

POSTGRADUATE RESEARCH EXECUTIVE
(Sub-Committee of the Learning and Teaching Committee)

Membership

Pro-Vice-Chancellor (Research and Enterprise) (Chair)
Academic Director of Research Degree Programmes
Associate Dean for Postgraduate Research of each Faculty
Chair of the Norwich Bioscience Institutes Graduate School Executive
Postgraduate Education Officer of the Union of UEA Students
Director of the Research and Enterprise Division
Director of Admissions, Recruitment and Marketing

Secretary – Head of Postgraduate Research Service

Terms of Reference

1. To devise, consider, implement and keep under review a University-wide strategic framework for postgraduate research provision for students, including development of excellent research environments.
2. To contribute to the development, implementation, review and update of the University's Corporate Plan with specific reference to postgraduate research provision for students.
3. To keep abreast of opportunities arising from external developments and influences on postgraduate research provision, including the Research Councils and related bodies, and to receive regular reports concerning doctoral training and other partnership provision involving students at the University.
4. To have delegated authority from Senate via the Learning and Teaching Committee to make decisions on postgraduate research programme matters, and to report any such decisions to the Learning and Teaching Committee under Section C (Items for Report) of its agenda.
5. To develop, implement, update and review relevant regulatory frameworks, the Code of Practice: Research Degree Programmes, policies and procedures relevant to postgraduate research programmes.
6. To keep under review matters of principle, policy and/or practice emerging from academic appeals, academic complaints and allegations of misconduct in research by postgraduate research students.
7. To maximize funded opportunities for expansion of postgraduate research student numbers consistent with the strategic framework and the University's Corporate Plan.
8. To develop and promote strategies for the employability of postgraduate research students.
9. To maximise and promote equality of opportunity for postgraduate research students.
10. To receive regular reports from and liaise closely with the Faculty Graduate School Executives and Institute Graduate Studies Committees.
11. To liaise closely and to engage co-operatively with the Research Executive, the ARM Executive, the Enterprise Executive and the Engagement Executive and with other Committees and Groups as appropriate and relevant.
12. To liaise with and involve the Pro-Vice Chancellor (Academic), Faculty Executive Deans and other Academic Directors promptly in any matters of mutual concern.

Senate 06.11.2013: Minute 5
Senate 11.06.2014: Minute 34
Senate 10.02.2015: Minute 31