

COU13D039

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Issues

This report is a routine report updating Council on health and safety data relating to the University.

Recommendation

Members are asked to note the following information.

Resource Implications

Not applicable - this report is for information.

Risk Implications

Not applicable - this report is for information.

Equality and Diversity

There are no equality or diversity implications.

Timing of decisions

Not applicable - this report is for information.

Further Information

Requests for further information or queries may be addressed to the Director of Safety Services p.donson@uea.ac.uk Tel: 01603 592199.

Background

Not applicable - this report is for information.

Discussion

Reporting of accident data to Council

Accident and fire safety statistics are provided to the Higher Education Statistics Agency (HESA) for the academic calendar year (1st August to 31st July). Data was provided in the last report for the period 1st August 2012 to the 31st July 2013. This report gives an update for the 8 month period from 1st August 2013 to the 31st March 2014.

Accidents and Incidents

| | 1 st Aug 2013 to 31 st March 2014 | 2012/13 | 2012 |
|--------------|------------------------------------------------------------|------------|------------|
| Total | 154 | 202 | 186 |
| Staff | 104 | 146 | 130 |
| Students | 26 | 27 | 19 |
| Others | 24 | 29 | 28 |
| Reportable | 5 | 10 | 9 |

Reportable accidents

Reportable accidents are categorized into *deaths*, *specified injuries*, *over 7-day injuries* (accidents which result in incapacity for work for more than three consecutive days) , and *dangerous occurrences* (certain incidents which have the potential for causing serious injury without actually having done so). The university is also required to report any accident to a non-employee which resulted in their being taken to hospital.

There were 5 reportable accidents in the 8 month period from 1st August 2013 to the 31st April 2014 of which one is in the specified injury category.

The specified injury:

- a professor fractured her wrist when she slipped on a temporary pedestrian ramp.

There was one **over seven day absence** accident:

- a clerk of works suffered vertigo while inspecting pipework beneath a desk.

Three **members of the public** have been **taken to hospital** as a result of accidents at the university:

- a visitor hit her head on the ground when she tripped on a temporary pedestrian walkway.
- a student suffered cuts when he fell from his bicycle as a result of it hitting a pothole.
- a visitor suffered knee and facial injuries when she tripped over a wheel stop barrier in the Main Car Park.

Fire Safety

There were 5 reported Fires in the 8 month period from 1st August 2013 to the 31st April 2014.

| Date | Building/Area | Cause Of Fire |
|-------------------------------|---------------------------------|------------------------------------------------------|
| 19 th August 2013 | Outside Broadview Lodge | Cigarette end bin smoking. |
| 4 th December 2013 | Nelson Court | Rags and a plastic bowl left on electric cooker hobs |
| 7 th December 2013 | University Village, Beech House | Tea towel caught fire |
| 21 st January 2014 | Constable Terrace | Food fire during cooking. |
| 5 th March 2014 | Paston House | Microwave caught fire |

False fire alarm data will be provided as part of the full annual data in the next report.

Legislation changes during the period of the report

There have been no significant legislation changes since the last report.

Upcoming legislation

The Health and Safety Executive is currently consulting on proposals to replace the Construction (Design and Management) Regulations 2007 (and the linked Approved Code of Practice) with new regulations and targeted guidance in 2015. Main proposed change is the replacement of the CDM co-ordinator role with a new role "principal designer" (PD). The PD will be responsible for planning, managing and monitoring the pre- construction phase of a project in the same way that the Principal Contractor (PC) is responsible for planning, managing and monitoring the construction phase. In summary, the PD will be responsible for:

- planning, managing and monitoring the pre-construction phase;
- ensuring that where reasonably practicable, risks are eliminated or controlled through design work;
- passing information on to the PC;
- ensuring co-operation and co-ordination;
- ensuring designers comply with their duties;
- assisting the client in preparing the pre-construction information; and
- preparing the health and safety file.

The HSE expects this change to cause a move away from the default position where an external contractor is appointed. The default position will be that the responsibility for discharging of the function is within the existing project team, facilitating an integrated approach to risk management.

There are also proposals for the removal of explicit competence requirements - replacing with a specific requirement for appropriate skills.

Attachments

None.