects for the successful commissioning of the Biomass Plant in the near future?

### 5. ANY OTHER ITEMS

A late question was received from Jimmy Cross (ITCS). This was considered by the Committee and it was agreed that this could be proposed as a motion.

**From Jimmy Cross (ITCS):**

As Assembly will be aware staff at the University have experienced a significant number of changes in the past few years. In spite of this the University has achieved "number 1 for Student Satisfaction" in the Times Higher Education survey. In this 50<sup>th</sup> Anniversary year for the University Assembly calls upon the University to award an additional customary day and recommends that this be on Monday 23<sup>rd</sup> December 2013.

### 6. QUESTIONS SENT IN

There were no items submitted as questions.