

Risk Category		No
Critical		0
Medium		6
Low		8

FOH Risk Register											
Risk ID	Author	Risk Category	Description	Risk Owner	Probability	Impact	Proximity	TL Risk Level	Risk Response Categories	Mitigating Action	Risk Status
1	MR	Service	Failure of FOH Webserver	MR	Medium	Low	Ongoing	Green	Fallback	Failover server provision for content/config	Open
2	MR	Service	Failure of FOH VLE Server	MR/ITCS	Low	High	Ongoing	Amber	Reduce	Server to be hosted by ITCS increasing service resilience and removing single points of failure	Open
3	MR	Service	Failure of EDMS	SY	Low	Medium	Ongoing	Green	Reduce/Fallback	All content hosted centrally. Manual failover server configured	Open
4	MR	Service	Failure of FOH Media Streaming Server	MR	Low	Medium	Short Term	Green	Transfer	All content to be migrated to UEA Media Streaming Service	Open
5	MR	Service	Uncertainty over restructuring increases staff loss	MR	Medium	Medium	Medium Term	Amber	Accept	Ensure good communication to staff	Open
6	MR	Service	Roll-out of Win 7 results in reduction of staff productivity	FOH/ITCS	Medium	Medium	Short Term	Amber	Reduce	Ensure staff are kept informed of project progress and receive sufficient training/support documentation	Open
7	MR	Budget	Reduction of external funding impacting IT funding	MR	Medium	Medium	Long Term	Amber	Reduce	Prioritise purchasing requirements to ensure business continuity	Open
8	MR	Budget	Unplanned recruitment impacting budget and replacement plan	MR	Medium	Low	Long Term	Green	Accept	Ensure as far as possible that all known recruitment is updated in budget forecast and build in contingency	Open
9	MR	Budget	Failure to include data storage requirements in research project bids potentially incurring cost to Faculty with a knock-on effect to planned IT spending	MR	Medium	Low	Ongoing	Green	Reduce	All research bids to come through FITSM to determine storage requirements	Closed
10	MR	Faculty/UEA Business /Security	Loss or breach of confidential data potentially impacting reputation of Faculty/UEA as trusted research partner affecting further research funding	MR	Low	High	Ongoing	Amber	Reduce	Regular communication to staff/Research students re best practice for data storage and transfer. Make available suitable encryption software where there is a real and unavoidable requirement to store confidential data on mobile devices	Open
11	MR	Service/Business	Users requiring Unsupported hardware/OS platforms e.g Apple Mac systems	MR	High	Low	Short Term	Amber	Avoid	Arrange training for staff for identified platforms	Open
12	MR	Service	Lack of staff training causing lowering of support efficiency and service provision capacity	MR	Low	Medium	Ongoing	Green	Reduce	Identify and prioritise training requirements	Open
13	MR	Budget	Unplanned external budget Underspend impacts plan of work. Also opportunity risk for improving Faculty IT provision.	MR	Medium	Low	Short Term	Green	Accept/Exploit	Maintain wish-list of equipment for rapid procurement	Open
14	MR	Service/Security	Widespread virus affecting staff productivity	MR	Low	Medium	Ongoing	Green	Reduce	Ensure all equipment connected to UEA Data Network has up-to-date virus protection	Open

Insert new risks above