

ISC14D005

Title: Library staffed service hours
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Issue

Statement on the change of Library staffed service hours at weekends.

Recommendation

None.

Resource implications

The cost of this change can be absorbed within existing ISD budgets.

Equality and Diversity

The change may slightly affect users in professional Schools who tend to rely on weekend and evening services. As mitigation, in addition to standard communications to all staff and students, we have targeted communications about this change to those most likely to be affected.

Timing of decisions

Not relevant

Background and discussion

The Library will be making a slight adjustment to the staffed service hours at weekends to ensure we are using the current staffing resource in the most flexible and cost effective way.

The Library building remains open 24/7, 365. Staffed library services will start an hour later than currently and will operate from 12 noon to 7pm on both Saturdays and Sundays during semester and from 12 noon to 7pm on Saturdays during vacations.

Library Grade 3 & 4 staff already work a 5 in 7 pattern to ensure we can provide services and support at the times required by the university community. This slight change in staffed hours at weekends should have a minimal impact on users, but will significantly lessen the risk of the Library having to close at little or no notice, because of staff shortages.