

ISC11D021

ISD Research Board

Terms of reference

OBJECTIVES

The objective of this Board is to provide oversight and guidance on both project and service development of the ISD services that support Research and to oversee the delivery of those services.

More specifically the board will oversee the following areas of development and service as identified in the ISD Strategy 2008-13

(<https://www.uea.ac.uk/is/strategies/infostrategy>):

- ISD Aim A2. Improve support for research
- ISD Aim A3. Create research support services
- ISD Aim A4. Improve the online research environment
- ISD Aim A5. Develop research skills support
- ISD Aim A9. Improve services to support enterprise
- ISD service S6. Research computing
- ISD service S8. Administrative and web system (PMA)

The Board has been created in response to the recommendations made in the ISD Strategy 2008-13. All recommendations from the board will be reported via the Director of Information Services to the Information Strategy and Services Committee.

MEMBERSHIP

- Pro-vice Chancellor (Research) or nominee (Chair)
- Research Programme Manager (secretary)
- Director of Postgraduate Research Degree Programmes
- Associate Dean Research from each Faculty or nominee
- Chair of ITCF
- Chair of LLRF
- Chair SITS PGR Managers Group
- Director of University Services (Research)
- Contracts Manager (IT Systems) (REN)
- Chair Graduate Students Association
- Director of Information Services
- ICT Director

MEETINGS

The Board will meet at least 3 times a year and more frequently if there is a specific need. Minutes from each meeting will be lodged with ISSC.