

## **ISD Research Board**

### **TERMS OF REFERENCE**

1. To take a strategic overview of the development and operation of ISD Services that support Research and Enterprise activity<sup>1</sup>, identifying and agreeing Institutional priorities and strategic direction in order to inform the planning of an annual programme of work for ISD for approval by ISSC.
2. To oversee the development and operation of services required to support Research and Enterprise activity, working closely and collaboratively with other committees and working groups as appropriate.
3. To review and comment on policy and procedures as appropriate.
4. To act as the primary stakeholder forum for ISD Services that support Research and Enterprise activities.
5. To champion the development and implementation of ISD Services that support Research and Enterprise activity in the wider University community.
6. To receive regular reports from the Director of Information Services on the development, implementation and operation of Services that support Research and Enterprise activity.
7. To receive reports, as appropriate, from Directors of University Services, Heads of Central Divisions, ISSC, the Research Executive or other ISD Boards.
8. To provide reports and recommendations to other University committees as appropriate; in particular ISSC, which has the overall strategic authority for ISD services.

### **MEMBERSHIP**

In all cases members may nominate an alternative.

- Pro-vice Chancellor (Research) or nominee - Chair
- Academic Director of Postgraduate Research Degree Programmes
- Associate Dean Research from each Faculty
- Associate Dean PGR from each Faculty
- Director of University Services (Research and Enterprise)
- Contracts Manager (IT Systems) (REN)
- President Graduate Students Association

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<sup>1</sup> Researcher requirements of services that support the administration of research or requirements for web sites will be considered by the board, however decisions on prioritisation of work for administrative systems will reside with the Administrative Systems Board and decisions about the prioritisation and design of web sites will reside with the Web Steering Group.

- Director of Information Services
- Library Director
- ICT Director

In attendance:

- Head of Research Computing (ITCS) (secretary)
- Head of IT Support (ITCS)
- Head of Academic Liaison (Library)

## **FREQUENCY OF MEETINGS**

The Board will meet at least 3 times a year and more frequently if there is a specific need. Minutes from each meeting will be reported to ISSC.