

TECHNOLOGY ENHANCED LEARNING COMMITTEE
(Learning and Teaching Committee)

Membership

Ex-Officio	PVC Academic (or nominee) – Chair Academic Director of Taught Programmes Academic Director of Admissions Academic Director of Post Graduate Research Academic Director of Widening Participation Director of Student Services (or nominee) Director of Admissions, Recruitment and Marketing (or nominee) Director of Student and Academic Services (or nominee) Director of IT (or nominee) Library Director Head of Learning Technology Head of CSED (or nominee) 1 representative of the Faculty PGR training co-coordinators 2 representatives from each Faculty, one to be Associate Dean for Learning and Teaching – one a Teaching Director SU UG and PG Education Officers
Secretary:	LTS representative

It is proposed that we retain the scrutiny group for reviewing new online modules, courses and MOOC proposals as follows:

- Academic Director for Widening Participation
- Head of Learning Technology
- Director of Admissions, Recruitment and Marketing

Terms of Reference

- 1) To develop and keep under review the University strategy for on-line learning.
- 2) To support the development of on-line module(s), course(s) an CPD course(s) and establish some firm objectives for the number of courses and MOOCs the University should be offering in 2020.
- 3) To consider proposals for new credit bearing, non-credit bearing courses and modules and MOOCs and recommend and prioritise proposals that meet the University's on-line strategy.
- 4) To review the University quality assurance process to ensure they are appropriate and relevant for on-line courses.
- 5) To advise on priorities and develop policy and monitor practice for technology enhanced learning including:
 - a) e-assessment
 - b) online examinations
 - c) the use of systems that support teaching, learning and induction, including Blackboard, eStream and Turnitin
 - d) reading lists and provision of digital resources including e-textbooks and policy on open educational resources
 - e) lecture capture - the recording of face to face teaching events
 - f) Learner Analytics

- 6) To provide regular reports to ISSC on priorities and policy development and act as the primary stakeholder forum for ISD Services that support Education and Engagement activities.

It is proposed that the new Technology Enhanced Learning Committee meets six times per year each meeting to take place at least 3 weeks before a meeting of LTC.

Senate 08.11.2017:

Minute 10