

## **ISC10D053**

### **Library Forum Terms of Reference**

#### **OBJECTIVES**

The objectives of the Library Forum are to:

- advise ISD and ISSC on the priorities for annual development of Library Services
- advise ISD and ISSC on the policy, operation and practice in the Library area
- Assist with the identification, sharing and development of best practice

Recommendations from the Library Forum will be reported by the Director of Information Services to the Information Strategy and Services Committee.

#### **MEMBERSHIP**

- Nominated member of ISSC as Chair
- All School library academic representatives
- One academic representative from each Faculty. The representatives will be expected to be a formal channel of communication between the forum and the faculty and to speak with the faculty's authority.
- One student representative from each Faculty
- The Student Union Academic Officer or nominee
- Director of Information Services
- Library Director

#### **MEETINGS**

The Forum will meet at least 3 times a year and more frequently if there is a specific need. Minutes from each meeting will be reported to ISSC.