

THE COUNCIL



Minutes of the meeting held on 11 March 2013

Present: The Chairman of the Council (Mr R. Jewson) (in the Chair), the Vice-Chancellor (Professor E.D.J. Acton), the Pro-Vice-Chancellors (Professor N. Norris and Professor D.J. Richardson), the Treasurer (Mr J. Sisson), Dr M. Blyth, Mr G. Jones, Dr K. Skoyles, Mrs E. Slaymaker and the Student Representative except for business marked ** (Mr J. Levell and Mr M. Myles).

With: The Registrar and Secretary, The Director of Admissions (Dr R. Harvey) and the Director of University Services (HUM) (Mr M. Barlow) for minute 58, the Director of Planning (Mr I. Callaghan), the Director of Finance (Mr S. Donaldson), the Senior Assistant Registrar (Dr L. Mouland) and the Senior Administrative Assistant (Committee Office) (Mrs R. Phillips)

In attendance: The Deans of Faculty (Professor I. Harvey and Professor N. Ward).

Apologies: Sir Richard Dales, Mr D. Edwards, Ms V. Keller-Dorsey, Ms L. McGillivray, Mr D. White, Professor P. Gilmartin and Professor Y. Tasker

55. MINUTES

Confirmed
the minutes of the Council meeting held on 21 January 2013.

56. STATEMENTS BY THE CHAIR OF COUNCIL

The Chair noted the recent high level of publicity achieved regarding research into the deer population.

57. STATEMENTS BY THE VICE-CHANCELLOR

The Vice-Chancellor made the following statements:

- (1) The search for a new Chancellor proceeds and it is anticipated that more information on progress will be available soon.
- (2) The University has been invited to enter into a memorandum regarding support for the British Association Science Festival in 2014. When the Festival was last hosted by the University some funding was received from EEDA. The memorandum indicates that the British Association will take responsibility for identifying sponsorship and grants and have so far received expressions of interest from the local authorities, the LEP and the BBSRC. Contributions from the University will impact the 2014/5 and 2015/6 financial years. There will be benefits from supporting the Festival including student volunteering opportunities and Council confirmed support of bid to hold the Festival at the University.

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58. MARKETING AND RECRUITMENT STRATEGY AND PLAN (2014/15)

Considered

a presentation by the Director of the Admissions, Recruitment and Marketing Service and the Academic Director of Admissions on the strategies and plans being employed to secure student recruitment for September 2014/15.

(The Chair thanked the Director of Admissions, Recruitment and Marketing and the Academic Director of Admissions for their presentation. It was noted that the new videos being used as part of the recruitment campaign were of high quality but there was a question about whether it would be possible to make use of some more high profile alumni. This is often difficult due to their diary commitments but where it is possible some videos will be re-shot. It is known that many campus based universities (including this one) have high student experience ratings but in recent research undertaken by Lancaster University this is not rated as one of the factors that students would consider paying a fee premium for. However, the Guardian league table is driven by student satisfaction ratings and as this is the primary table that is available free it is important that the student experience is maintained. In terms of the UEA position on the THES student experience report it has been identified that this is delivered as a result of consistency across areas rather than excelling in any one specific area. The importance of good employability data is further highlighted by information on Youth Site. There was some concern that prospective students were not being taken to the Students' Union building on open days. It was confirmed that the Union building will still be on the tour but that registering visitors in the LCR was sub-optimal.)

59. QUARTERLY REPORT FROM THE VICE-CHANCELLOR

Received

a confidential report from the Vice-Chancellor. (A copy is filed in the Minute Book, ref. COU12D047).

(The contents of the quarterly report were noted and there were no additional questions.)

*60. CORPORATE PLAN: TARIFF

This minute is confidential and attached as a separate sheet.

61. UPDATE ON THE TYNDALL CENTRE FOR CLIMATE CHANGE AT UEA AND FUDAN

Received

a report from Professor David Richardson. (A copy is filed in the Minute Book, ref. COU12D049)

(This paper was part of the annual update on the China Tyndall Centre. The Centre now has £5m at its disposal and there is a need to consider how to nurture the relationship with Fudan in the future. A regional office in China may be the next step. It is important to note that of the 44 papers from the

nine partners in Tyndall ten were from UEA. Many papers are also multiple authored and there is currently a focus on publications.)

*62. REPORT FROM THE FINANCE GROUP

This minute is confidential and attached as a separate sheet.

63. JOINT VENTURE STRUCTURE

Received
an update from the Registrar & Secretary.

*64. CONFIDENTIAL PROJECT

This minute is confidential and attached as a separate sheet.

65. CONSTITUTION OF THE GRADUATE STUDENTS' ASSOCIATION

Considered
the recommendation within the report. (A copy is filed in the Minute Book, ref. COU12D053)

66. HEALTH & SAFETY 6 MONTHLY REPORT TO COUNCIL

Received
the Health and Safety 6 Monthly Report to Council. (A copy is filed in the Minute Book, ref. COU12D054)

(The Chair of the Health and Safety Committee wished to highlight to Council that there are currently some fire safety works outstanding which will require c. £1.1m to complete. These are currently part of the budget setting process and it was important to make progress with the highest priority items.)

67. EQUALITY AND DIVERSITY REPORT

Received
the annual report from the Equality and Diversity Committee. (A copy is filed in the Minute Book, ref. COU12D055)

68. NEXT MEETING

Reported
that the date of the next Council meeting would be on 20 May 2013.

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69. DATES OF MEETINGS 2013-2014

Reported

that the dates of the Council meetings in 2013-2014 had been provisionally set as below:

Monday 14 October 2013 – 10.30am

Monday 18 November 2013 – all day (Council Strategy Conference to include Council meeting)

Monday 20 January 2014 – 10.30am

Monday 10 March 2014 – 10.30am

Monday 19 May 2014 – 10.30am

Monday 30 June 2014 – 10.30am

70. ITEMS FOR REPORT

Received

the report. (A copy is filed in the Minute Book, ref. COU12D056)

(1) Sealings